

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

June 21, 2022 2:07 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on June 21, 2022 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Tom McDonald, Secretary/Treasurer; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Dirk Smits, Board Attorney. Jill Cranney, Commissioner was present via telephone.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Josh Kogut, Director of Aerial Operations; Chad Huff, Public Education & Information Officer; Michael Behrend, Director of Human Resources; Robert Lee, Director of Aircraft Maintenance; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None.

Community Input: None.

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved. A motion was made by Commissioner Zuba, seconded by Commissioner Pinder and passed unanimously to approve the Consent Agenda.

Treasurer's Report: Tom McDonald, Secretary/Treasurer, met with Bruce Holden, Director of Finance and Andrea Leal, Executive Director, and discussed concerns of the upcoming budget due to rising inflation. He requested that Mr. Holden present the future budget workshops broken down by each department in place of the current way it is presented.

Attorney's Report: Dirk Smits, Board Attorney, stated his office has reviewed all three (3) action items on the agenda and they are approved to be voted on. The mediation of the Cyber Insurance Reimbursement with the insurance carrier, PGIT will be held on August 3rd, 2022 in the Marathon office with Chairman Goodman and Director Leal.

Director's Report: Andrea Leal, Executive Director, advised all of the potential mosquito-borne disease cases in the Florida Keys have come back negative which keeps our count at zero for Monroe County. We will continue to monitor the travel-related cases of malaria and dengue as Miami-Dade has had 20 travel-related dengue cases this year. She reviewed the operations summary and explained that Salt Marsh mosquito numbers were higher than the historical average in the Lower and Middle Keys in May and June. *Aedes aegypti* numbers continued to remain below adulticide thresholds throughout the Keys in May. We did not complete any aerial adulticide missions in May, but we have conducted twenty-two (22) truck adulticide missions in May. Service request received in May were similar to the historical average. Chad Huff, Public Education & Information Officer, has been busy with Community Outreach events, doing presentations at the Key Largo Community Neighborhood Association and the Upper Keys Rotary Club. The Dump & Cover radio campaign began on June 9th and there has been continued Oxitec Project press coverage. Director Leal traveled to AMCA Washington Days and reviewed the legislative topics that were covered during her visit. She also detailed a few webinars that the District recently participated in. The next FKMCD-Oxitec Webinar is scheduled for June 28, 2022 at 5pm and they will be discussing "Mosquitoes and Public Health". Director Leal gave the Board an update on the salaried positions and that five of the seven management positions agreed to change from hourly to salary.

Items for Board Discussion:

9a.) Discussion of Roberts Rule concerning the Consent Agenda – Chairman Goodman discussed some updates he was recently made aware of in the Roberts Rules concerning the Consent Agenda. He proposed to move the approval of the consent agenda before the approval of the agenda in the Order of Business and not to include any financial reports, committee reports and legally required reports in the Consent Agenda.

Items for Board Review and Action:

10a.) Financial Reports – Bruce Holden, Director of Finance, spoke about the Local Fund account and where we are year to date, we are \$472,757.43 ahead of last year's spend; travel & training, chemicals, and the payment to Key West all contribute to this amount. He feels overall the District is doing a great job with spending and are staying close to the 7 year average spend. Mr. Holden briefly reviewed the District Finances and Cash Disbursements. *A motion was made by Chairman Goodman, seconded by Commissioner Pinder, and passed unanimously*, confirming the Board received the financial information from May of 2022 and the Board requests it be submitted for audit at the appropriate time.

10b.) Amendment of Administrative Policy concerning Consent Agenda – Chairman Goodman referred to discussion item 9a and asked if there was any further discussion on the topic. *A motion was made by Chairman Goodman, seconded by Commissioner Zuba and passed unanimously* to approve amending Resolution 2011-05 and the corresponding administrative procedure, changing the order of business, and providing for the consent agenda. After a roll call vote, it was unanimously approved.

10c.) Airbus Letter of Intent – Andrea Leal, Executive Director discussed the letter of intent to Airbus to purchase an additional H125 Helicopter. The District would need to place the order for the helicopter before October 31, 2022, or risk losing our place in line. *A motion was made by Commissioner Pinder and seconded by Commissioner Zuba, and passed unanimously* to approve the letter of intent. After a roll call vote, it was unanimously approved.

10d.) Resolution 2022-01 Designation of FBMC Benefits Management, Inc. as Health Care Program Consultant – Michael Behrend, Director of Human Resources explained this resolution is to replace Marlo DeMoss and DeMoss Financial, Inc. as our Health Care Program Consultant as she has sold her business to FBMC. The resolution designates FBMC Benefits Management, Inc. as our Health Care Program Consultant. *A motion was made by Commissioner McDonald and seconded by Commissioner Zuba, and passed unanimously* to approve Resolution 2022-01 Designation of FBMC Benefits Management, Inc. as Health Care Program Consultant. After a roll call vote, it was unanimously approved.

Good of the Order:

- Commissioner Zuba congratulated Chairman Goodman and Commissioner McDonald on their uncontested reelection to the Board for four (4) more years. Chairman Goodman discussed the July meetings. There will be a Retiree Healthcare Trust Meeting, Budget Workshop, and Regular Meeting beginning at 1:00pm.

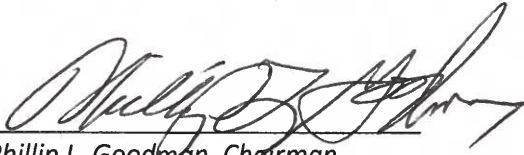
There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District



Phillip L. Goodman, Chairman



Thomas McDonald, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.