

**REGULAR
MEETING
APRIL 9, 2024**



2024 CALENDAR

January-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

February-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

April-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

August-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

October-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Holidays
 Meetings
 Conferences

Regular Meeting Agenda

Florida Keys Mosquito Control District
Marathon Office
503 107TH Street, Marathon, FL

April 9th, 2024 3:30 pm (approximate)

1.) Call to Order

2.) Roll Call

3.) Community Input:

Community Input shall be heard prior to each specified agenda item.

The Board adheres to, and conducts each meeting in accordance with, Robert's Rules of Order. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to any Commissioner, the Executive Director, Executive Assistant, or any other District employee during a Board meeting will be placed into the record but will not additionally be read into the record at the meeting.

The Board welcomes public input but also must maintain order. Thus, community input is not a time for open dialogue between the Board and the speaker. Speakers should direct their comments to the Board and not to District staff or other audience members. Speakers should not expect Commissioners or staff to answer or respond to questions during community input. If appropriate, the Board may request the issue be added as a discussion item at a future District Board meeting. Furthermore, all speakers agree to abide by FKMCD's Code of Conduct Policy and Procedures Governing Meetings, Hearings, and Community Input, as adopted through Resolution 2021-02.

Any person who wishes to make public comment during this meeting may be heard by the Board, through the Board Chair, on any proposition before the Board by either (1) complete and provide the supplied community input card or inform the Clerk/Executive Assistant to the Board, specifying the agenda item; or (2) when remote means for input is allowed by the Board, calling 305-292-7190 or emailing the Clerk/Executive Assistant (currently ddarias@keysmosquito.org) no later than 11:00 am on April 9, 2024. If attending remotely, you must remain available by phone from the hours of 1:00pm to 4:00pm.

4.) Consent Agenda

All items listed as Consent Agenda items are considered routine and non-controversial by the FKMCD Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

a.) **Minutes** of the March 12, 2024 Audit Committee Meeting **Pg. 6**

b.) **Minutes** of the March 12, 2024 FKMCD 75th Anniversary Planning Workshop **Pgs. 7-8**

c.) **Minutes** of the March 12, 2024 Regular Meeting **Pgs. 9-11**

5.) Approval of Agenda

6.) Treasurer's Report

7.) Attorney's Report

8.) Director's Report

9.) Items for Board Discussion

a.) 75th Anniversary Update (Huff)

10.) Items for Board Review and Action:

a.) Financial Reports (Holden)

I. Budget Analysis **Pgs. 15-25**

II. District Finances **Pg. 33**

III. Cash Disbursements through March 2024 **Pgs. 34-37**

b.) Appointment of Career Service Council Representative (Behrend) **Pg. 39**

c.) Executive Director Performance Evaluation (Goodman)

11.) Good of the Order

12.) Meeting Adjourned

Item 4

Approval of Minutes

Audit Committee Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

March 12th, 2024 1:00 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held an Audit Committee Meeting on March 12, 2024 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Commissioner; Dr. Stanley Zuba, Commissioner; Bette Brown, Commissioner; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Roget Bryan, Board Attorney. Jill Cranney, Chairman was present via the telephone.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Chad Huff, Public Education & Information Officer; Edgar Delacerda, Director of Aerial Operations; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None.

Approval of Agenda: A motion was made by Chairman Goodman, seconded by Commissioner Brown and passed unanimously to approve Chairman Cranney to participate in the Audit Committee Meeting via telephone. Commissioner Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was approved.

Items for Board Discussion:

6a.) 2022-2023 Audit Planning – Chairman Cranney reported that she had discussed the audit items with Jim Hill, Oropeza & Parks; they were in the process of revising their list and will notify us of any outstanding issues. Bruce Holden said that we would not currently have any multi-year agreements that apply, and he gave the auditors a list of the items that pertain to GASB 96. They will be able to provide us with a more thorough update next month. The board was informed by Chairman Cranney that Oropeza & Parks, our auditors, will no longer be performing government audits starting in the upcoming year. After discussion, it was decided that we would start with the RFQ process in the next month.

Good of the Order: Chairman Cranney scheduled the next Audit Meeting for April 9th, 2024 at 1:30pm.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

Andrea Leal, Executive Director

*Board of Commissioners
Florida Keys Mosquito Control District*

Jill Cranney, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

FKMCD 75th Anniversary Planning Workshop Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107TH St. Marathon, FL 33050

March 12th, 2024 1:15 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a 75TH Anniversary Planning Workshop on Tuesday, March 12th, 2024.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair, Bette Brown, Secretary-Treasurer; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Roget Bryan, Board Attorney. Jill Cranney, Commissioner was present via the telephone.

Employees Present: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Edgar Delacerda, Director of Aerial Operations; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

GUESTS PRESENT: None

APPROVAL OF AGENDA: *A motion was made by Chairman Goodman, seconded by Commissioner Pinder and passed unanimously to approve Chairman Cranney to participate in the FKMCD 75th Anniversary Planning Workshop via telephone. Commissioner Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was unanimously approved.*

Chairman Goodman announces that the purpose of this workshop is to discuss the district's plans for celebrating its 75th Anniversary.

DISCUSSION: Andrea Leal, Executive Director, explained that the district was originally in front of the legislature in 1949, so this year marks our 75th anniversary. We would like to focus on where we have been, where we are now, and what the future holds for FKMCD.

She turned the meeting over to Chad Huff, Public Education & Information Officer, to give our outline of what we are looking to do this upcoming year and to hear any ideas from the board. Some ideas that Mr. Huff shared with the board were as follows:

- Open House and Anniversary Celebration showcasing the aircraft and having learning stations for the public
- Milestone Timeline: Highlighting Important Dates for FKMCD
- Mosquito Minute on Social Media
- Updated video on the evolution of FKMCD
- 75th Anniversary Logo, we would alter our existing logo to highlight the 75th Anniversary

The board had a short discussion on the topic and liked all of these ideas. Chairman Goodman would like to highlight this important celebration all throughout the year, starting now.

ADJOURN: There being no further business to come before the Board, the workshop was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

DRAFT

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

March 12th, 2024 1:42 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on March 12th, 2024 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Bette Brown, Secretary/Treasurer; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Roget Bryan, Board Attorney. Jill Cranney, Commissioner was present via telephone.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Edgar Delacerda, Director of Aerial Operations; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Consent Agenda: A motion was made by Chairman Goodman, seconded by Commissioner Zuba and passed unanimously to approve Chairman Cranney to participate in the Regular Meeting via telephone. A motion was made by Commissioner Brown, seconded by Commissioner Pinder and passed unanimously to approve the consent agenda.

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was approved.

Treasurer's Report: Bette Brown, Secretary/Treasurer, stated she had nothing to report.

Attorney's Report: Roget Bryan, Board Attorney, stated they have nothing to report.

Director's Report: First, Lower Keys Inspector John Carson was commended for his thirty years of district service by Executive Director Andrea Leal, who also gave him a Certificate of Achievement. She updated the board on mosquito-borne diseases and provided an operations summary, pointing out that although there have been more mosquitoes than usual due to the increased rains, there have not been enough to use adulticide. However, we did carry out the larviciding with full force. She mentioned the educational and community-engagement activities that FKMCD has been actively involved in in March and our plans for April. In February, a team from our aerial division visited the HAI Heli-Expo in Anaheim, California, while another team went to AMCA in Dallas, Texas. During the annual AMCA conference, she had the chance to meet the directors of mosquito control operations for Miami-Dade and Broward counties. Going forward, they will meet quarterly. She then provided an update on the purchases we are making with the money from the CDC/FDACS Hurricane grant. She has recently submitted an application for the CDC/FDACS Vector Surveillance and Capacity Grant, which would enable us to treat more larvae with liquid larvicide. After that, Bruce Holden provided an update on our FLClass account, showing that we made around \$60,000 in interest and that it yielded 5.43% in February.

Items for Board Discussion:

9a.) Legislative Update - The two legislative items they have been following have been approved by the House and Senate, according to Executive Director Andrea Leal. The board members received a summary of the modifications. She gave advice on how the district will follow the new measures' requirements. At a later board meeting, Chairman Goodman proposed that we extend an invitation to our state senator and representative to speak as guest speakers and offer them a private tour of the facilities. Commissioner Pinder questioned if hiring legislative consultants should be budgeted for the upcoming year. Director Leal said she would investigate and report back to the board, but she doesn't think we would require such a robust contract. Roget Bryan gave information about a reform to House Bill 7013 that would require the legislature to approve boundary changes within the districts.

Items for Board Review and Action:

10a.) Financial Reports – The Director of Finance, Bruce Holden, said that February was essentially breakeven—income received was equal to expenses incurred. He pointed out a few things that caused us to spend \$200,000 more than the previous year. He believes that we are headed in the right direction for the year. *A motion was made by Commissioner Pinder, seconded by Commissioner Brown, and passed unanimously, confirming the Board received the financial information from February of 2024 and the Board requests it be submitted for audit at the appropriate time.*

10b.) Resolution 2024-08: Ratification of Emergency Purchase: GA Contractors \$21,952.00 - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, RATIFYING AND APPROVING THE FIRST AMENDMENT TO CONTRACT FOR SERVICES WITH GA CONTRACTORS, ATTACHED HERETO AS ATTACHMENT "1"; DECLARING AN EMERGENCY PURCHASE AND AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE NECESSARY AND EXPEDIENT ACTION TO EFFECTUATE THE FIRST AMENDMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Brown, seconded by Commissioner Zuba and passed unanimously to adopt Resolution 2024-08 as written. After a roll call vote, it was unanimously accepted.*

10c.) Resolution 2024-09: Approving the Award of RFP 2024-03 Mosquito Control Adulticide & Larvicide - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2024-03 EVALUATION COMMITTEE FOR PURCHASE OF ADULTICIDE & LARVICIDE; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Zuba, seconded by Commissioner Pinder and passed unanimously to adopt Resolution 2024-09 as written awarding the bids to Adapco & Clarke. After a roll call vote, it was unanimously accepted.*

10d.) Resolution 2024-10: Approving the Award of Sole Source 2024-04 (3) A1 Super Duty 55 Mist Sprayers- A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE SOLE SOURCE AWARD TO ADAPCO, LLC FOR ACQUISITION AND PURCHASE OF MIST SPRAYER AND ATOMIZER EQUIPMENT; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Pinder, seconded by Commissioner Brown and passed unanimously to adopt Resolution 2024-10 as written. After a roll call vote, it was unanimously accepted.*

10e.) May Meeting Date- *A motion was made by Commissioner Pinder, seconded by Commissioner Zuba and passed unanimously to move the May meeting date to the 21st due to the Washington Days Conference. After a roll call vote, it was unanimously accepted.*

Good of the Order:

- Chairman Goodman discussed the next meeting of the Board to be held on April 9th, 2024 at 1pm, and advised the Board there would be an OPEB Meeting, Audit Committee Meeting, Regular Meeting and Strategic Planning Workshop.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

DRAFT

Item 6

Treasurer's Report

Item 7

Attorney's Report

Item 8

Director's Report

April 2024 Director's Report

Employee of the Quarter

Employee Milestone Recognition

1. James Ozmar, Aircraft Mechanic: 5 years

State of Florida Mosquito-Borne Disease Update (as of 03/30/2024)

1. Monroe County (2024)
 - a. Dengue: 0 local, 0 travel-related
2. All of Florida (2024)
 - a. Dengue: 5 local (4 Miami-Dade, Pasco), 85 travel-related
 - b. Zika: 0 local, 0 travel-related
 - c. Chikungunya: 0 local, 0 travel-related
 - d. West Nile Virus: 0 human cases
 - e. Eastern Equine Encephalitis: 0 human cases
 - f. Malaria: 0 local, 16 travel-related
3. Pasco County is currently under a mosquito-borne illness advisory. Escambia, Hardee, and Miami-Dade counties are currently under a mosquito-borne illness alert.

Operations Summary

1. Adult Mosquitoes
 - a. Salt Marsh mosquito numbers were around the historical average throughout the Keys in March.
 - b. No aerial adulticide missions were conducted in March.
 - c. Four (4) truck adulticide missions were conducted in March throughout the Keys.
 - d. *Aedes aegypti* numbers did not exceed our adulticide action thresholds throughout the Keys in March.
2. Larval Mosquitoes
 - a. Ten (10) aerial granular larvicide missions were completed in March, treating approximately 5,500 acres; this is above the historical average for March.
 - b. No aerial liquid larvicide missions were conducted in March.
 - c. Ten (10) ground liquid larvicide missions were conducted in March, treating approximately 1,400 acres throughout the Keys.
3. Service Requests received (208) were higher than the historical average for March, majority of which requesting a fog truck or inspection.
4. Key Largo Sweep Planned: 4/16/24 – 4/18/24

Community Outreach/Education

1. Schools
 - a. Sugarloaf School Public Safety Day: 3/14/24
 - b. Stanley Switlik Career Day: 3/14/24
2. Community Events/Outreach/Speaking Engagements
 - a. KW Mote Marine Oceanfest: 4/20/24
 - b. Leadership Monroe Graduation Event: 4/27/24
3. Media/News Releases
 - a. Weekly Radio, US 1
4. 75th Anniversary Update
 - a. Logo Developed
 - b. Pens and Koozies ordered
 - c. Open House Date and Planning
 - d. Timeline Research

- e. FKMCD Alumni (Retiree) Outreach

Human Resources

- 1. Current Openings
 - a. Lower Keys Inspector (2): Conducting Interviews
- 2. Annual Evaluations completed

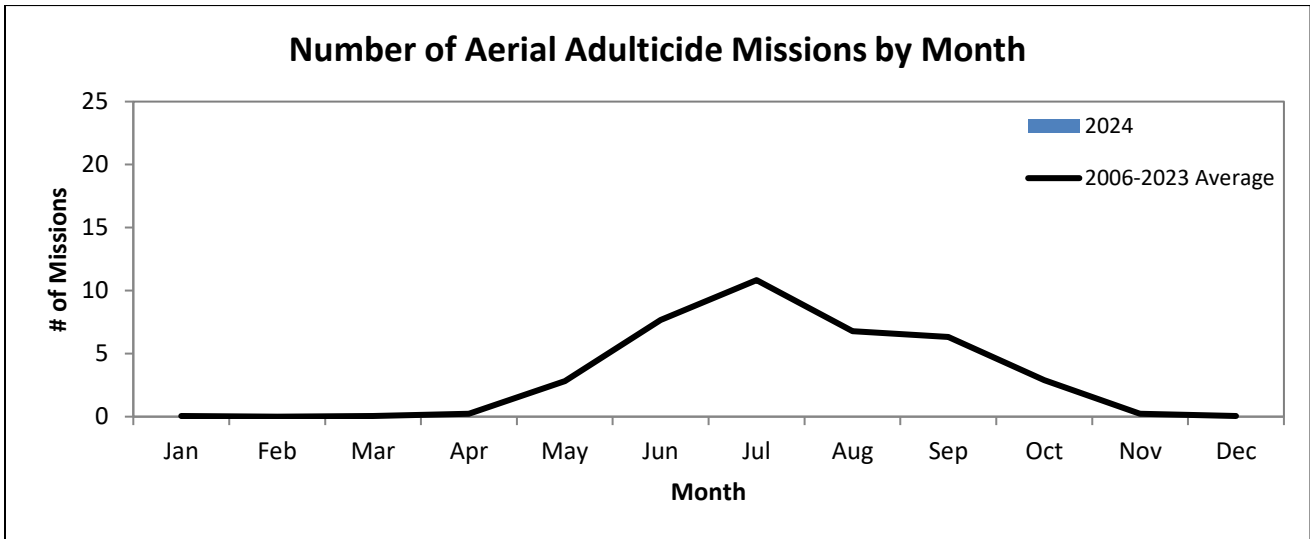
Other Items

- 1. Travel/Training
 - a. Helicopter Pilot Recurrent Training for Bell (Marathon, FL): 3/11/24 – 3/13/24
 - b. All-Staff Training (Marathon, FL): 3/13/24
 - c. Helicopter Pilot Recurrent Training for Airbus (Santa Ana, CA): 4/8/24 – 4/10/24 and 4/23/24 – 4/26/24
 - d. Chemical Spill Response Training (Boynton Beach, FL and Homestead, FL): 4/10/24 and 4/12/24
 - e. Lee County Mosquito Control District Aerial Workshop (Ft. Myers, FL): 4/16/24 – 4/18/24
- 2. Airplane (770FK) Sale Finalized: 3/18/24
- 3. FDACS Form Submissions Webinar: 3/21/24
- 4. Oxitec Project Steering Committee Meeting: 3/22/24
- 5. Investment Update
- 6. After Action Items/Future Board Items
 - a. Budgetary Process Annual Review, May 2024
 - b. Audit Committee Charter Annual Review, October 2024
 - c. Administrative Policy Manual Annual Review, December 2024

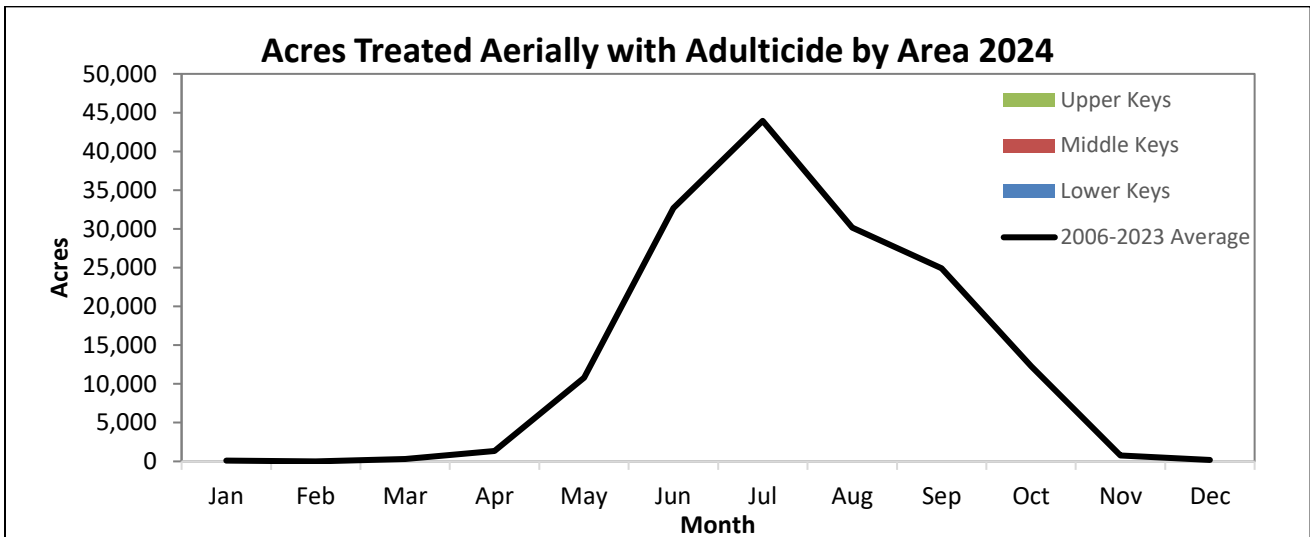
Florida Keys Mosquito Control Operations Report

(Adjusted through March 31, 2024)

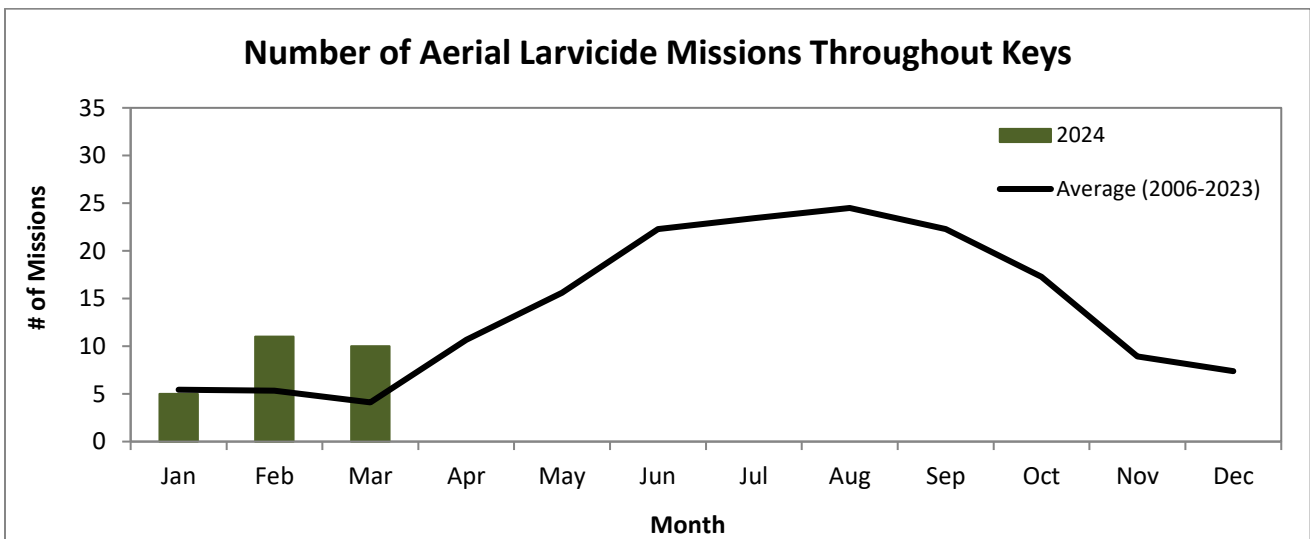
Aerial Adulticiding Missions in March 2024: 0



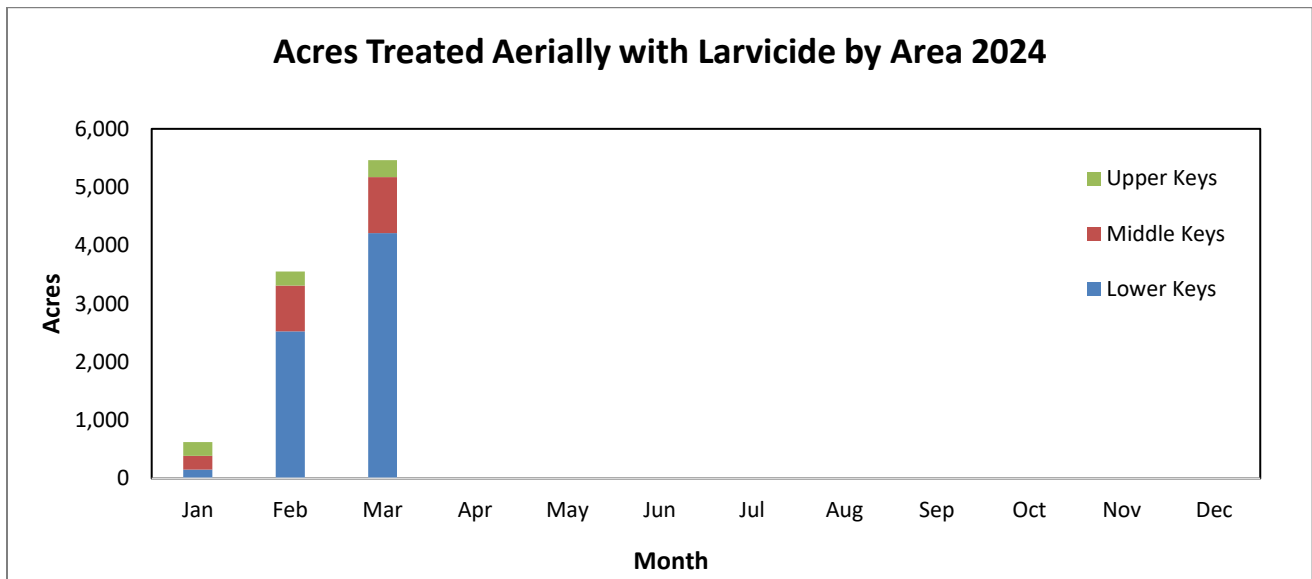
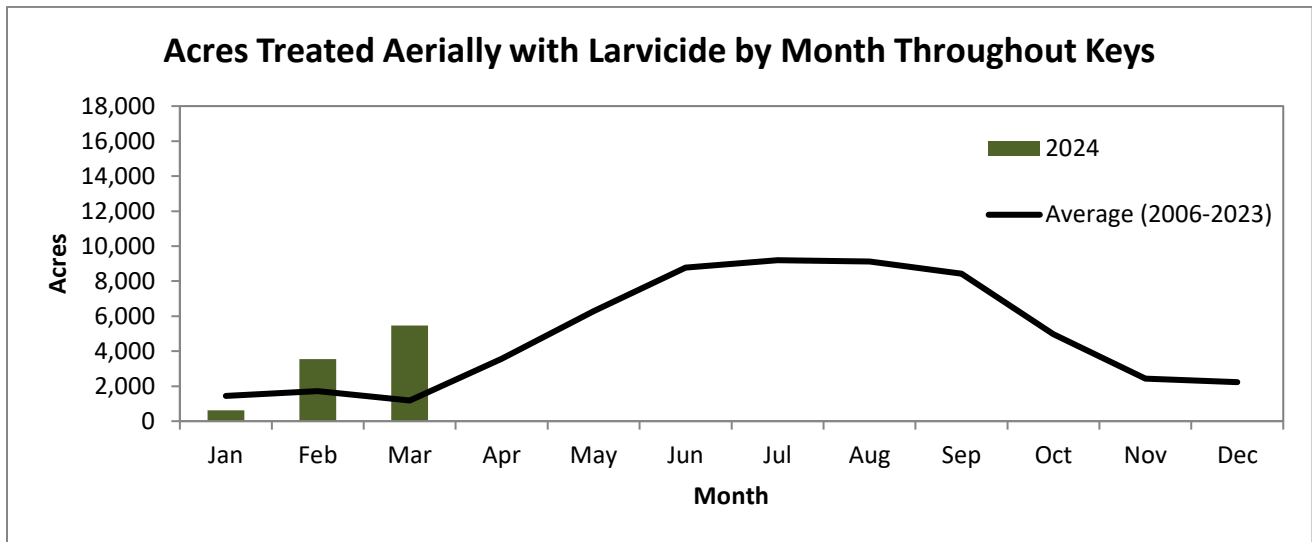
Aerial Adulticiding Acreage in March 2024: 0



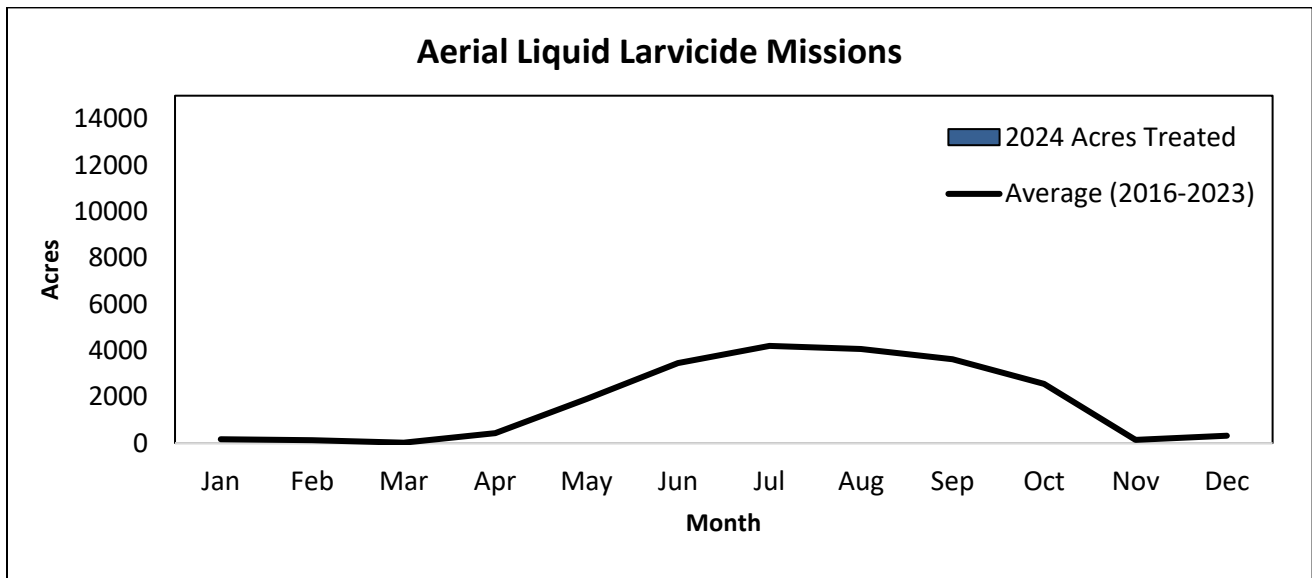
Aerial Granular Larviciding Missions in March 2024: 10



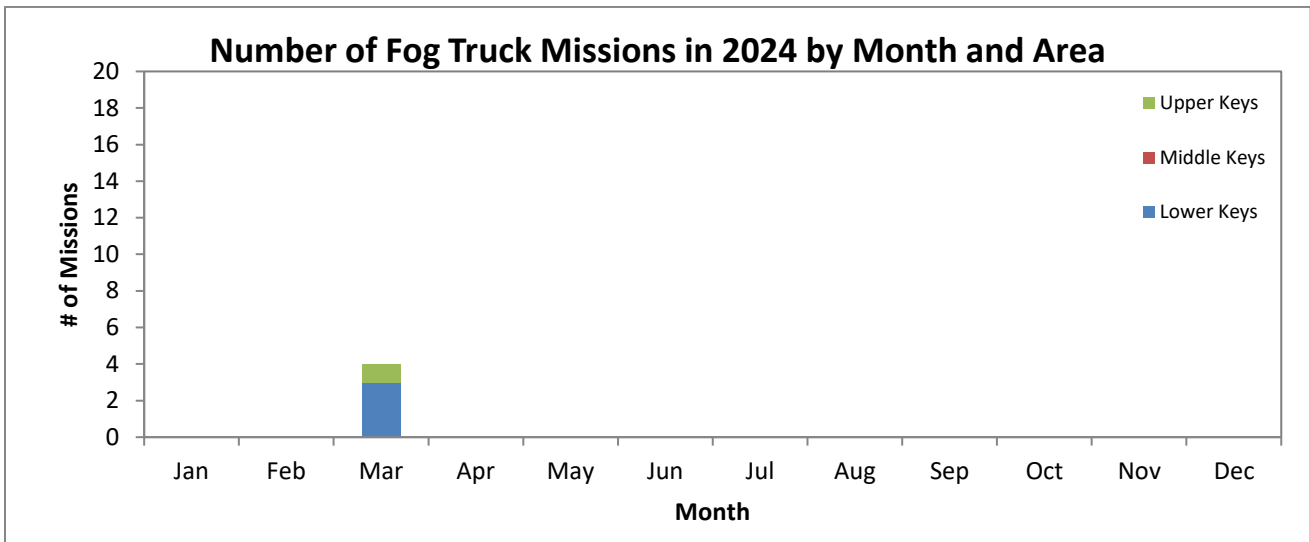
Aerial Granular Larviciding Acreage in March 2024: 5,460



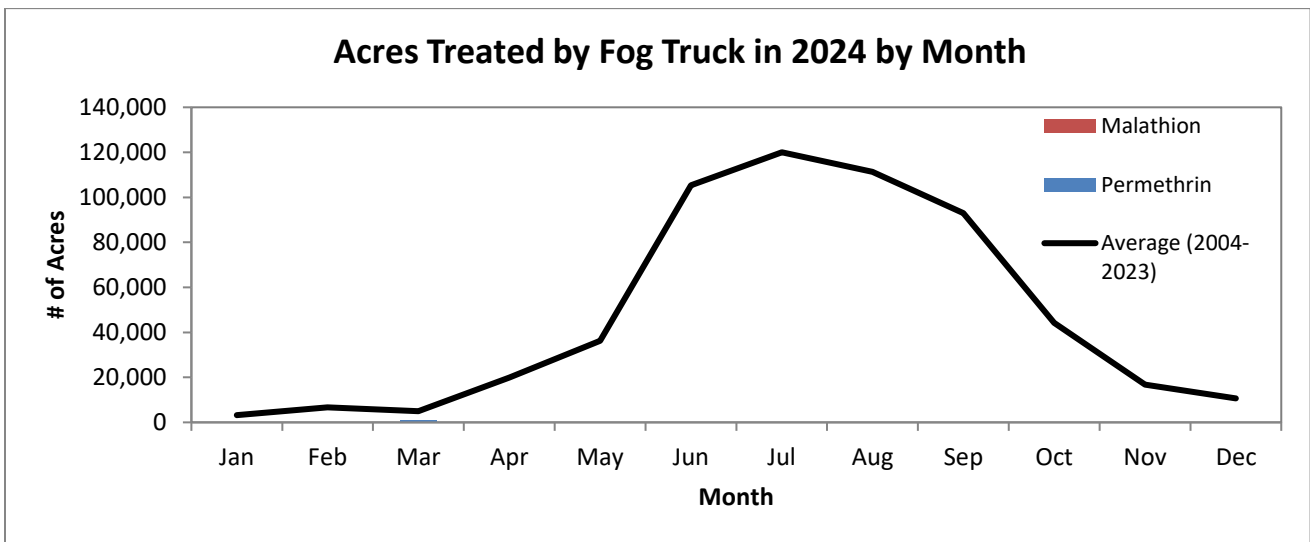
Number of Aerial Liquid Larviciding Missions in March 2024: 0



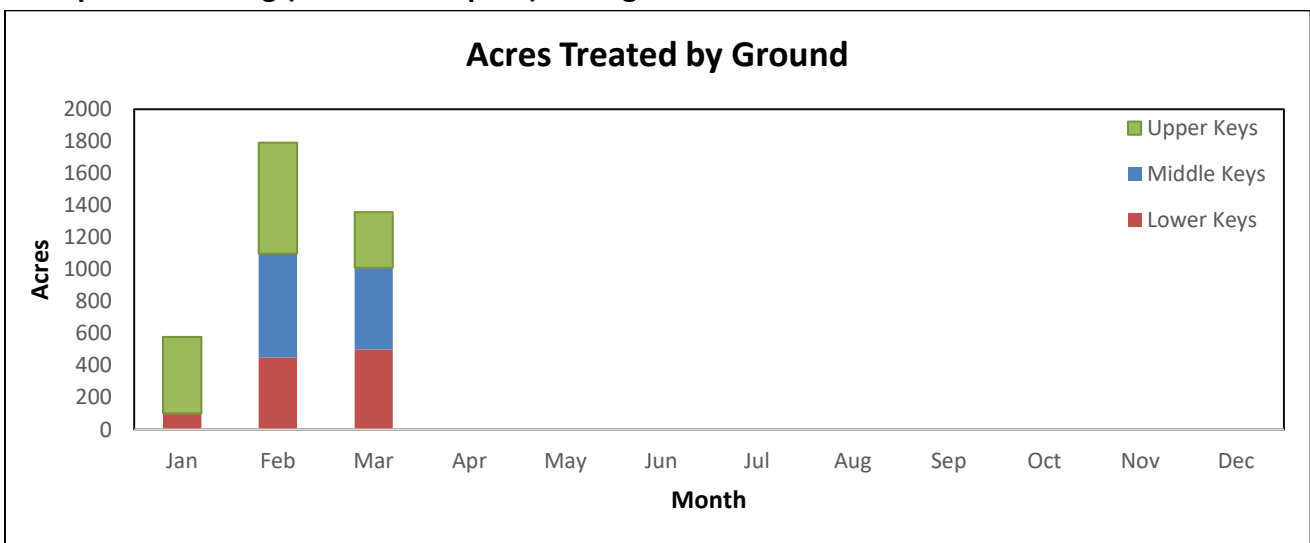
Ground Adulticiding (Trucks) Missions in March 2024: 4



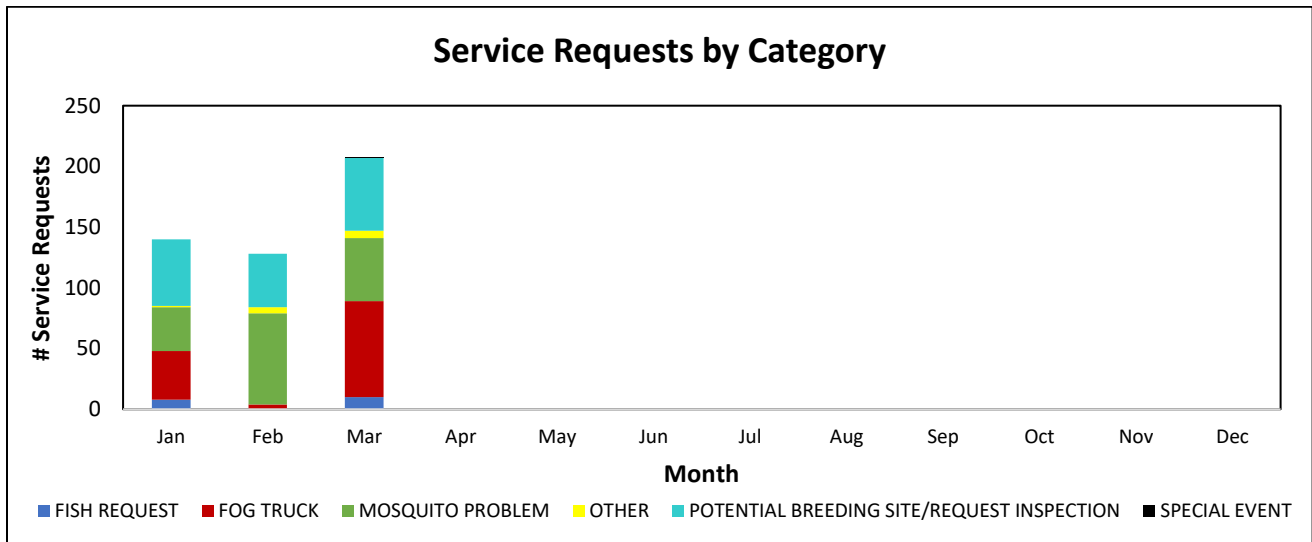
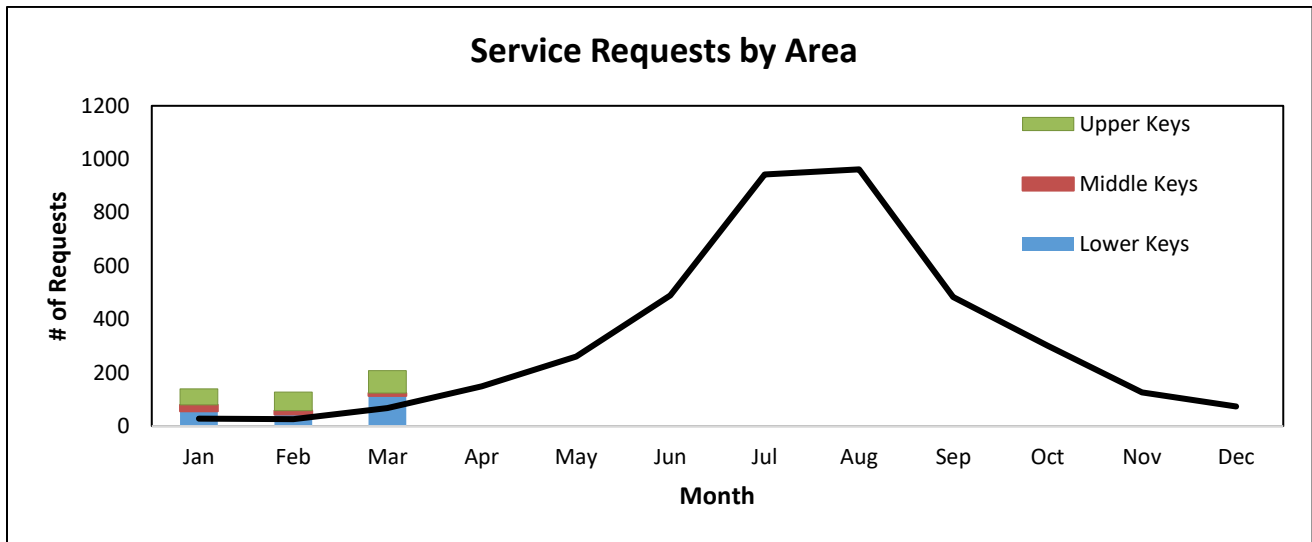
Ground Adulticiding (Trucks) Acreage in March 2024: 841



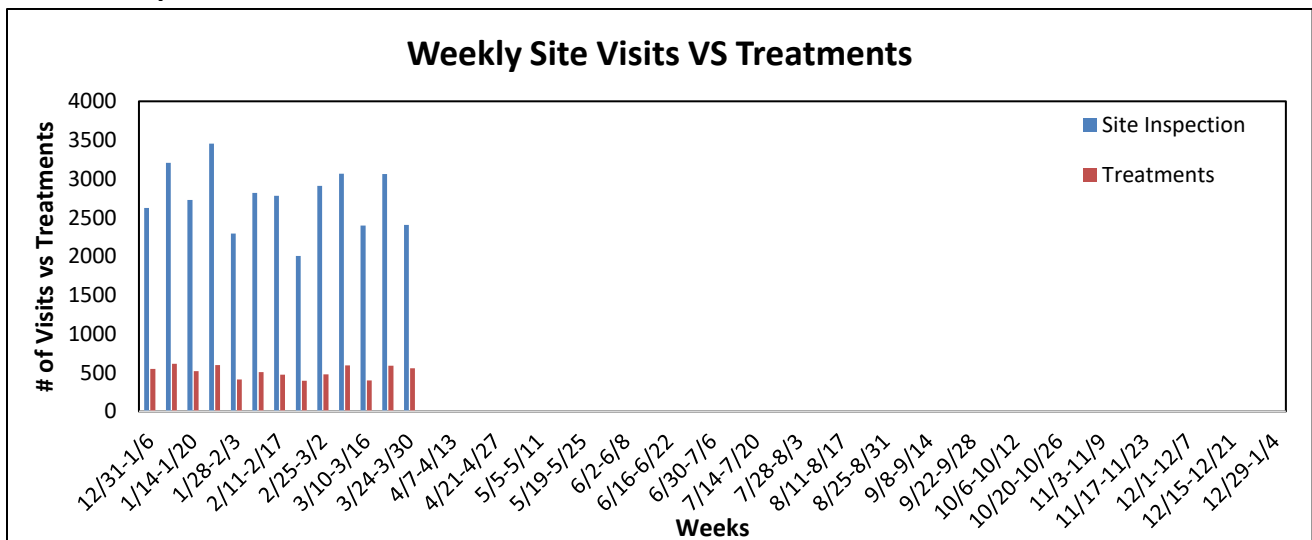
Ground Liquid Larviciding (Truck & Backpack) Acreage in March 2024: 10 trucks



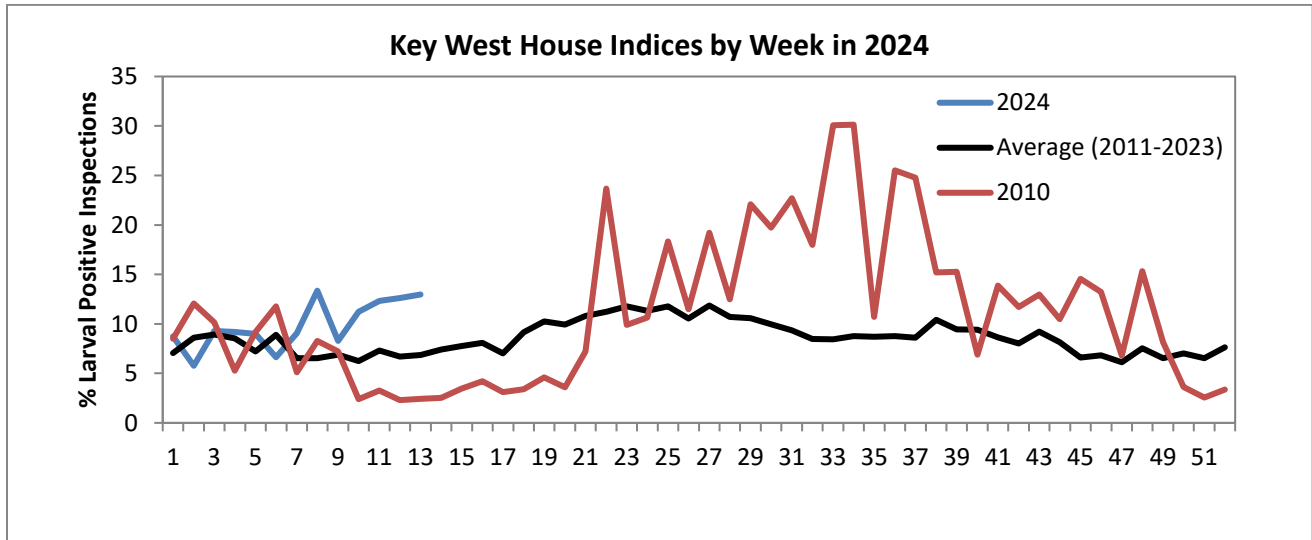
Total Service Requests for March 2024: 208



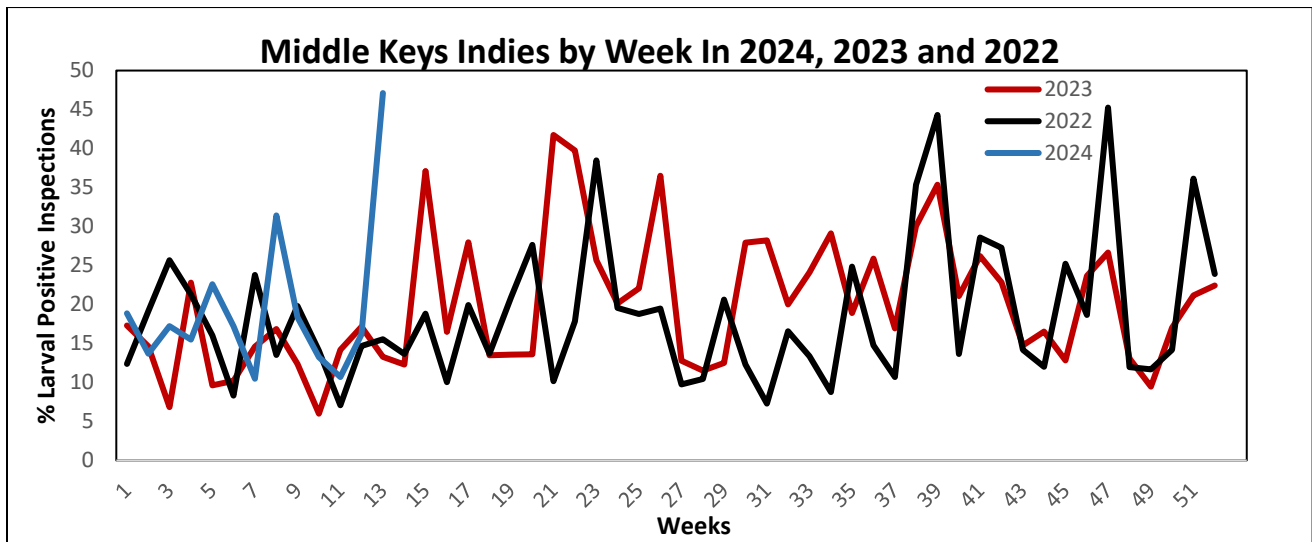
Total Service Inspections/treatments and Count Stations for March 2024



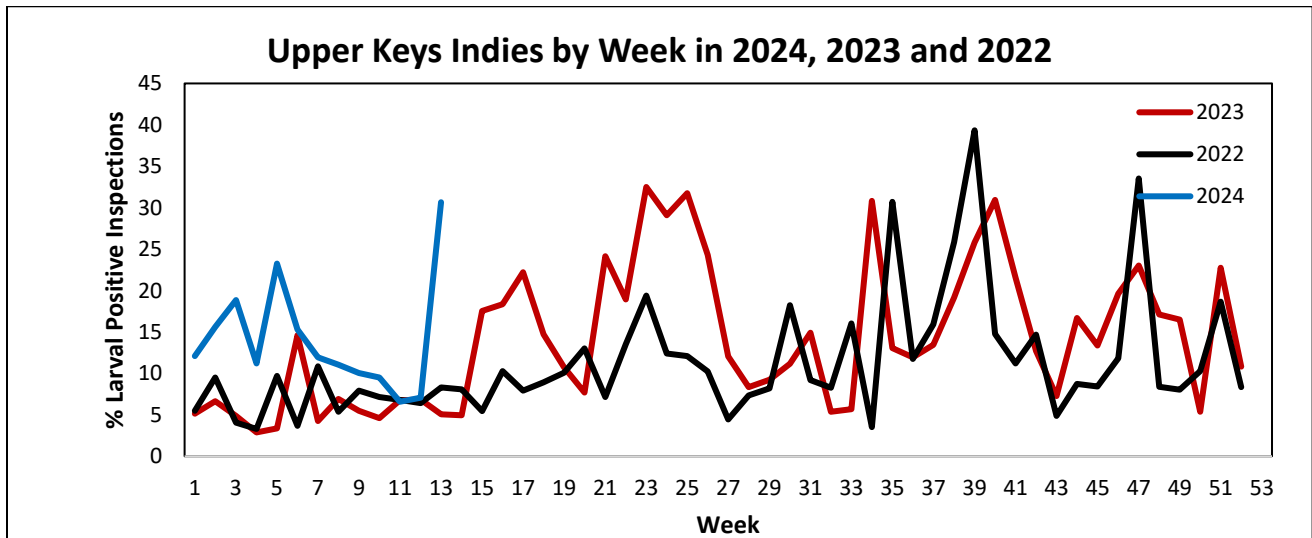
Key West *Aedes aegypti* Larval Information:



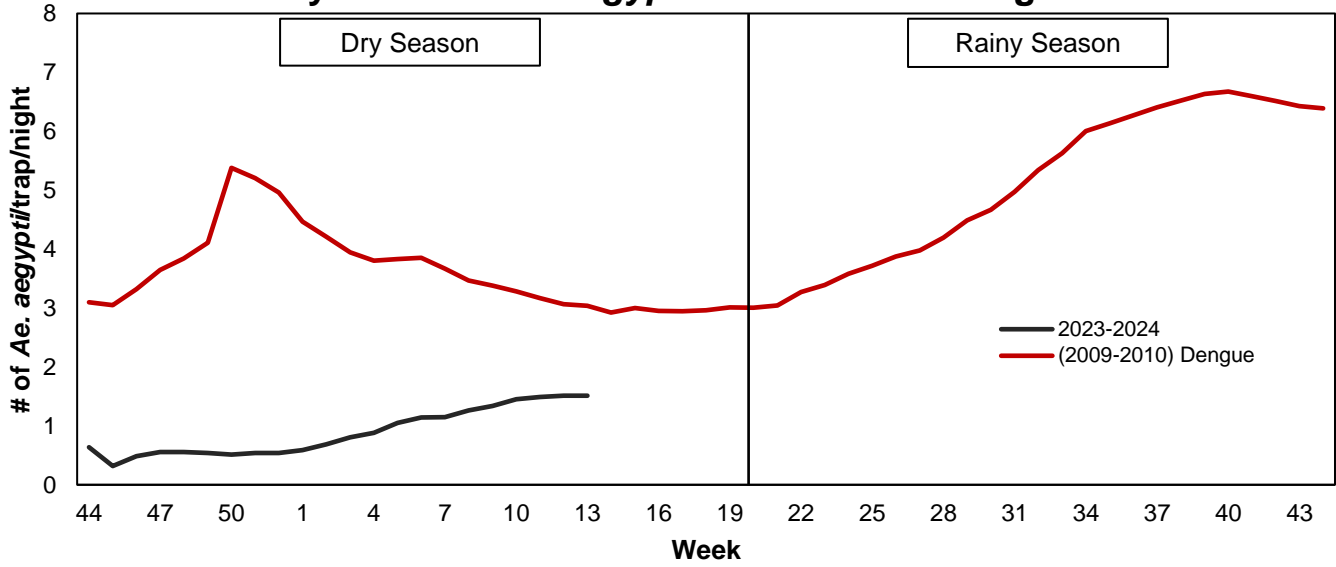
Middle Keys *Aedes aegypti* Larval Information:



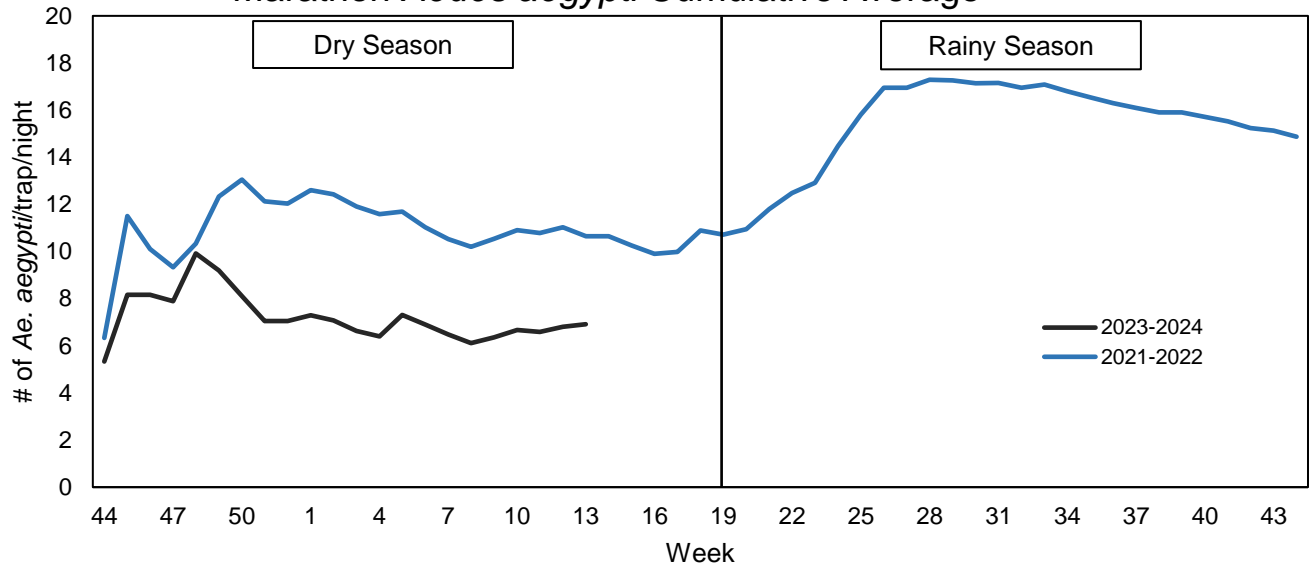
Upper Keys *Aedes aegypti* Larval Information:



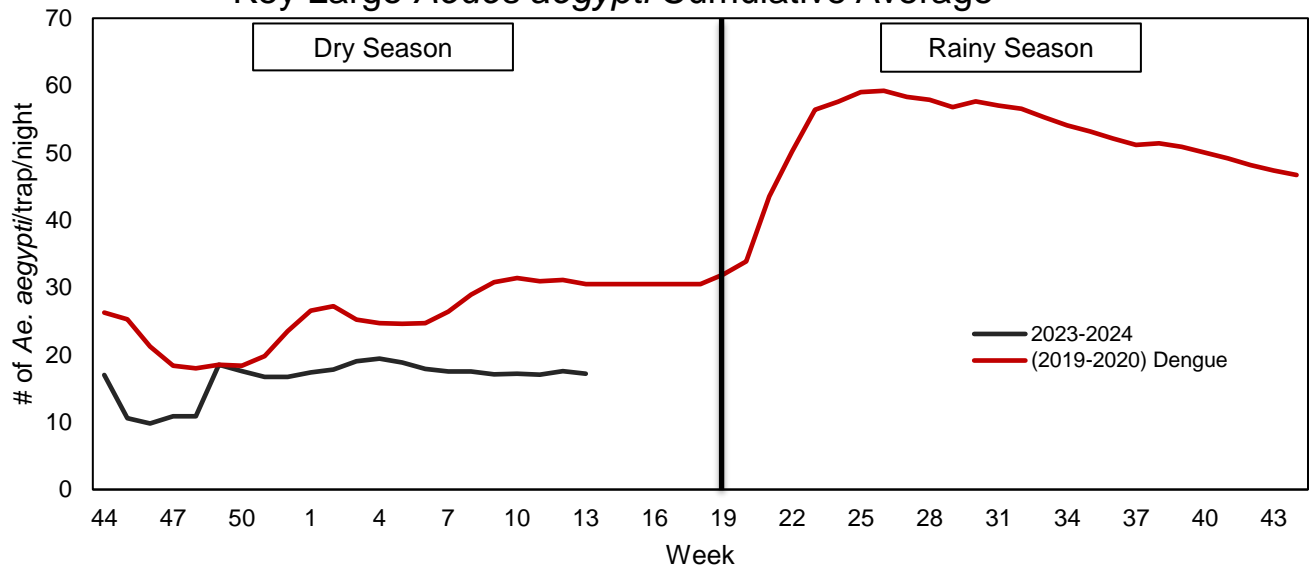
Key West *Aedes aegypti* Cumulative Average



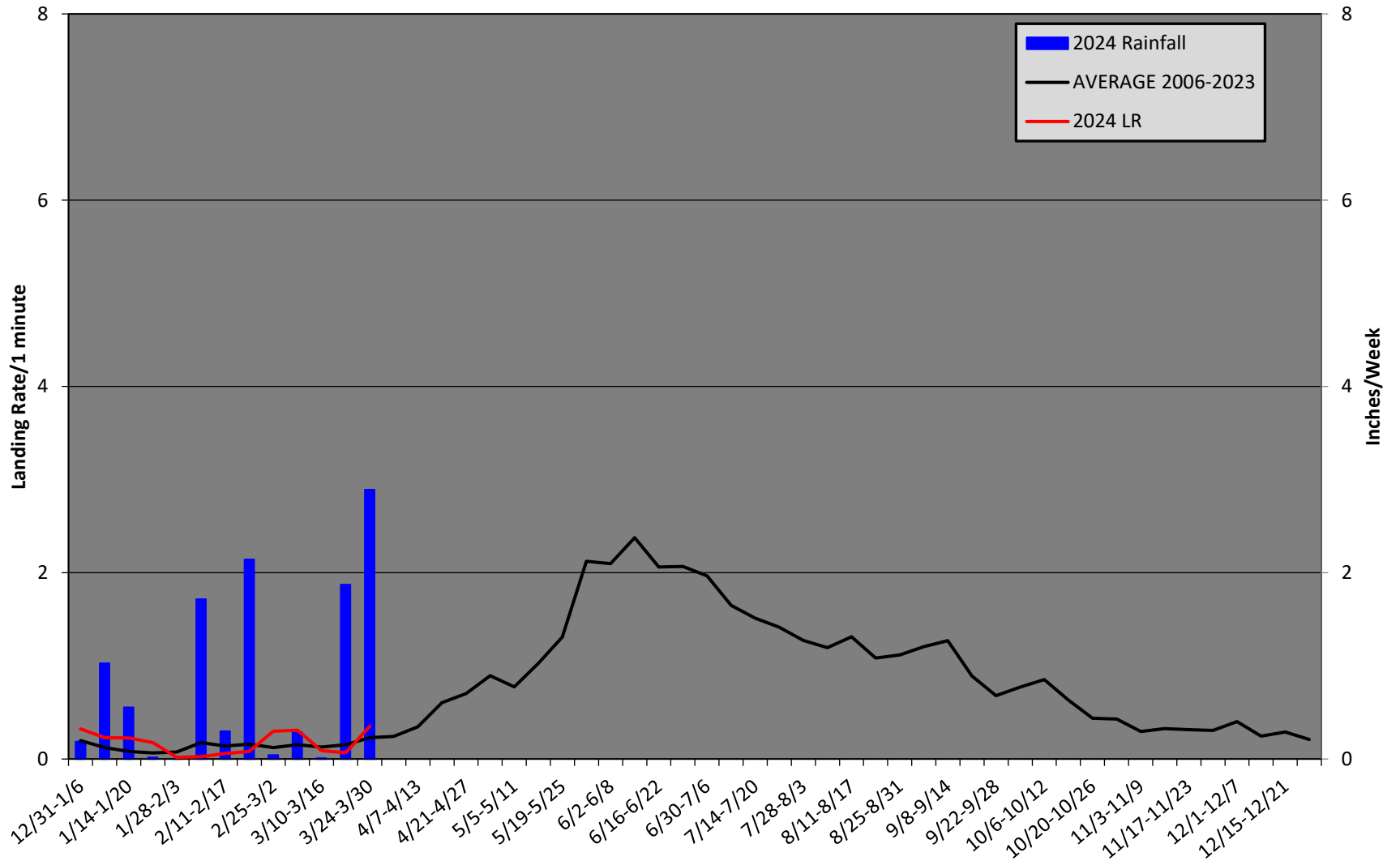
Marathon *Aedes aegypti* Cumulative Average



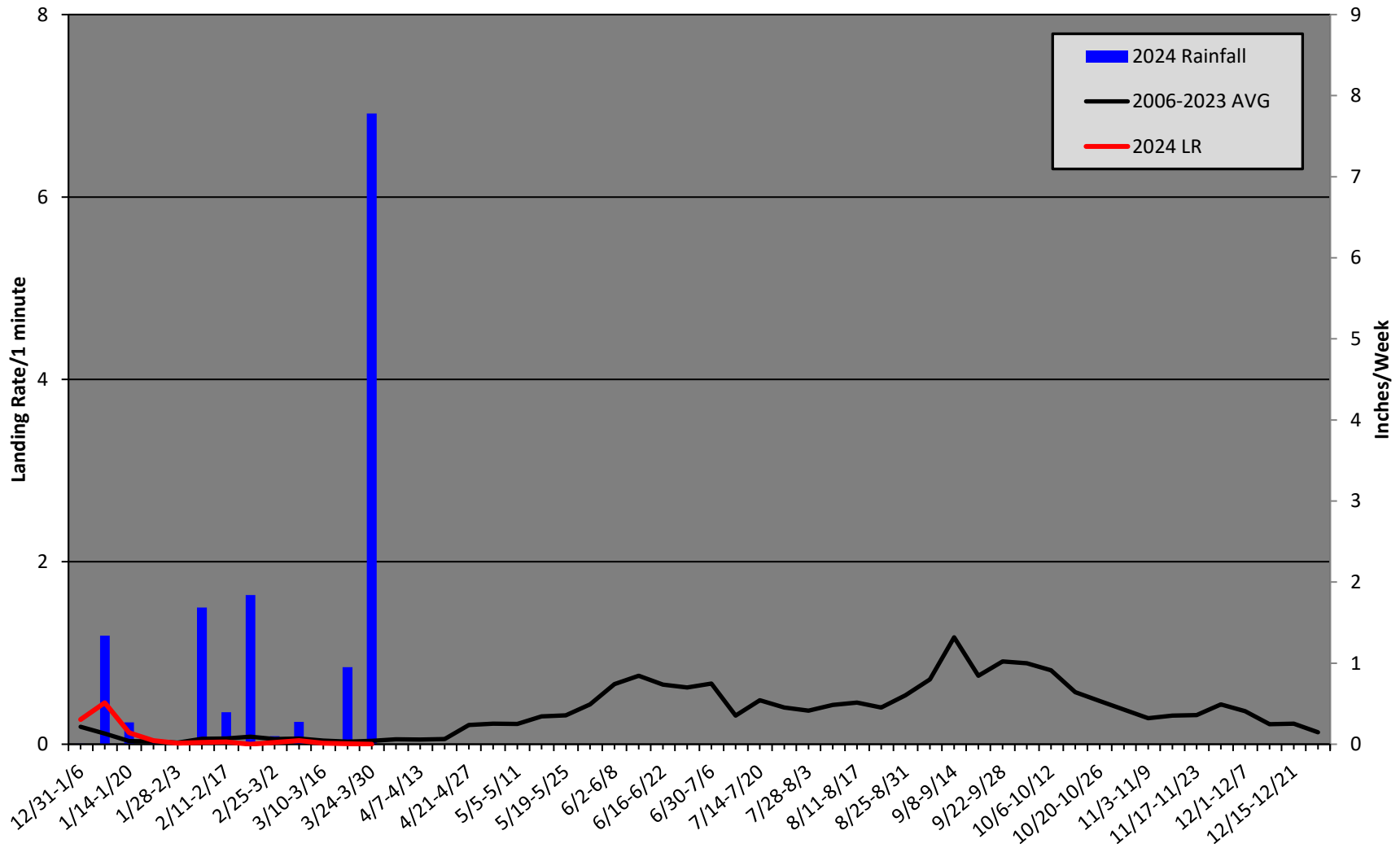
Key Largo *Aedes aegypti* Cumulative Average



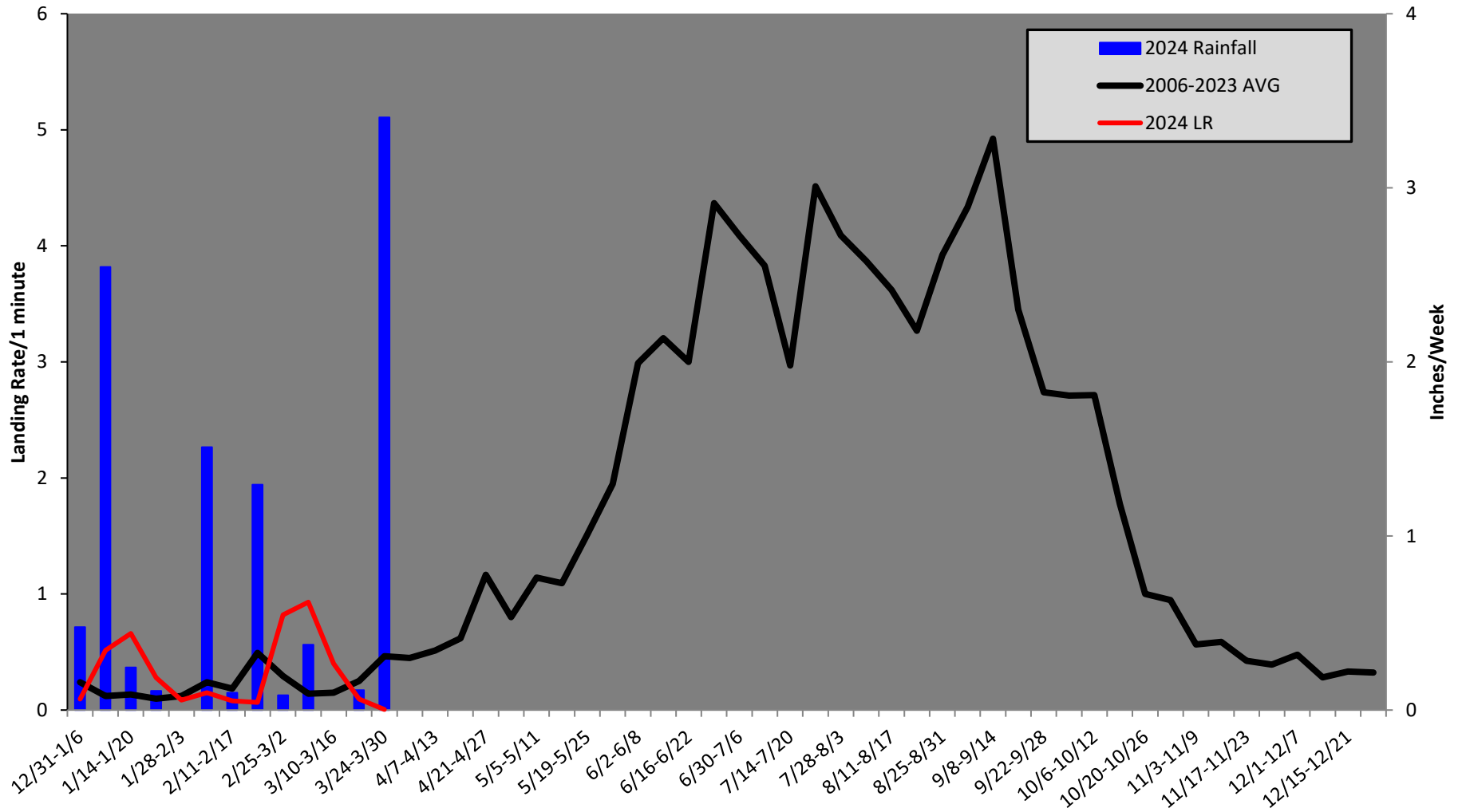
Lower Keys: Saddlebunch to Bahia Honda Average Landing Rate Counts and Rainfall



Middle Keys: Vaca Key to Lower Matecumbe Average Landing Rate Counts and Rainfall



Upper Keys: Upper Matecumbe to Upper Key Largo Average Landing Rate Counts



Item 9a

75th
Anniversary
Update

Item 10a

Financial Reports

Budget Analysis

District Finances

Cash Disbursements

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2023-2024
MARCH 2024**

STATE FUND

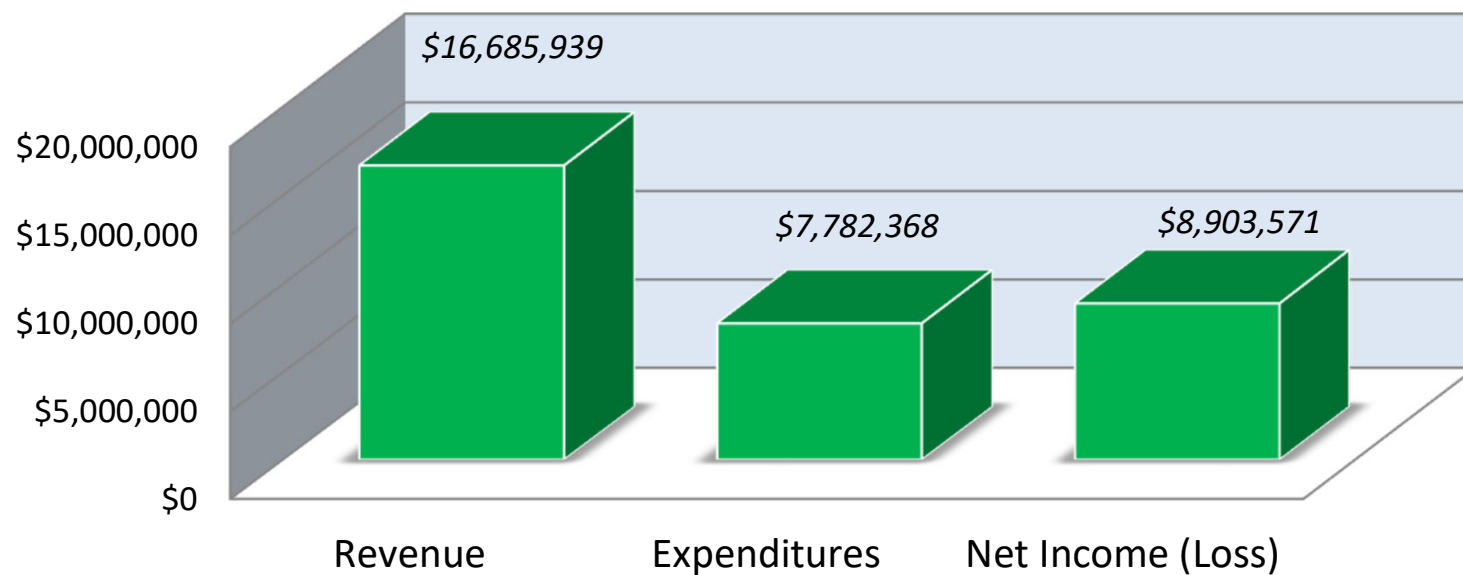
ACCT. NO	ITEM	Annual Budget	Current March Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15						0.00	0.00
20	Personal Service Benefits 21 - 25						0.00	0.00
30	Operating Expense 31 - 34						0.00	0.00
40	Travel and Per Diem 40.1 - 40.3	11,010.00			2,050.51	1,180.00	8,959.49	870.51
41	Communication Services						0.00	0.00
42	Freight Services						0.00	0.00
43	Utility Services						0.00	0.00
44	Rentals and Leases						0.00	0.00
45	Insurance						0.00	0.00
46	Repair and Maintenance Service 46.1 - 46.6						0.00	0.00
47	Printing/Binding						0.00	0.00
48	Promotional Activities						0.00	0.00
49	Other Current Charges and Obligations						0.00	0.00
51	Office Supplies/Materials						0.00	0.00
52.1	Gas/Oil/Lube						0.00	0.00
52.2	Chemical/Solvents/Additives	760,000.00					760,000.00	0.00
52.3	Clothing and Wearing Apparel						0.00	0.00
52.4	Miscellaneous Supplies and Incidental						0.00	0.00
52.5	Tools and Small Implements						0.00	0.00
54	Books, Publications, Subscriptions, Memberships						0.00	0.00
55	Training	5,415.00			3,780.00	4,051.00	1,635.00	(271.00)
60	Capital Outlay 61 - 64	140,000.00			0.00	4,412.50	140,000.00	(4,412.50)
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	388,568.00					388,568.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay							
0.002	Reserves - Self Insurance							
0.004	Reserves - Sick and Annual Leave							
	TOTAL:	1,304,993.00	0.00	0.00	5,830.51	9,643.50	1,299,162.49	(3,812.99)

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2023-2024
MARCH 2024**

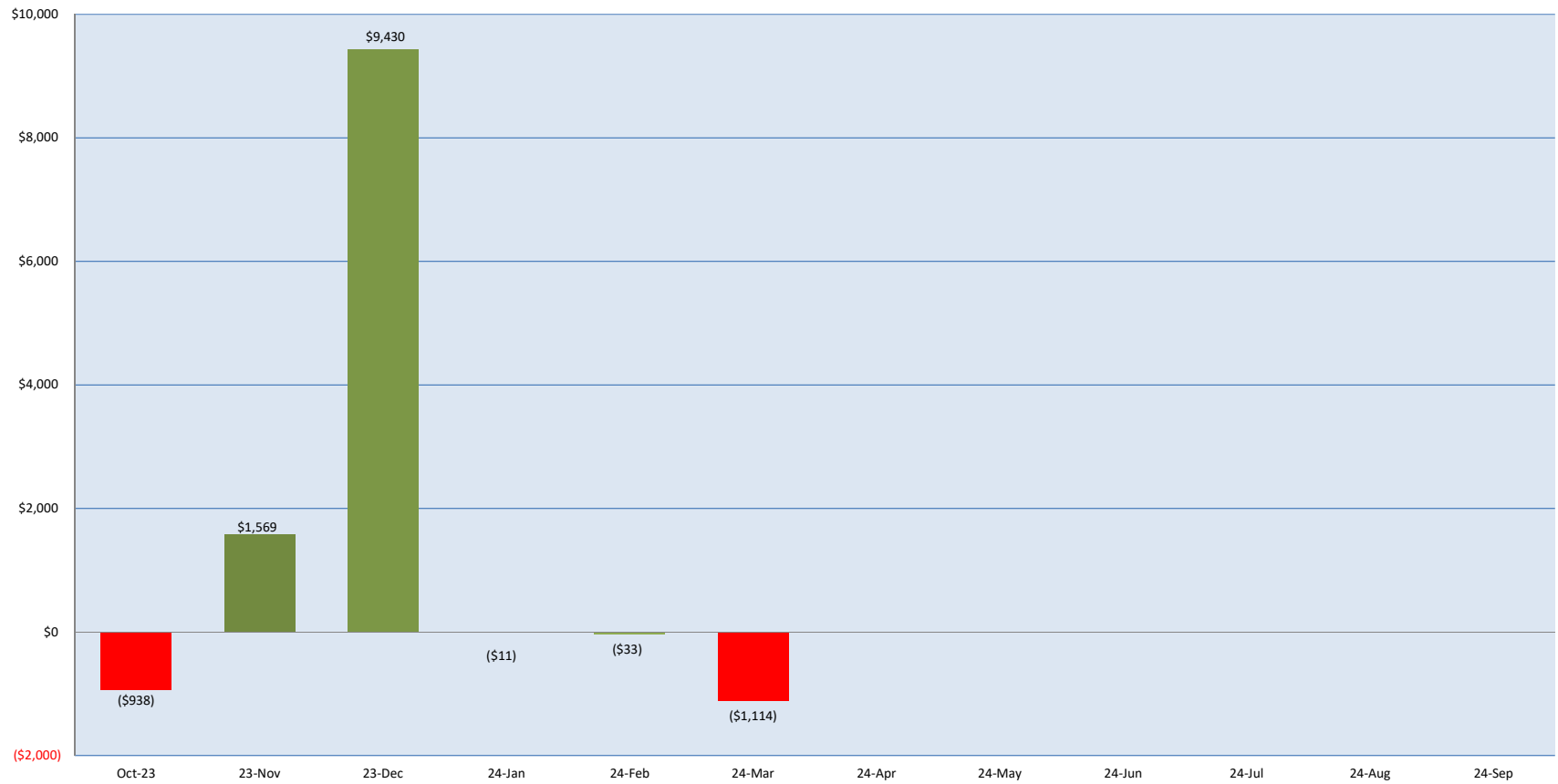
LOCAL FUND

ACCT. NO	ITEM	Annual Budget	Current March Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15	5,702,869.00	607,420.42	578,346.65	2,773,972.12	2,609,424.72	2,928,896.88	164,547.40
20	Personal Service Benefits 21 - 25	4,064,496.00	329,153.30	248,116.47	1,836,086.86	1,394,372.12	2,228,409.14	441,714.74
30	Operating Expense 31 - 34	1,582,279.00	75,664.16	45,529.24	743,068.35	717,741.04	839,210.65	25,327.31
40	Travel and Per Diem 40.1 - 40.3	118,125.00	25,709.80	14,378.73	69,377.14	50,442.05	48,747.86	18,935.09
41	Communication Services	100,100.00	7,676.12	11,437.24	46,946.72	49,697.81	53,153.28	(2,751.09)
42	Freight Services	15,550.00	1,212.33	577.05	7,031.08	5,124.73	8,518.92	1,906.35
43	Utility Services	142,800.00	7,772.94	8,782.40	47,653.92	51,563.69	95,146.08	(3,909.77)
44	Rentals and Leases	969,952.00	16,646.50	22,110.28	96,523.07	83,104.65	873,428.93	13,418.42
45	Insurance	1,102,280.00	0.00	0.00	39,400.07	(28,418.00)	1,062,879.93	67,818.07
46	Repair and Maintenance Service 46.1 - 46.6	1,007,345.00	131,924.74	35,037.32	459,769.89	264,928.08	547,575.11	194,841.81
47	Printing/Binding	11,910.00	1,185.00	60.00	3,119.80	4,071.84	8,790.20	(952.04)
48	Promotional Activities	24,200.00	1,570.00	1,170.00	5,139.00	4,708.00	19,061.00	431.00
49	Other Current Charges and Obligations	13,125.00	0.00	804.60	4,922.70	14,107.25	8,202.30	(9,184.55)
51	Office Supplies/Materials	39,526.00	31,787.63	1,153.15	45,135.61	27,465.12	(5,609.61)	17,670.49
52.1	Gas/Oil/Lube	327,575.00	17,351.99	10,541.94	79,517.76	84,233.84	248,057.24	(4,716.08)
52.2	Chemical/Solvents/Additives	1,426,472.72	228,265.60	32,132.24	544,561.21	275,570.59	881,911.51	268,990.62
52.3	Clothing and Wearing Apparel	49,925.00	117.88	1,228.43	16,748.21	16,301.35	33,176.79	446.86
52.4	Miscellaneous Supplies and Incidental	182,293.00	12,207.27	6,921.12	47,728.14	32,635.08	134,564.86	15,093.06
52.5	Tools and Small Implements	29,603.00	117.95	397.58	10,123.20	2,325.72	19,479.80	7,797.48
54	Books, Publications, Subscriptions, Memberships	66,586.00	682.76	2,051.31	38,426.08	30,307.00	28,159.92	8,119.08
55	Training	163,349.00	17,052.90	39,544.00	21,947.90	48,535.77	141,401.10	(26,587.87)
60	Capital Outlay 61 - 64	2,008,143.00	97,437.46	200,340.04	845,168.91	3,785,873.36	1,162,974.09	(2,940,704.45)
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	2,361,432.00					2,361,432.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay	1,186,382.00					1,186,382.00	
0.002	Reserves - Self Insurance	500,000.00					500,000.00	
0.004	Reserves - Sick and Annual Leave	250,000.00					250,000.00	
	TOTAL:	23,446,317.72	1,610,956.75	1,260,659.79	7,782,367.74	9,524,115.81	15,663,949.98	(1,741,748.07)

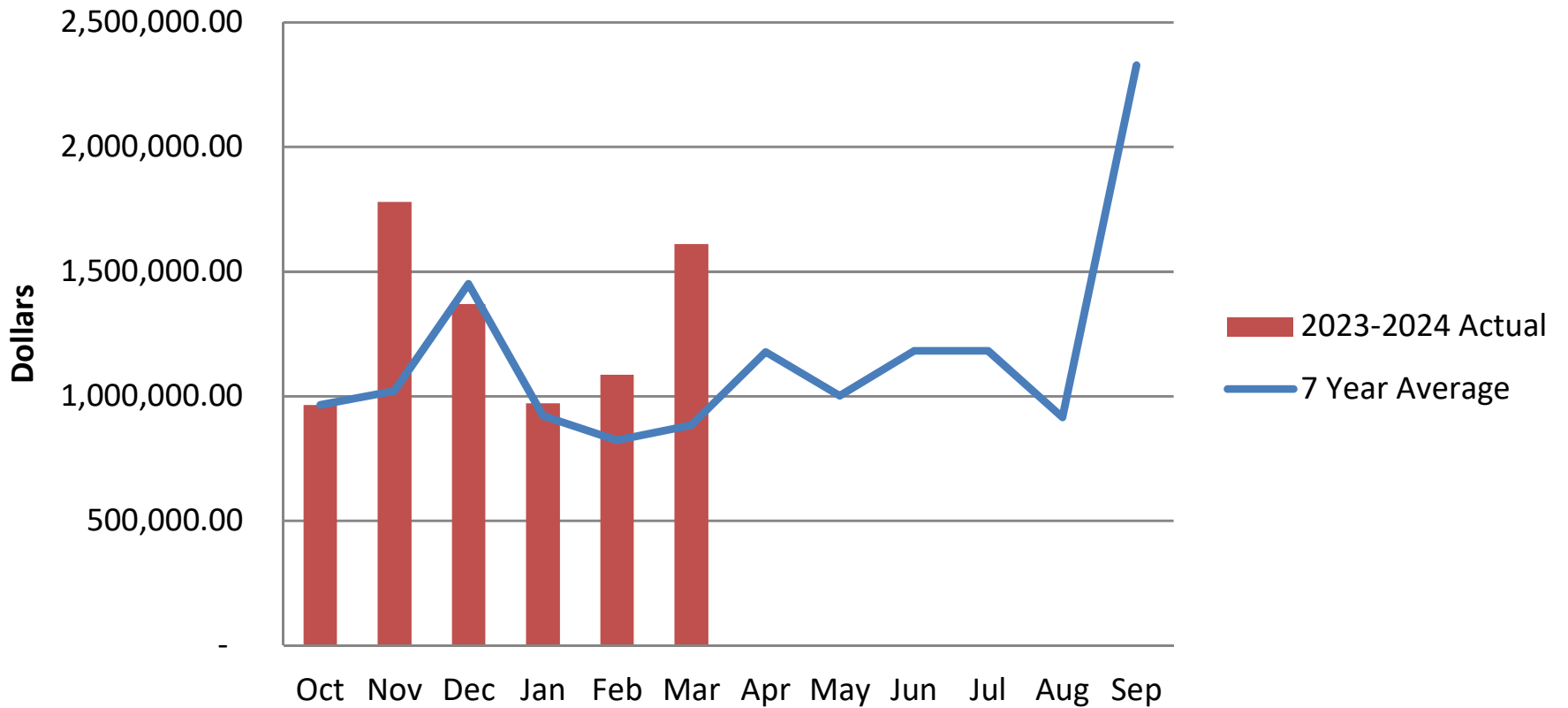
FKMCD Local FY 2023-2024 YTD Cash Basis Net Income (Loss) through March 2024



**FKMCD Local Funds FY 2023-2024 Cash Basis Monthly Net Income (Loss) through
March 2024
(Thousands of Dollars)**



Expenditure of Local Funds 2023-2024 Actual vs. Average of Last 7 Years



Florida Keys Mosquito Control District
District Finances as of
April 3, 2024

LOCAL ACCOUNT FUNDS

CHECKING - OPERATING

Checking Account balance on March 31, 2024:	\$	167,528.19	
Plus April 2024 deposits to date:		<u>0.00</u>	
Total Operating Checking Account funds available:	\$		167,528.19
Less funds transferred from Operating to Health:		0.00	
Less funds transferred from Operating to FL Class:		300,000.00	
Less April 2024 expenditures to date:		<u>(408.00)</u>	
Total Operating Checking Account funds expended/transferred to date:			<u>299,592.00</u>
Balance in Local Checking Account at present:	\$		<u><u>467,120.19</u></u>

CHECKING - FL CLASS

Checking Account balance on March 31, 2024:	\$	13,978,312.86	
Plus funds transferred from Operating Checking to FL Class Cash:		<u>(300,000.00)</u>	
Total FL Class Cash Account funds available:	\$		13,678,312.86
Total Net FL Class Cash expenditures to date:			<u>0.00</u>
Balance in FL Class Cash Account at present:	\$		<u><u>13,678,312.86</u></u>

CHECKING - PAYROLL

Checking Account balance on March 31, 2024:	\$	<u>0.61</u>	
Plus funds transferred from Operating Checking to Payroll Checking:		<u>0.00</u>	
Total Payroll Checking Account funds available:	\$		0.61
Total Net Payroll Checking expenditures to date:			<u>0.00</u>
Balance in Local Payroll Checking Account at present:	\$		<u><u>0.61</u></u>

HEALTH INSURANCE CLAIMS FUND ACCOUNT

Checking Account balance on March 31, 2024:	\$	0.22	
Plus funds transferred from Operating Checking to Health Checking:		<u>0.00</u>	
Total Health Checking Account funds available:	\$		0.22
Total Net Health Checking expenditures to date:			<u>0.00</u>
Balance in Local Health Checking Account at present:	\$		<u><u>0.22</u></u>

Plus FSA Account		<u>73,686.48</u>	
Total Local Funds:	\$		<u><u>14,219,120.36</u></u>

STATE I ACCOUNT FUNDS

CHECKING - OPERATING

March 31, 2024:	\$	<u>739,930.68</u>	
Plus April 2024 deposits to date:		0.00	
Total Checking Account funds available:	\$		739,930.68
Less funds transferred to Operating Checking:			
Less April 2024 expenditures to date:	\$	<u>0.00</u>	
Total State I Checking Account funds expended/transferred to date:			<u>0.00</u>
Balance in State I Checking Account at present:	\$		<u><u>739,930.68</u></u>

**CASH DISBURSEMENTS
FLORIDA KEYS MOSQUITO CONTROL DISTRICT**

Honorable Board of Commissioners
Florida Keys Mosquito Control District
Key West, Florida 33040

Commissioners:

I herewith tender to you Cash Disbursements March 1, 2024 to March 31, 2024:

Check No.	Payment Date	Remit To	Payment Amt.
ACH	3/1/2024	Centennial Bank (Payroll)	142,470.67
ACH	3/1/2024	EFTPS	49,736.71
ACH	3/1/2024	Florida State Disbursement Unit	278.42
ACH	3/1/2024	Florida State Disbursement Unit	209.19
ACH	3/1/2024	Florida State Disbursement Unit	219.53
ACH	3/1/2024	Florida State Disbursement Unit	411.78
ACH	3/1/2024	Empower Retirement (Payroll Deductions)	5,555.00
ACH	3/1/2024	Florida Division of Retirement	73,674.15
ACH	3/4/2024	Centennial Bank (Payroll)	576.02
ACH	3/4/2024	EFTPS	95.46
ACH	3/13/2024	Cigna Dental	33,623.85
ACH	3/15/2024	Centennial Bank (Payroll)	141,225.90
ACH	3/15/2024	EFTPS	49,094.08
ACH	3/15/2024	Florida State Disbursement Unit	411.78
ACH	3/15/2024	Florida State Disbursement Unit	278.42
ACH	3/15/2024	Florida State Disbursement Unit	209.19
ACH	3/15/2024	Florida State Disbursement Unit	219.53
ACH	3/15/2024	Empower Retirement	5,555.00
ACH	3/19/2024	Centennial Bank (Payroll)	585.27
ACH	3/19/2024	EFTPS	96.96
ACH	3/20/2024	CIGNA Healthcare	76,702.02
ACH	3/22/2024	Centennial Bank	2,915.16
ACH	3/22/2024	Centennial Bank	6,228.88
ACH	3/22/2024	Centennial Bank	1,383.02
ACH	3/22/2024	Centennial Bank	3,467.12
ACH	3/22/2024	Centennial Bank	4,870.55
ACH	3/22/2024	Centennial Bank	2,872.89
ACH	3/28/2024	Wex Bank	393.87
ACH	3/29/2024	Centennial Bank (Payroll)	145,203.29
ACH	3/29/2024	EFTPS	50,435.59
ACH	3/29/2024	Florida State Disbursement Unit	411.78
ACH	3/29/2024	Florida State Disbursement Unit	278.42
ACH	3/29/2024	Florida State Disbursement Unit	209.19
ACH	3/29/2024	Florida State Disbursement Unit	219.53
ACH	3/29/2024	Empower Retirement (Payroll Deductions)	5,555.00
ACH	3/29/2024	Centennial Bank (Payroll)	4,980.20
ACH	3/29/2024	EFTPS	1,468.75
ACH	3/1/2024	Wex Bank **Replace CK 119977**	146.32
119972	3/1/2024	United Way of the Florida Keys (Payroll Deductions)	13.00
119973	3/1/2024	Aflac (Premiums)	44.20
119974	3/1/2024	Aflac (Premiums)	2,266.24
119975	3/1/2024	Amazon Capital Services	1,312.37
119976	3/1/2024	Aviation Plus, Inc.	2,125.00
119977	3/1/2024	Wex Bank **VOID CK 119977**	0.00

LOCAL ACCOUNT CONTINUED

119978	3/1/2024	John Cook (Per Diem/Travel Reimbursement 2/22/2024)	15.00
119979	3/1/2024	Colonial Life Insurance	63.24
119980	3/1/2024	Jody L. Davis (Per Diem/Travel Reimbursement 2/1-29/2024)	270.00
119981	3/1/2024	DSLX.NET	3,275.00
119982	3/1/2024	Marie's Cleaning	1,000.00
119983	3/1/2024	Marina Del Mar	1,990.00
119984	3/1/2024	Laurie McMahan (Work Pants Reimbursement)	27.93
119985	3/1/2024	The N2 Company	200.00
119986	3/1/2024	Office Furniture 4 Sale (50% Deposit)	31,844.31
119987	3/1/2024	Steven Rutherford (Per Diem/Travel Reimbursement 2/22-23/2024)	70.00
119988	3/1/2024	Wex Bank	831.05
119989	3/1/2024	Standard Insurance Co. (Life Insurance Premiums)	5,164.20
119990	3/1/2024	Staples Business Credit	122.84
119991	3/1/2024	The Coats Company, LLC	594.98
119992	3/1/2024	Verizon Wireless	3,774.08
119993	3/1/2024	Vernis & Bowling of the Florida (February Retainer)	2,150.00
119994	3/1/2024	Waste Management of Florida Keys	406.16
119995	3/1/2024	Xerox Corporation	948.28
119996	3/1/2024	GA Contractors Inc. South Florida (FIRE)	35,797.50
119997	3/8/2024	Airgas USA, LLC	2,873.90
119998	3/8/2024	Amazon Capital Services	125.08
119999	3/8/2024	AutoZone, Inc.	5.79
120000	3/8/2024	Aviation Plus, Inc.	3,665.00
120001	3/8/2024	US Dynamics Corporation	2,430.00
120002	3/8/2024	BASIC Benefits (COBRA Admin Fee)	70.29
120003	3/8/2024	Keys Auto Supply	702.40
120004	3/8/2024	Keys Auto Supply	871.19
120005	3/8/2024	Boeing Distribution, Inc.	617.76
120006	3/8/2024	Keys Energy Services	666.72
120007	3/8/2024	Mikki Coss (Per Diem/Travel Reimbursement 2/1-27/2024)	180.00
120008	3/8/2024	Edgar Delacerda (Per Diem/Travel Reimbursement 2/25-29/2024)	235.00
120009	3/8/2024	Federal Express	161.57
120010	3/8/2024	Enterprise FM Trust	15,163.57
120011	3/8/2024	GA Contractors Inc. South Florida (FIRE)	14,688.74
120012	3/8/2024	Florida Keys Aqueduct Authority	376.95
120013	3/8/2024	Florida Keys Electric Coop Assn Inc	440.56
120014	3/8/2024	Forestry Suppliers, Inc.	103.31
120015	3/8/2024	Frasco Profiles	210.46
120016	3/8/2024	Helicopter Institute	11,100.00
120017	3/8/2024	Home Depot Credit Services	149.87
120018	3/8/2024	Justin Knowles (Per Diem/Travel Reimbursement 2/25-29/2024)	235.00
120019	3/8/2024	Justin Knowles (Per Diem/Travel Reimbursement 2/4-17/2024)	570.00
120020	3/8/2024	Keys Automotive Sales & Service	129.00
120021	3/8/2024	Keys Sanitary Service (RCR0208)	200.72
120022	3/8/2024	KLI Shell Lumber & Hardware Headquarters	206.18
120023	3/8/2024	LEAF	69.95
120024	3/8/2024	Level 4 Telcom	479.60
120025	3/8/2024	Tom Loftus (Per Diem/Travel Reimbursement 2/20-29/2024)	320.00
120026	3/8/2024	Alana Loftus (Per Diem/Travel Reimbursement 2/22-28/2024)	60.00
120027	3/8/2024	Jose Nunez (Education Assistance Reimbursement)	5,665.00
120028	3/8/2024	James Ozmar (Per Diem/Travel Reimbursement 2/25-29/2024)	235.00
120029	3/8/2024	Pure Health Solutions Inc.	239.70
120030	3/8/2024	Publix Super Markets, Inc. (Wellness Program)	400.00
120031	3/8/2024	Monroe County Solid Waste	239.36
120032	3/8/2024	Sunshine Gasoline Distributors, Inc.	1,816.31

LOCAL ACCOUNT CONTINUED

120033	3/8/2024	UniFirst Corporation	1,855.97
120034	3/8/2024	Verizon Wireless	0.86
120035	3/8/2024	West Marine Pro	366.49
120036	3/8/2024	Airgas Dry Ice	2,038.88
120037	3/8/2024	Wheaton's Towing (Replaced Check 119572)	250.00
120038	3/8/2024	Bette Brown (Per Diem/Travel Reimbursement Mtg 3/12/2024)	73.60
120039	3/8/2024	Phillip L. Goodman (Per Diem/Travel Reimbursement Mtg 3/12/2024)	59.53
120040	3/8/2024	Brandon Pinder (Per Diem/Travel Reimbursement Mtg 3/12/2024)	87.80
120041	3/8/2024	Stanley Zuba (Per Diem/Travel Reimbursement Mtg 3/12/2024)	70.65
120042	3/15/2024	United Way of the Florida Keys (Payroll Deductions)	13.00
120043	3/15/2024	Adapco, Inc. (Vectobac Product)	165,696.00
120044	3/15/2024	Advance Auto Parts	833.22
120045	3/15/2024	Airbus Helicopters, Inc	207.92
120046	3/15/2024	Advanced Fire & Security, Inc.	2,073.50
120047	3/15/2024	Brinin M. Behrend (Per Diem/Travel Reimbursement 3/7-8/2024)	141.14
120048	3/15/2024	Bell Textron, Inc	539.60
120049	3/15/2024	Mikki Coss (Per Diem/Travel Reimbursement 3/4-8/2024)	206.35
120050	3/15/2024	Michael Burton, D.O.	250.00
120051	3/15/2024	GA Contractors Inc. South Florida (FIRE)	36,640.74
120052	3/15/2024	Lawrence J. Hribar, PhD (Per Diem/Travel Reimbursement 3/3-8/2024)	260.00
120053	3/15/2024	Marathon Garbage Service, Inc.	1,232.73
120054	3/15/2024	Heidi Murray (Per Diem/Travel Reimbursement 3/4-8/2024)	175.00
120055	3/15/2024	Andrea L. Leal (Per Diem/Travel Reimbursement 3/3-8/2024)	511.68
120056	3/15/2024	NEOGOV	7,275.27
120057	3/15/2024	Catherine Pruszynski (Per Diem/Travel Reimbursement 3/4-10/2024)	160.00
120058	3/15/2024	Danilo Diaz Perez (Per Diem/Travel Reimbursement 2/21-3/1/2024)	45.00
120059	3/15/2024	Specialty Hardware Supply, Inc.	87.04
120060	3/15/2024	Steven Rutherford (Per Diem/Travel Reimbursement 2/2-3/1/2024)	60.00
120061	3/15/2024	Sunshine Gasoline Distributors, Inc.	1,897.86
120062	3/15/2024	Arrow Aviation	1,959.76
120063	3/15/2024	Amazon Capital Services	203.22
120064	3/15/2024	Michael Boehmler (Per Diem/Travel Reimbursement 3/4-8/2024)	429.63
120065	3/15/2024	Conch Paint & Body, Inc.	1,642.00
120066	3/20/2024	Dadeland Dodge Chrysler Jeep	4,000.00
120067	3/20/2024	Keys Motors, LLC	36,811.50
120068	3/22/2024	Amazon Capital Services	4,365.84
120069	3/22/2024	ASE	65.00
120070	3/22/2024	Barrett & Company	1,258.33
120071	3/22/2024	CDW Government, Inc.	3,414.00
120072	3/22/2024	Florida Keys Aqueduct Authority	908.01
120073	3/22/2024	Florida Keys Electric Coop Assn Inc	2,810.38
120074	3/22/2024	Foster & Foster, Inc	2,650.00
120075	3/22/2024	Frontier Precision, Inc	20,355.00
120076	3/22/2024	Grainger	295.30
120077	3/22/2024	HemoStat Laboratories	37.25
120078	3/22/2024	Alana Loftus (Per Diem/Travel Reimbursement 3/4-14/2024)	90.00
120079	3/22/2024	OMNI Industrial Process, LLC	285.00
120080	3/22/2024	PPLSI (Payroll Deductions)	638.14
120081	3/22/2024	Rubin, Turnbull & Associates Inc	4,166.66
120082	3/22/2024	Sunshine Gasoline Distributors, Inc.	4,223.42
120083	3/22/2024	Vernis & Bowling of the Florida	9,324.10
120084	3/22/2024	West Marine Pro	78.34
120085	3/22/2024	John Cook (Per Diem/Travel Reimbursement 3/20/2024)	15.00
120086	3/22/2024	State of Florida	146.58
120087	3/22/2024	Keys Fire Extinguishers Inc.(Annual Insp & Replacements)	5,835.00

LOCAL ACCOUNT CONTINUED

120088	3/22/2024	Safran Helicopter Engines USA, Inc.	717.86
120089	3/22/2024	Safran Helicopter Engines USA, Inc.	6,557.78
120090	3/22/2024	Clarke Mosquito Control Products	62,569.60
120091	3/28/2024	Airbus Helicopters, Inc	6,306.92
120092	3/28/2024	Airbus Helicopters, Inc	2,784.22
120093	3/28/2024	Aflac (Premiums)	44.20
120094	3/28/2024	Amazon Capital Services	1,106.40
120095	3/28/2024	Aflac (Premiums)	3,440.22
120096	3/28/2024	Adapco, Inc.	56,625.96
120097	3/28/2024	Campbell Oil Co Inc.	7,088.36
120098	3/28/2024	Clarke Mosquito Control Products	1,822.83
120099	3/28/2024	Colonial Life Insurance (Payroll Deductions)	94.86
120100	3/28/2024	Daniel Collins	8,400.00
120101	3/28/2024	Florida Keys Electric Coop Assn Inc	491.35
120102	3/28/2024	Lawrence J. Hribar, PhD (Reimbursement for Entomological Supplies)	9.13
120103	3/28/2024	Low Cut Lawn Care LLC	1,600.00
120104	3/28/2024	Alana Loftus (Per Diem/Travel Reimbursement 3/18-20/2024)	45.00
120105	3/28/2024	The N2 Company	200.00
120106	3/28/2024	OUR KEYS (PR Advertisement)	1,170.00
120107	3/28/2024	Wex Bank	755.75
120108	3/28/2024	Staples Business Credit	421.00
120109	3/28/2024	United Way of the Florida Keys (Payroll Deductions)	13.00
120110	3/28/2024	Wired Waters	1,270.14
		VOID CK 119572 - Wheaton's Towing	-250.00
		VOID CK 119955 - Fastenal	-183.49
		Transfer - Healthcare	99,440.08
		Positive Pay	81.80
Total Local Account Cash Disbursements			\$ 1,564,018.11

Respectfully Submitted,



Bruce Holden, Finance Director/Comptroller
Florida Keys Mosquito Control District

Item 10b

Appointment
of Career
Service Council
Representative



FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Board of Commissioners

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Bette Brown, Secretary/Treasurer
Jill Cranney-Gage
Brandon Pinder

Executive Director

Andrea Leal

18 Aquamarine Drive
Key West, FL 33040

Telephone: (305) 292-7190
FAX: (305) 292-7199

www.keysmosquito.org

09 April 2024

Alana Thurston
Sr. Coordinator/EEO Officer
Human Resources
1100 Simonton Street
Key West, FL 33040

Dear Ms. Thurston

On April 09, 2024, the Florida Keys Mosquito Control District Board of Commissioners unanimously appointed Mr. Stephen Hammond as our career service council representative.

Please accept our appointment of Mr. Stephen Hammond, as the Florida Keys Mosquito Control District Representative to the Career Service Council of Monroe County.

His contact number is 305-766-9919.

Sincerely,

Phillip L. Goodman
Chairman of the Board

Item 10c

Executive Director Performance Evaluation