

REGULAR MEETING

AUGUST 16, 2022



2022 CALENDAR

January-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

March-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
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27	28	29	30	31		

May-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
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22	23	24	25	26	27	28
29	30	31				

July-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
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November-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
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February-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
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20	21	22	23	24	25	26
27	28					

April-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
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24	25	26	27	28	29	30

June-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

August-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

December-2022						
SUN	MON	TUES	WED	THUR	FRI	SAT
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Holidays
 Meetings
 Conferences

Regular Meeting Agenda

Florida Keys Mosquito Control District
Marathon Office
503 107TH Street, Marathon, FL

August 16, 2022 2:00 pm (approximate)

1.) Call to Order

2.) Roll Call

3.) Community Input:

Community Input shall be heard prior to each specified agenda item.

The Board adheres to, and conducts each meeting in accordance with, Robert's Rules of Order. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to any Commissioner, the Executive Director, Executive Assistant, or any other District employee during a Board meeting will be placed into the record but will not additionally be read into the record at the meeting.

The Board welcomes public input but also must maintain order. Thus, community input is not a time for open dialogue between the Board and the speaker. Speakers should direct their comments to the Board and not to District staff or other audience members. Speakers should not expect Commissioners or staff to answer or respond to questions during community input. If appropriate, the Board may request the issue be added as a discussion item at a future District Board meeting. Furthermore, all speakers agree to abide by FKMCD's Code of Conduct Policy and Procedures Governing Meetings, Hearings, and Community Input, as adopted through Resolution 2021-02.

Any person who wishes to make public comment during this meeting may be heard by the Board, through the Board Chair, on any proposition before the Board by either (1) complete and provide the supplied community input card or inform the Clerk/Executive Assistant to the Board, specifying the agenda item; or (2) when remote means for input is allowed by the Board, calling 305-292-7190 or emailing the Clerk/Executive Assistant (currently ddarias@keysmosquito.org) no later than 11:00 am on August 16, 2022. If attending remotely, you must remain available by phone from the hours of 1:00pm to 3:00pm.

4.) Consent Agenda

All items listed as Consent Agenda items are considered routine and non-controversial by the FKMCD Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

a.) Minutes of the July 19, 2022 Budget Workshop **Pgs. 6-8**

b.) Minutes of the July 19, 2022 Regular Meeting **Pgs. 9-11**

5.) Approval of Agenda

6.) Treasurer's Report

7.) Attorney's Report

8.) Director's Report Pgs. 13-14

9.) Items for Board Discussion

a.) Investment Policy (Goodman) Pgs. 24-28

10.) Items for Board Review and Action:

a.) Financial Reports (Holden)

I. Budget Analysis Pgs. 30-34

II. District Finances Pg. 35

III. Cash Disbursements through July 2022 Pgs. 36-38

b.) Approval of Mediation Agreement for Cyber Insurance (Leal) Pg. 40

c.) Approval for Participation in FLCLASS Investment Pool (Holden) Pg. 42

d.) Surplus Equipment (Holden) Pgs. 44-46

11.) Good of the Order

12.) Meeting Adjourned

Item 4

Approval of Minutes

Budget Workshop Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

July 19, 2022 1:22 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Budget Workshop on July 19, 2022, at the FKMCD Marathon Office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Tom McDonald, Secretary/Treasurer; Brandon Pinder, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Dale Coburn, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Josh Kogut, Director of Aerial Operations; Chad Huff, Public Education & Information Officer; Robert Lee, Director of Aircraft Maintenance; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved.

Community Input: None

Chairman Goodman stated that this workshop has been called to discuss the Budget for the Fiscal Year 2022-2023.

Discussion: Bruce Holden, Director of Finance, presented the Board with a budget at approximately 15% over rollback and a maximum millage of .4648, which he feels can be obtainable. Mr. Holden incorporated the Board's requested changes from the June Budget Workshop. He discussed potential revenue resources for the District. He reviewed the hacking insurance refund, which is currently listed as \$400,000; however, after speaking with Dale Coburn, our Board Attorney; the maximum amount we will get for the refund will be \$145,000, as we have already received a portion of the \$400,000.

Andrea Leal, Executive Director, introduced the Budget for the 2022-2023 Fiscal year and reminded the Board of the difficult times we are going through due to the economy and that the District is being faced with hefty cost increases on our regular business. She asked the Board to keep this in mind as we move forward through Budget season and that she is going to do her best to work the budget down throughout the process. Mr. Holden discussed the changes made in performance compensation & salary range adjustments which accounted for a slight raise as some directors have moved to salaried positions. Director Leal advised the budget includes an 8% increase in performance compensation for a COLA/Merit increase due to the rising inflation. The Board discussed what other Mosquito Control districts and local government entities are budgeting for in the performance compensation category. Commissioner Cranney relayed that most local government entities are doing a 7% COLA increase and deciding their own Merit increases. The Board decided on splitting the performance

compensation as 7% COLA and 2% Merit increases until they get more information on what other local government entities are proposing. Chairman Goodman expressed that this will only be for this upcoming budget year and will be reviewed on a yearly basis.

Mr. Holden then brought up the fact that we are currently out of contract with our CPA Auditor which will need to be addressed in the near future. Commissioner Cranney requested that Mr. Holden request an extension of our contract with Orpeza & Parks to see what the pricing will be for the upcoming year. If they are able to stay under \$35,000, the District will not have to go out to bid for the audit process.

Mr. Holden reviewed the changes made since the July workshop which he summarized on page 18 of the workbook; these changes reflected a savings of \$756,615 from the first draft of the budget. Mr. Holden asked the Board if they approved, using funds that were originally reserved for repairs at the Marathon building, to make improvements at all three (3) locations. Following a short discussion, the Board approved the funds to be used for building repairs at any of our locations. Mr. Holden presented the Board with a Cash Flow Analysis for FY 2022-2023 report and discussed the Net Required Ad Valorem. These figures will continue to change once we get the healthcare renewal cost, dental insurance, and July actuals which may show a decrease in chemical spending due to low rainfall. He also explained the budget change report and highlighted the major line items which included an increase of \$15,000 in utilities due to rising cost of electricity in the Keys.

Commissioner McDonald reviewed his handout, which was an example of how he would like to see each department's budget broken down, line by line. He will be meeting with Mr. Holden in the upcoming months to devise a new process to analyze the budget in future years with the breakdowns by each department. Commissioner Cranney expressed that she would like to see more cuts overall to the budget but agrees with the maximum millage rate Mr. Holden proposed. Mr. Holden presented an analytical format to the Board outlining the tentative budgets year over year to show the differences. He will include this in future Budget Workbooks.

Chairman Goodman asked Director Leal, the District's plan on when they will be selling the old aircraft and when they would like to order the new helicopter; she explained the difficulty in getting parts to fix one of the old airplanes but that it should be fixed and ready to sell before the end of the current fiscal year. Once we take delivery of the new helicopter and it's online, we will be able to sell the second airplane. If the new helicopter is ordered on October 1st, 2022, we anticipate taking delivery in June of 2023. The District's goal is to have a uniform fleet of four (4) Airbus helicopters for safety purposes and capacity. Commissioner McDonald asked Director Leal how long they expect the Airbus helicopters to last and she advised 15-20 years. Director Leal then advised the Board on the District's plan to possibly incorporate the use of night vision goggles which would allow the aircraft to be in the location of the spraying at an early time of day which would allow us to spray earlier in the day. She expressed the District is always looking at new innovative ways to combat the mosquitoes in the Keys to keep the public safe. Chairman Goodman expressed his feelings of value that FKMCD is to the taxpayers of Monroe County and that he believes we are a great contributor to Monroe County. Commissioner Cranney voiced the importance of retaining our staff in these trying times as so many people are selling their homes and leaving the Keys with the soaring home prices and how difficult it will be to replace our staff if we cannot retain them.

Good of the Order: None

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Thomas McDonald, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

Regular Meeting Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

July 19, 2022 2:22 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on July 19, 2022 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Tom McDonald, Secretary/Treasurer; Brandon Pinder, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Dale Coburn, Board Attorney.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Josh Kogut, Director of Aerial Operations; Chad Huff, Public Education & Information Officer; Robert Lee, Director of Aircraft Maintenance; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None.

Community Input: None.

Approval of Consent Agenda: A motion was made by Commissioner Pinder, seconded by Commissioner Cranney and passed unanimously to approve the Consent Agenda.

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved.

Treasurer's Report: Tom McDonald, Secretary/Treasurer, advised he will be working with Bruce Holden, Director of Finance in the upcoming months to devise a new process to analyze the budget in future years with the breakdowns by each department.

Attorney's Report: Dale Coburn, Board Attorney, advised the mediation of the Cyber Insurance Reimbursement with the insurance carrier; PGIT will be held on August 3rd, 2022 in the Marathon office with Chairman Goodman and Director Leal.

Director's Report: Andrea Leal, Executive Director, announced that Joe Sheriff was awarded Employee of the Quarter. Joe is our Mechanic in the Key Largo office and has been nominated many times over the years and does an excellent job for the District.

The first case of locally acquired Dengue has been confirmed in Miami Dade County, including 23 travel-related cases. We have increased our ground liquid larvicide applications throughout the entire Keys to continue controlling the *Aedes aegypti*, if we see significant rainfall in large areas particularly in the Upper Keys we will do aerial liquid larvicide missions as well to prevent the Miami Dade cases from trickling down to Key Largo. Last month was a very busy month and we exceeded our historical average for Salt Marsh mosquitoes in the Lower and Middle Keys resulting in four (4) aerial adulticide missions and one hundred and thirty-two (132) truck adulticide missions. Director Leal gave an update on the Upper Keys Hotspots and explained we are seeing lower numbers of *Aedes aegypti* in those areas since introducing the larva sonic traps which we will continue to use and monitor closely. The District received a record amount of 883 service requests in the month of June, the majority of which were requesting a fog truck or home inspection. FKMCD recently participated in the Marathon BrewBQ on July 16th & 17th and will also be attending the Hemingway Days Street Fair in Key West on July 23rd, continuing to educate the public about our services.

Director Leal gave a quick update on the FKMCD-Oxitec Mosquito Project including the June webinar and the Independent Advisory Group Meeting. The next FKMCD-Oxitec Webinar is scheduled for July 26, 2022 at 5pm. Director Leal took a moment to recognize the passing of our former commissioner, Steve Smith who was on the Board for almost twenty (20) years.

Items for Board Discussion:

9a.) Participation in FLClass to Increase Interest Income – Bruce Holden, Director of Finance, briefed the Board on FLClass (Florida Cooperative Liquid Asset Securities System) which is an intergovernmental investment pool authorized under Section 218.415, Florida Statutes, and was created by an interlocal agreement by and among state public agencies. This would give the District the ability to increase our interest income by 1.6% on our cash reserves in the future. Centennial Bank had decreased our interest rate in January to .125%. Mr. Holden was able to approach Centennial Bank to see if they would raise our interest rate and they agreed to raise our current rate to 1%. The Board asked Mr. Holden to see if any other local agencies participate in the FLClass program and bring that information to the next Board meeting.

Items for Board Review and Action:

10a.) Financial Reports – Bruce Holden, Director of Finance, explained the District had a higher spend in June due to significant rainfall and expenses on chemicals. He feels overall the District is doing a great job with spending and are staying close to the 7 year average spend. Mr. Holden briefly reviewed the District Finances and Cash Disbursements. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney, and passed unanimously*, confirming the Board received the financial information from June of 2022 and the Board requests it be submitted for audit at the appropriate time.

10b.) Set Maximum Millage Rate – Bruce Holden, Director of Finance, proposed using a maximum millage rate of .4648 and a 14.96% increase over rollback with the understanding we will try to lower this by September. *A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously* to approve millage rate .4648 with a 14.96% increase over rollback. After a roll call vote, it was unanimously approved.

10c.) Budget Amendment #3 – Bruce Holden, Director of Finance, discussed shifting funds between categories to accommodate increasing costs in freight and gasoline. *A motion was made by Commissioner Cranney, seconded by Commissioner Pinder, and passed unanimously* to approve Budget Amendment #3. After a roll call vote, it was unanimously approved.

10d.) Surplus Equipment – Bruce Holden, Finance Director, asked the Board for approval for destruction and/or disposal of the Surplus Property listed once it is determined that no other county or district engaged in arthropod control has need for the equipment. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously* to approve the surplus property disposition as presented. After a roll call vote, it was unanimously approved.

Good of the Order:

- Chairman Goodman visited Lee County Mosquito Control while on personal business and discussed with them a bill that was recently passed requiring a performance review for all special districts. Director Leal briefed the Board on the new bill and said a performance review will need to be completed by September of 2023 and every five (5) years after. She is working with our attorneys to make sure we have all the information we need to comply with the new state statute.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

*Thomas McDonald, Secretary-Treasurer
For additional information, please refer to www.keysmosquito.org.*

Item 8

Director's Report

August 2022 Director's Report

State of Florida Mosquito-Borne Disease Update (as of 08/06/2022)

1. Monroe County (2022)
 - a. Dengue: 0 local, 2 travel-related
2. All of Florida (2022)
 - a. Dengue: 2 local (Miami-Dade), 137 travel-related (81 in Miami-Dade)
 - b. Zika: 0 local, 0 travel-related
 - c. Chikungunya: 0 local, 0 travel-related
 - d. West Nile Virus: 0 human cases
 - e. Eastern Equine Encephalitis: 0 human cases
 - f. Malaria: 30 travel-related

Operations Summary

1. Adult Mosquitoes
 - a. Salt Marsh mosquito numbers lower than historical average throughout the Keys in July
 - b. No aerial adulticide missions were conducted in July
 - c. Four (4) truck adulticide missions were conducted in July throughout the Keys, treating approximately 2,500 acres
 - d. *Aedes aegypti* numbers did not exceed our adulticide action thresholds throughout the Keys in July
 - i. Aerial and ground liquid larvicide missions completed
 - ii. Upper Keys Hotspot Update: Narrowed our focus to 3 businesses and will continue working closely with them on clean-ups and options
2. Larval Mosquitoes
 - a. Twenty-one (21) aerial granular larvicide missions were completed in July, treating approximately 7,800 acres; this is lower than the historical average for July
 - b. Two (2) aerial liquid larvicide missions were conducted in July in the Lower and Upper Keys
 - c. Ground liquid larvicide missions were conducted, treating approximately 1,500 acres throughout the Keys
3. Service Requests received (96) were significantly lower than the historical average for July, majority of which requesting a fog truck or inspection

Community Outreach/Education

1. Community Events/Outreach
 - a. Upper Keys Rotary, 9/20/22
 - b. South Florida Aquatic Plant Management Society, 9/27/22
2. Media
 - a. Weekly Radio, US 1
 - b. Oxitec Project, media ongoing
3. Other
 - a. New landing zones in Upper Keys, utilization underway
 - b. Continued outreach to hotspot locations in Upper Keys
 - c. FKMCD building sign repairs, ongoing

Human Resources

1. Current Openings
 - a. Field Inspector, Lower Keys (2 openings): accepting applications
 - b. Part-time Trap Technicians: accepting applications

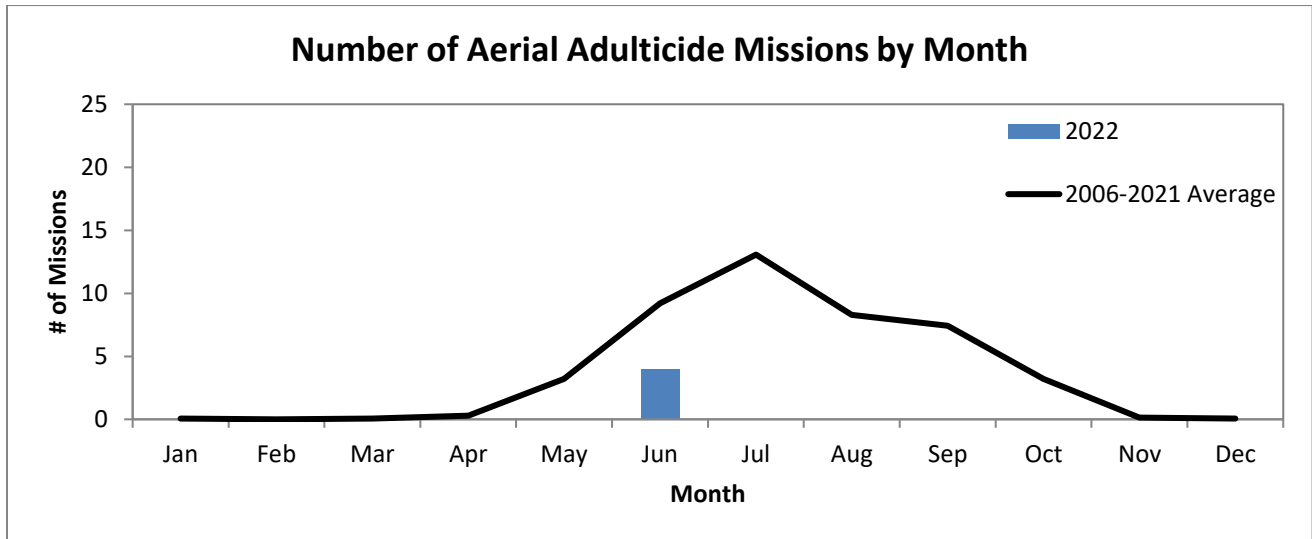
Other Items

1. Travel/Training
 - a. None
2. FMCA Special District Accountability Working Group Meeting: 7/21/22
3. Key West Chamber of Commerce Meeting RE: Budget: 7/26/22
4. FKMCD-Oxitec Mosquito Project
 - a. Webinar (7/6/22): Mosquitoes and Climate Change
 - b. Next FKMCD-Oxitec Webinar: 8/23/22 @ 5:00pm, 2022 Project Update
5. After Action Items
 - a. None

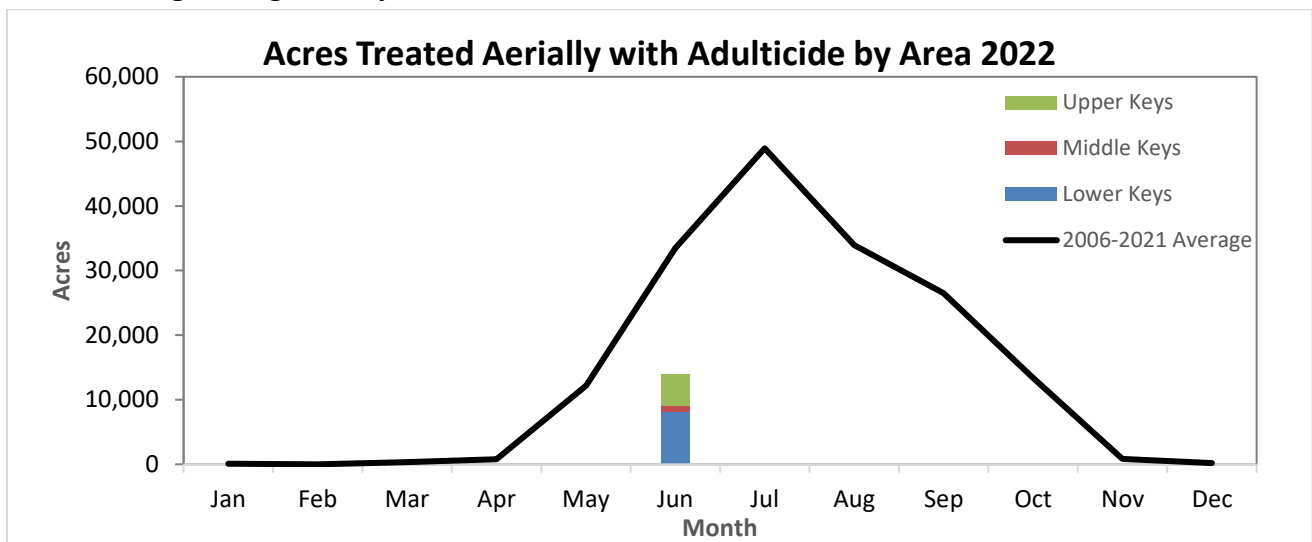
Florida Keys Mosquito Control Operations Report

(Adjusted through July 31, 2022)

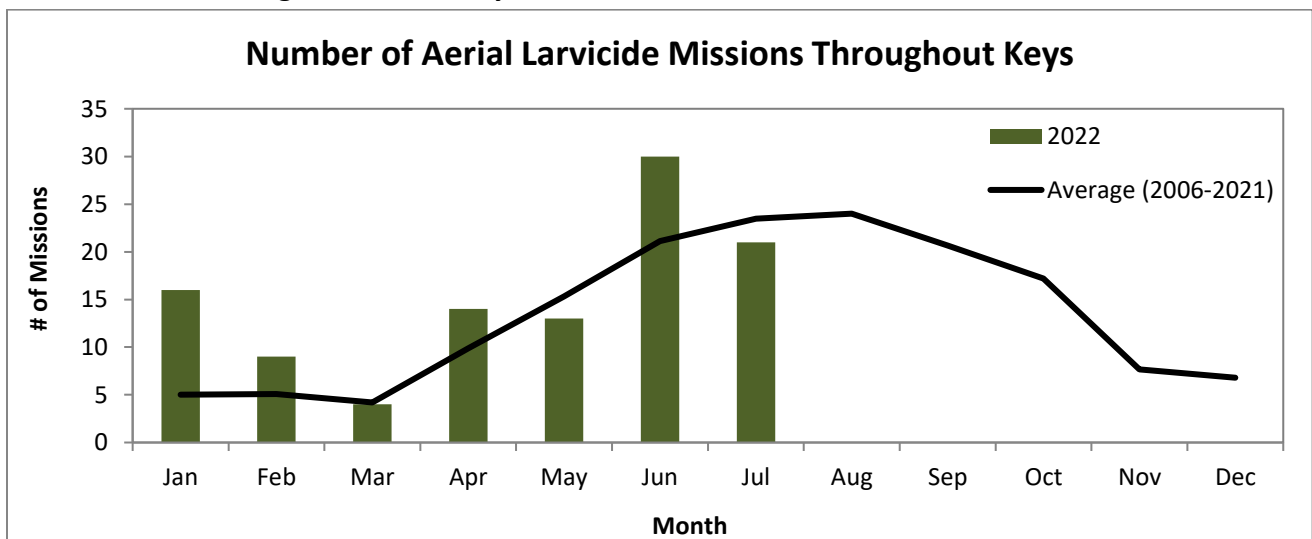
Aerial Adulticiding Missions in July 2022: 0



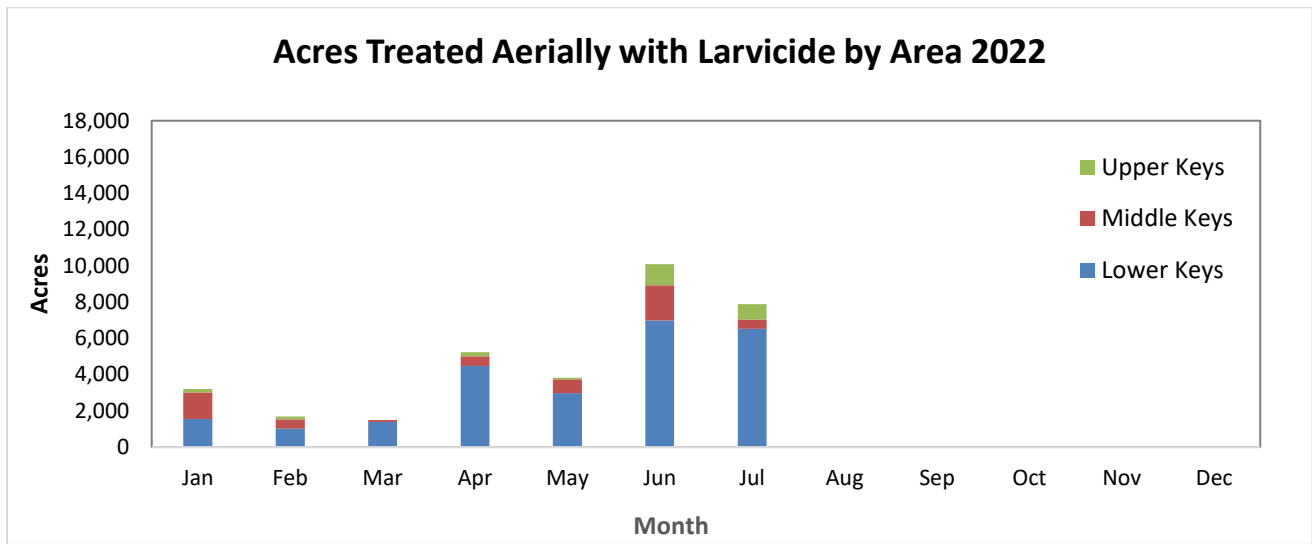
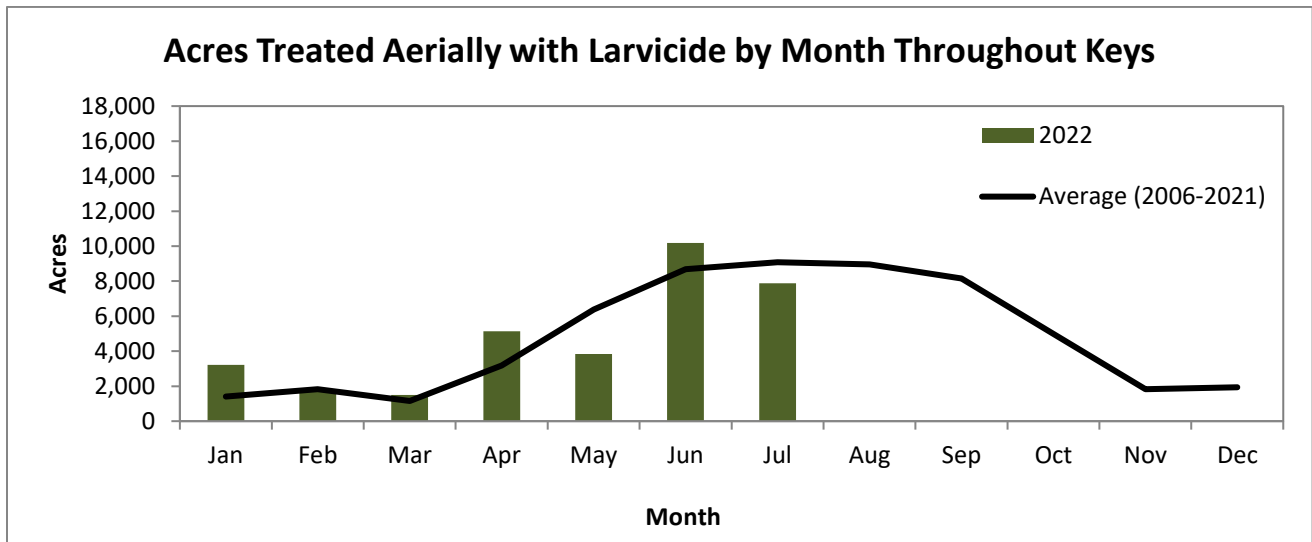
Aerial Adulticiding Acreage in July 2022: 0



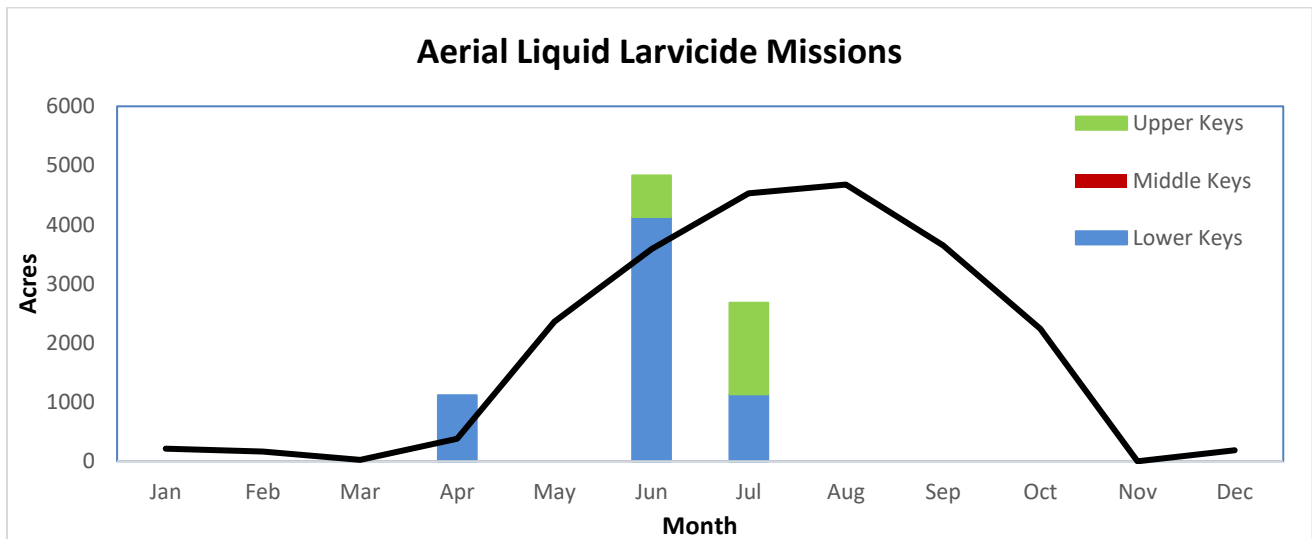
Aerial Granular Larviciding Missions in July 2022: 21



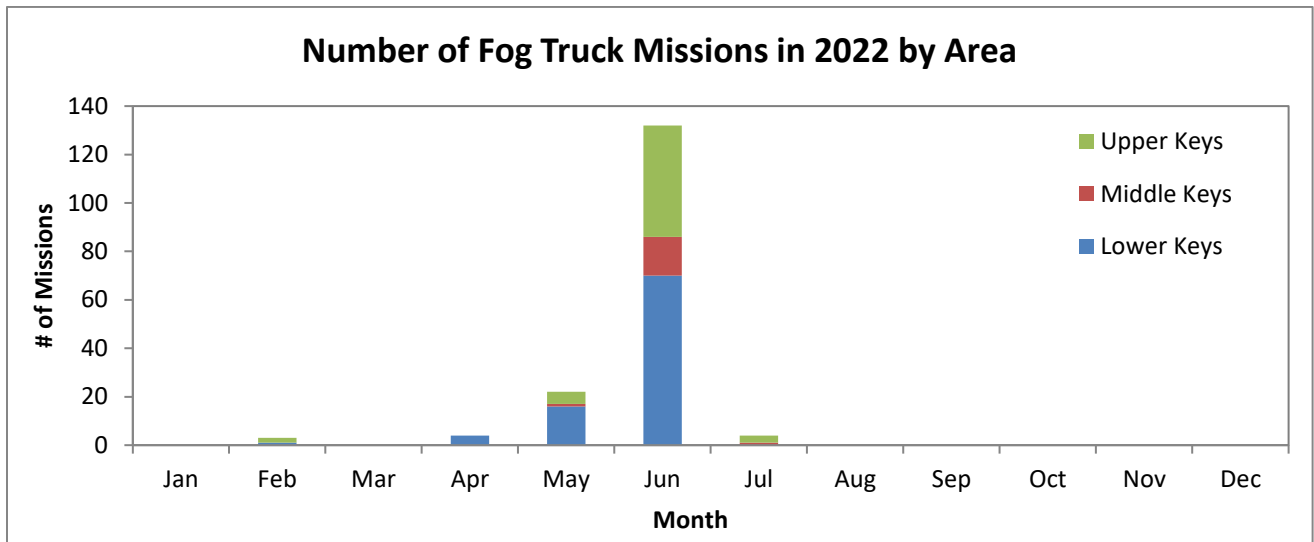
Aerial Granular Larviciding Acreage in July 2022: 7,879



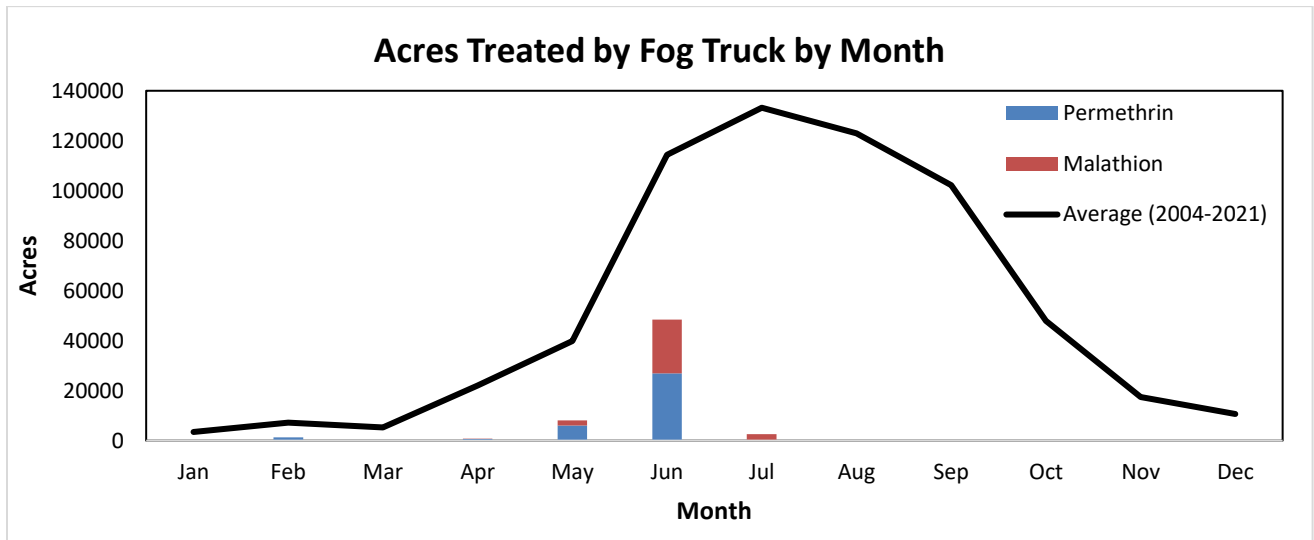
Number of Aerial Liquid Larviciding Missions in July 2022: 2



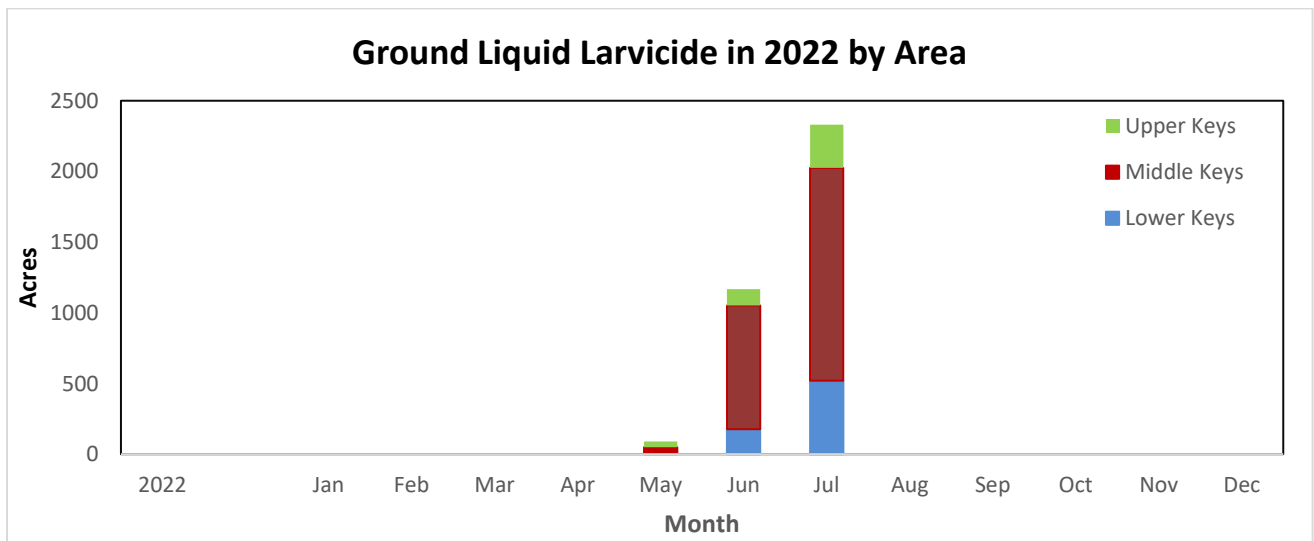
Ground Adulticiding (Trucks) Missions in July 2022: 4



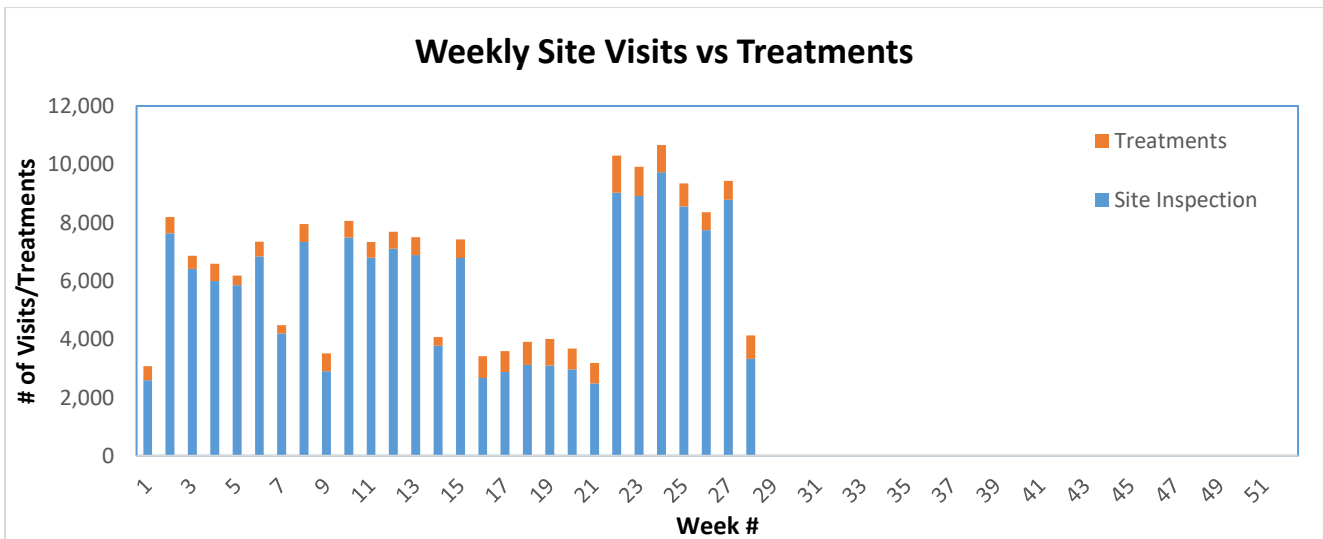
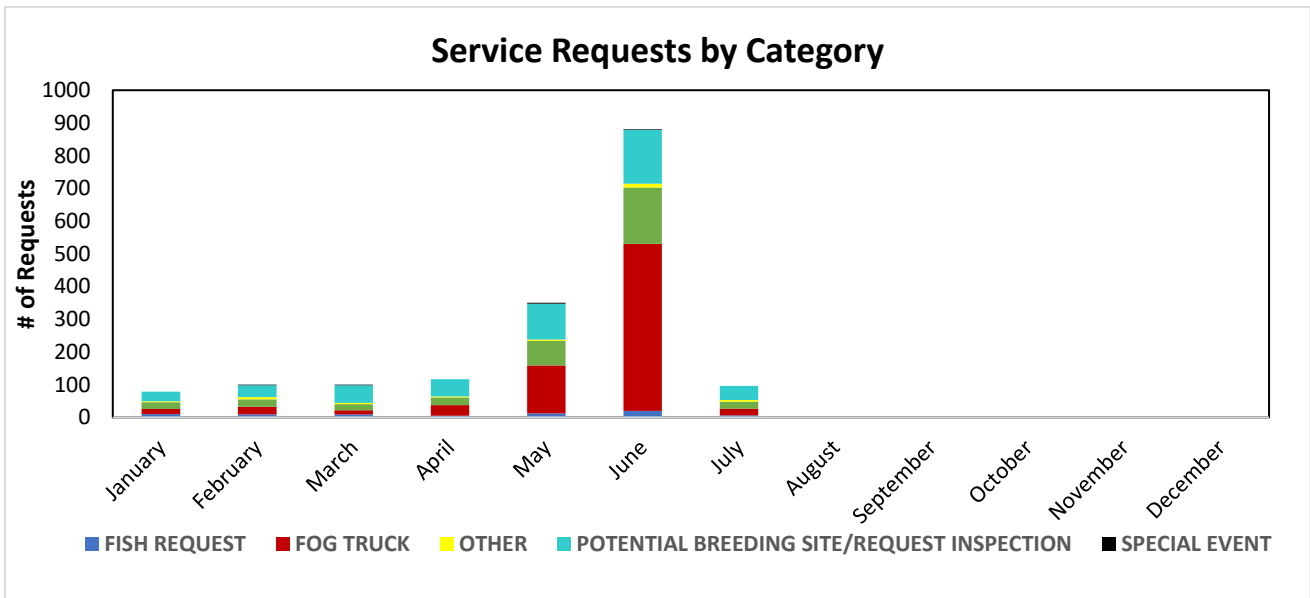
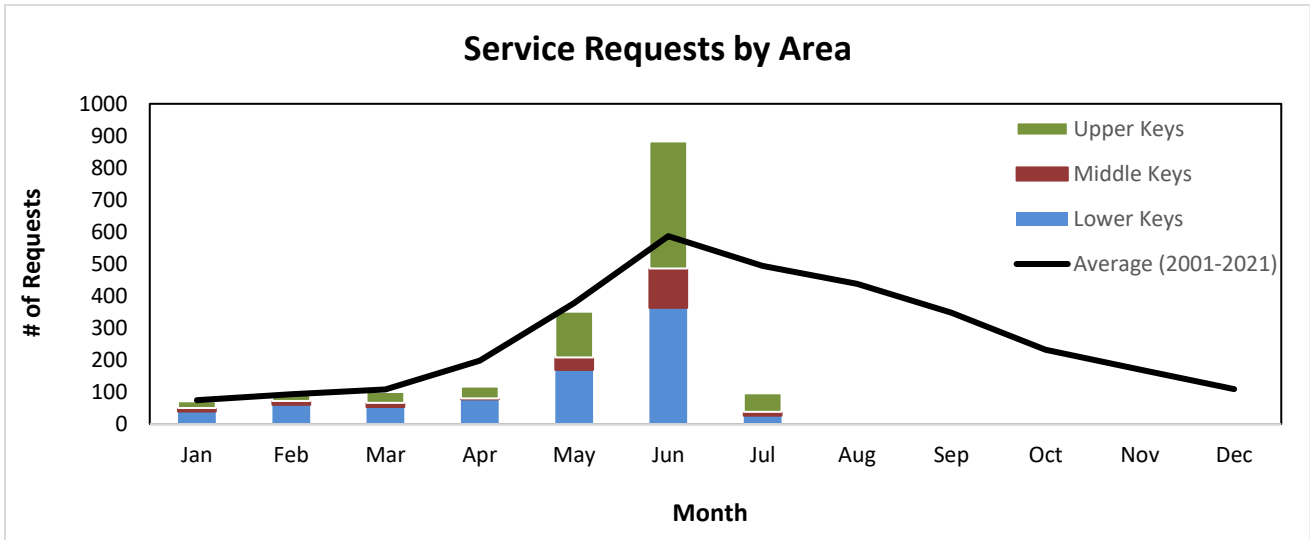
Ground Adulticiding (Trucks) Acreage in July 2022: 2,561



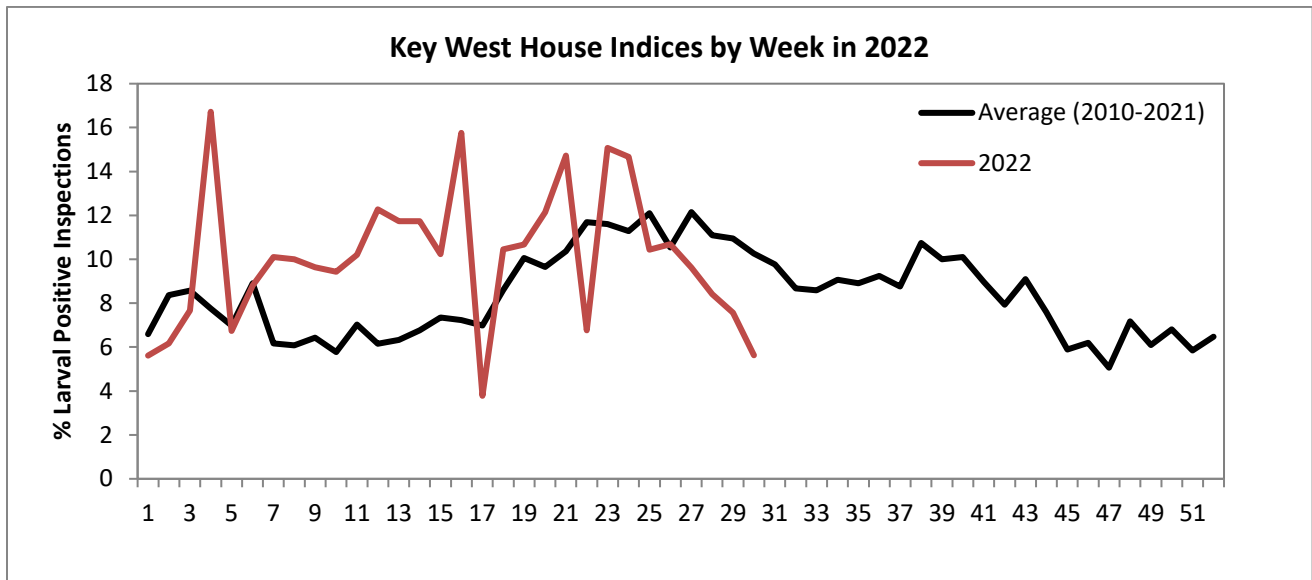
Ground Liquid Larviciding (Trucks) Acreage in July 2022: 1,505



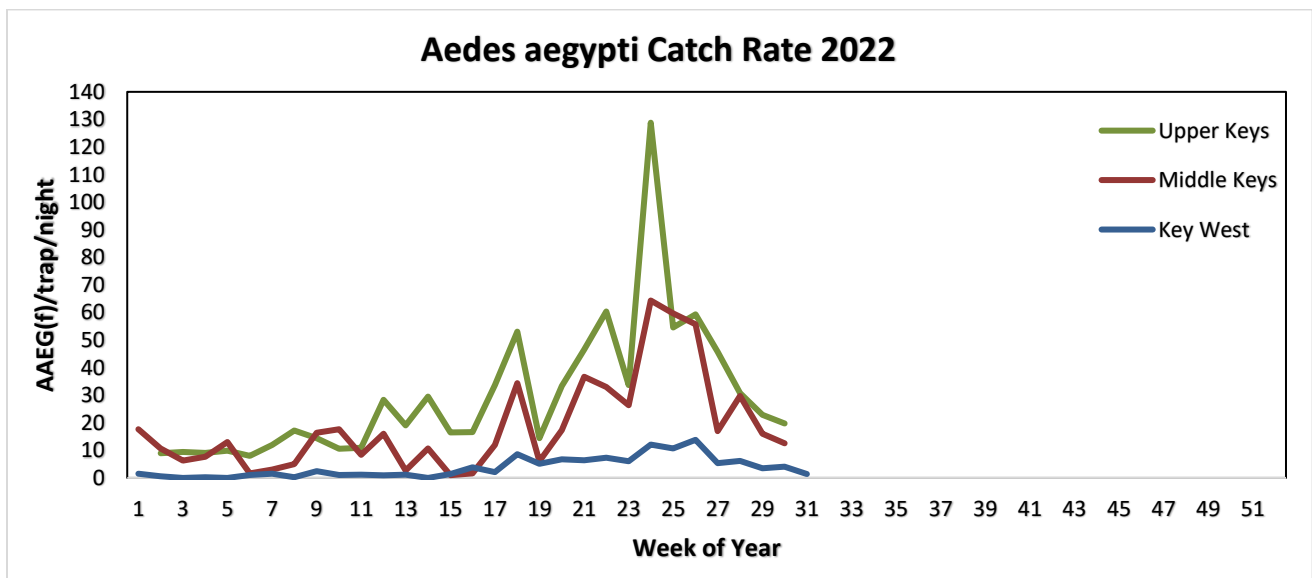
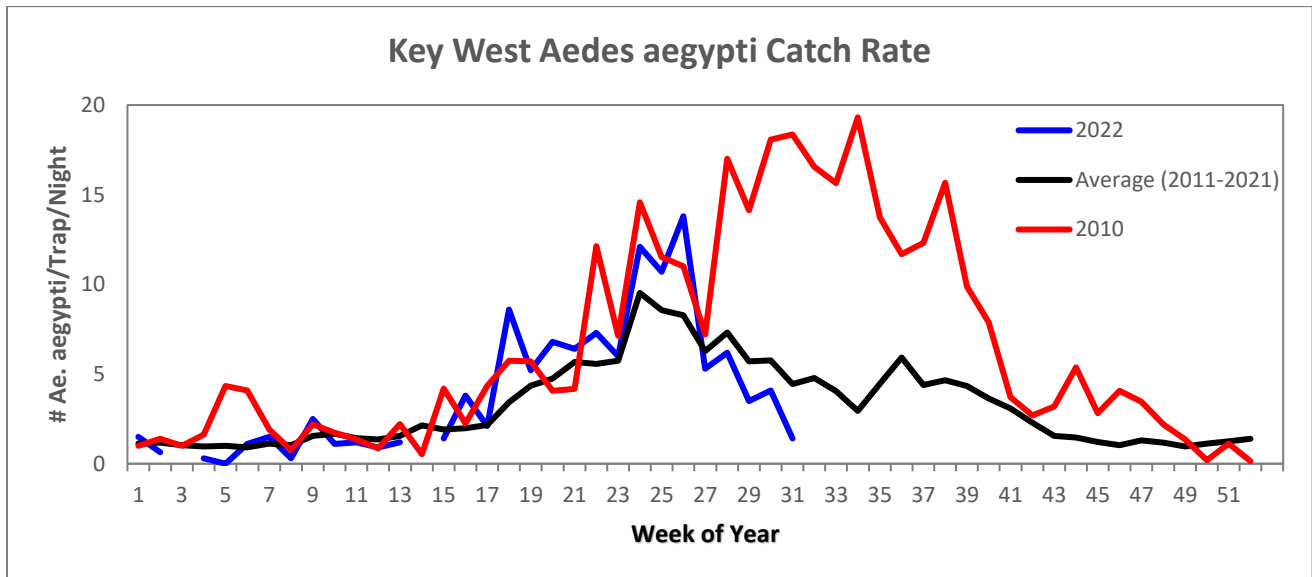
Total Service Requests for July 2022: 96



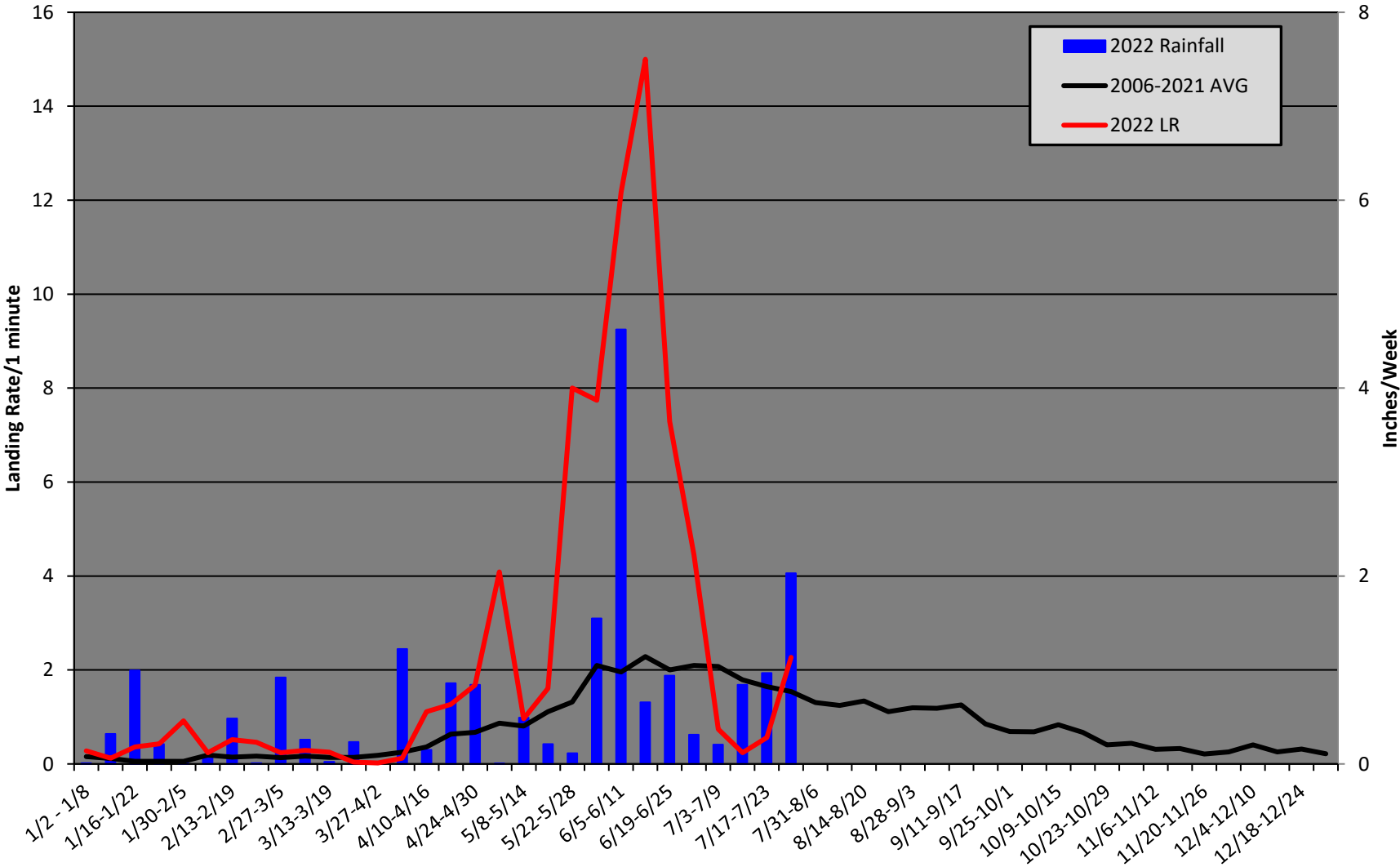
Key West *Aedes aegypti* Larval Information:



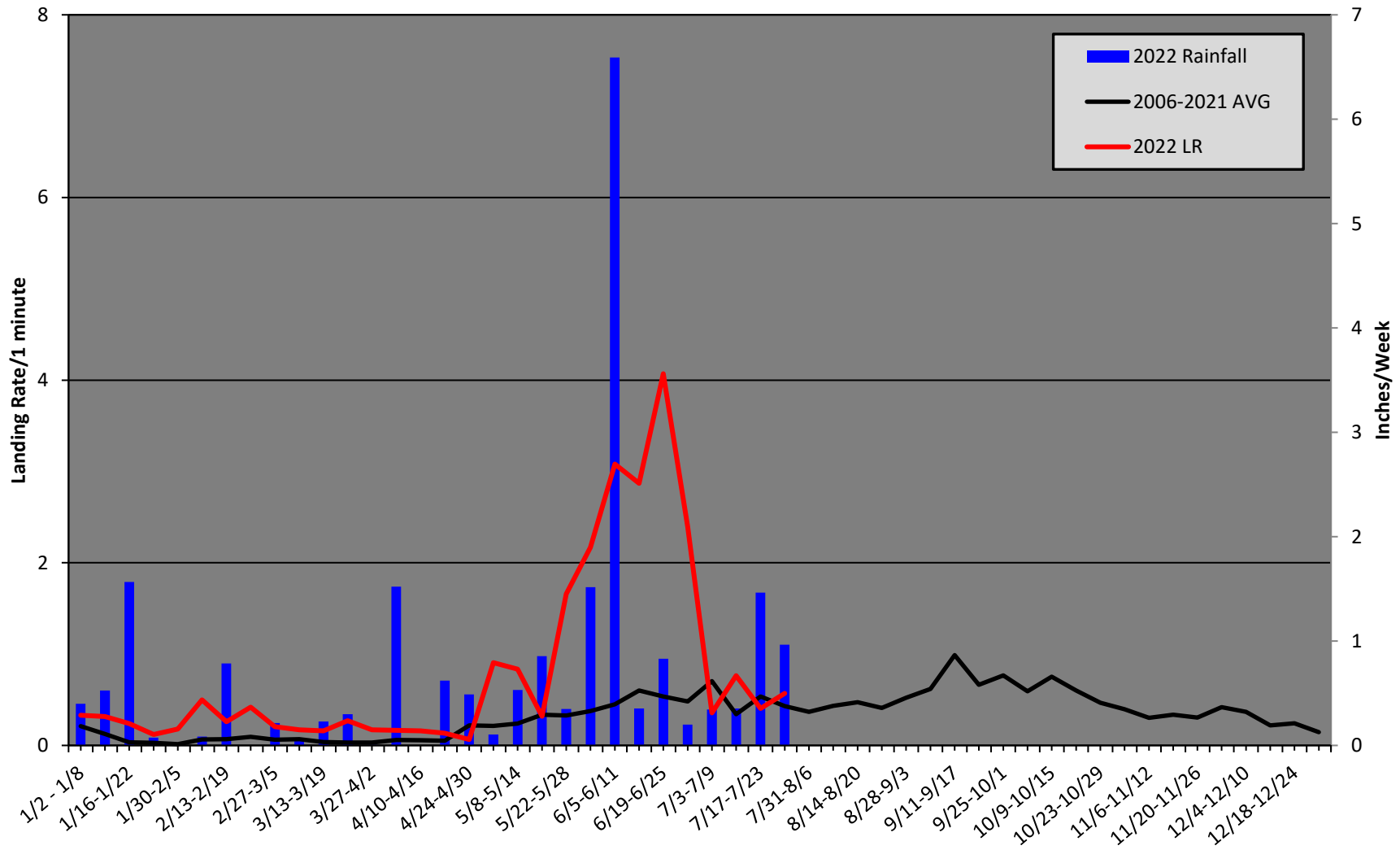
Adult *Aedes aegypti* Catch Rate Information:



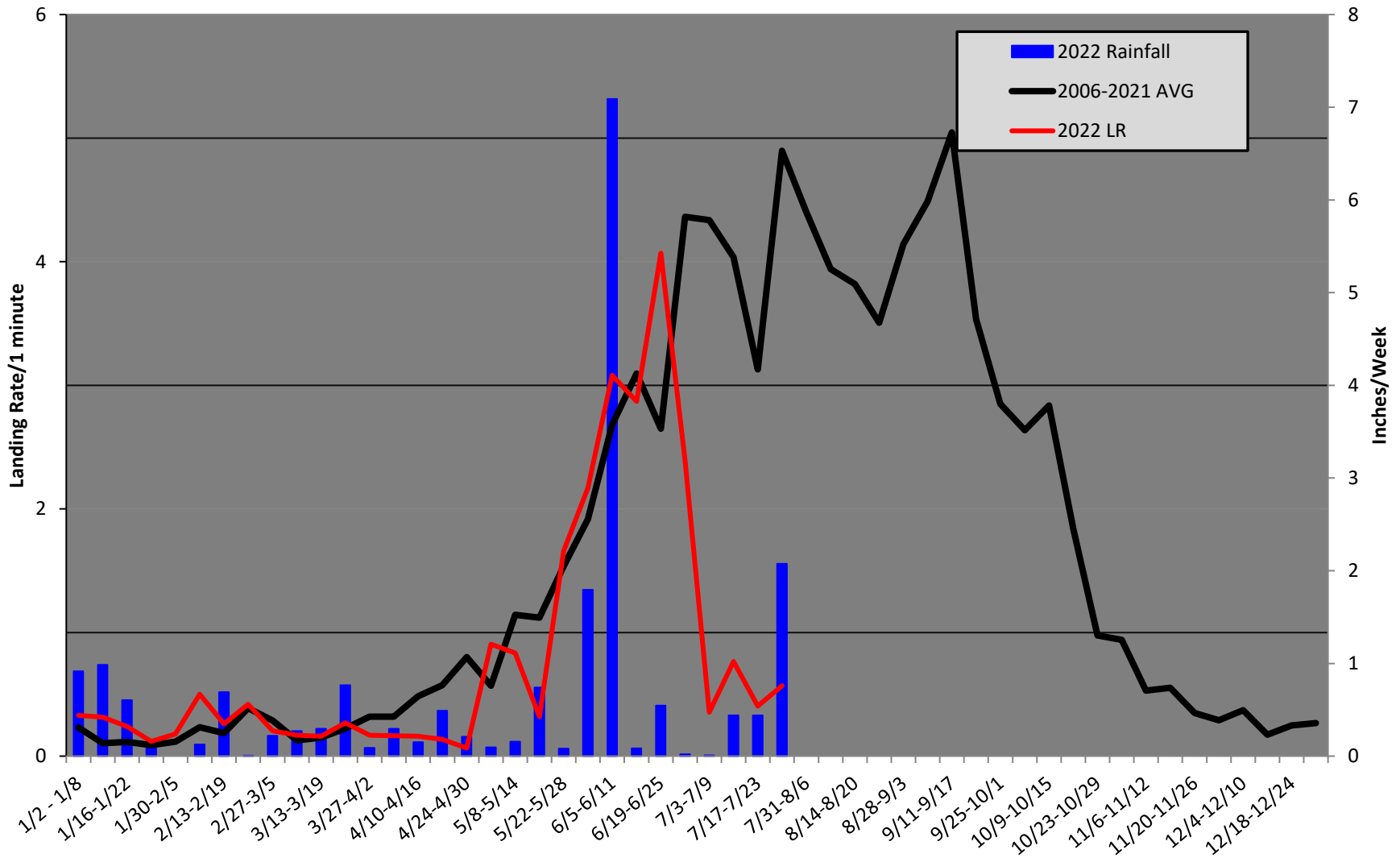
Lower Keys: Saddlebunch to Bahia Honda Average Landing Rate Counts and Rainfall



Middle Keys: Vaca Key to Lower Matecumbe Average Landing Rate Counts and Rainfall



Upper Keys: Upper Matecumbe to Upper Key Largo Average Landing Rate Counts



Item 9a

Investment Policy

FKMCD Administrative Policy Manual - Pages 44-49

Financial Policies

Fiscal Year

The FKMCD's fiscal year runs from October 1st through September 30th of each year, as requested by the Florida State Board of Health to ensure that all districts have the same fiscal year.

Cash Management Policy

The Florida Keys Mosquito Control District adopted a Cash Management Policy on 6/17/2013, which applies to all investment activity of the District's cash.

I. SCOPE

The Florida Keys Mosquito Control District's Cash Management Policy, (hereinafter referred to as the "investment policy") applies to all investment activity of the District's cash. They shall be identified as "general operating funds" of the county for the purpose of this policy and shall be invested according to the guidelines set forth herein. The general operating funds include cash and investment balances of the following funds as accounted for and reported by the administration of Florida Keys Mosquito Control District.

- ☐ General Fund
- ☐ Any other funds created by the legislative body, from time to time

II. INVESTMENTS OBJECTIVES

The investment objectives for the general operating funds are as Safety of Capital, Liquidity of Funds, and Return on Investment, in order of priority.

A. Safety of Capital

Safety of capital is regarded as the highest priority in the handling of investments. All other objectives are secondary to the safety and the protection of investment principal. Each investment transaction shall be executed to insure that capital losses are avoided.

B. Liquidity of Funds

The investment portfolio will remain sufficiently liquid to enable the District to meet operating requirements which might be reasonably anticipated. This will be accomplished by structuring the portfolio so that securities mature concurrent with cash needs, whenever possible, without loss of investment principal.

C. Return on Investment

In investing public funds the District will strive to maximize the return on District investments while considering investment risk and liquidity needs as described above. Return on investments is of least importance compared to the safety of capital and the liquidity of funds.

III. DELEGATION OF AUTHORITY AND HOLD HARMLESS PROVISION

The Investment Advisory Committee will be responsible for compliance with the policy set forth herein and the appointment of subordinate staff to transact, account for and monitor regular investment activity. The Investment Advisory Committee shall be composed of three members, comprised of the Director, the Comptroller and one Commissioner, as elected by the Board from time to time. The Investment Advisory Committee shall be held harmless for investment decisions, except as provided for under the prudent person standard enumerated in Part IV below. If any action or proceeding is initiated seeking to hold the Investment Advisory Committee liable for investment decisions, the District shall defend the Investment Advisory Committee, at the District's expense, whether or not the action or proceeding is well founded.

IV. PRUDENCE AND ETHICAL STANDARDS

The "prudent person" standard shall be applied to all officials and staff involved in the management of the overall investment portfolio. This standard is understood to mean the following: Investments should be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment.

V. REPORTING

The following should be submitted to the Director's office monthly, prior to the regularly scheduled Board meeting:

- ☐ Investment activities;
- ☐ Current listing of all securities obtained for the District by the Investment Advisory Committee, marked to market.

Using these statements the Director shall prepare a summary report of the investment portfolio for management purposes. The report will include cash position, securities in the portfolio by type, book value (cost), income earned for the period and market value as of the report date.

The Director shall provide other such reports and information as deemed reasonable, upon request, from other internal and external sources.

VI. PERFORMANCE MEASUREMENTS

The investment policy’s performance will, at a minimum, be compared to the performance of Florida’s Local Government Surplus Trust Fund’s Investment Pool administered by the State Board of Administration (SBA). The purpose of this comparison shall be to measure current performance to other professionals seeking similar results. Also for comparative performance measurement, the current two-year Treasury bill yield will be used as a benchmark.

VII. MATURITY AND LIQUIDITY REQUIREMENTS

Although many securities are acceptable within the restrictions listed above, some are not desirable from a liquidity standpoint. The longer the maturity of a particular investment, the greater its potential for price volatility. Accordingly, in support of the desire to protect public funds from price erosion resulting from rising interest rates, both duration of the overall portfolio of District funds, and maximum maturity for any single security will be limited.

VIII. RISK AND DIVERSIFICATION

Portfolio diversification shall be employed as a means of controlling investment risk. The portfolio will be diversified to control the risk of loss resulting from over-concentration of assets in a specific maturity, instrument (or class of instruments), issuer bank, or dealer through whom these instruments are bought and sold.

The following maximum limits are guidelines established for diversification of the portfolio by instrument. There are no standard maximum limits available and these limits are merely suggested to avoid over-concentration in any one instrument.

These guidelines may be revised by the Board for specific circumstances:

U.S. Treasury Bills	100%
U.S. Treasury Notes	100%
Local Government Surplus Funds Trust Fund (SBA)	100%
Federal Instruments – Part IX E below	100%
Federal Agencies – Part IX F below	100%
Certificates of Deposit	100%

IX. AUTHORIZED INVESTMENT

This investment policy shall limit investments to:

- A.** The Local Government Surplus Fund’s Trust Fund, the Florida Clerks Association’s Florida Counties Investment Trust, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act of 1969, as provided in 163.01, F.S.
- B.** Securities and Exchange Commission-registered money market funds with the highest credit quality rating from a nationally recognized rating agency.
- C.** Savings accounts in state-certified, qualified public depositories, as defined in 280.02, F.S.

- D. Certificates of Deposit in state-certified, qualified public depositories, as defined in 280.02, F.S.

Investments strictly and specifically excluded from use are collateralized mortgage obligations (CMOs), real estate mortgage conduits (REMICs), Interest Only (IO) and Principal Only (PO) agency securities, inverse floaters, reverse repurchase agreements, forwards, futures, currency and interest rate swaps, options and caps/floors/collars and all other investment types prohibited by law.

X. AUTHORIZED INVESTMENT INSTITUTIONS

The Investment Policy shall be administered by the Investment Advisory Committee. The District may also utilize the professional services of an external investment advisor, when necessary. The Investment Advisory Committee will be given this investment policy and will be responsible for compliance with the guidelines set forth herein. The Director will be responsible for reporting to the Board the performance of Investment Advisory Committee as well as monitoring the advisory committee's compliance with this policy.

The Investment Advisory Committee shall only purchase investments for the District from Qualified Public Depositories of the State of Florida as identified by the State Treasurer, in accordance with *Chapter 280, Florida Statutes* or from primary securities dealer designated by the Federal Reserve Bank of New York.

XI. THIRD-PARTY CUSTODIAL AGREEMENTS

All securities purchased for the District will be property designated as an asset of the District and will be placed in safekeeping with a third-party custodial institution qualified and chartered by the State of Florida. No withdrawal of such securities, in whole or in part, shall be made from safekeeping except by the property authorized persons indicated herein. The strongest assurance and control that securities have been properly segregated on behalf of the District is provided by a third-party custodian.

XII. BID REQUIREMENT

Purchases and sales of securities will be subject to competitive bid or offering when feasible and appropriate. The Investment Advisory Committee will apply their expertise in compliance with this requirement and will provide evidence of compliance upon request.

XIII. INTERNAL CONTROLS

The delegated authority, as stipulated in Part III above, shall provide for a system of internal controls and operational procedures, in writing, designed to protect the District's funds and ensure the proper accounting and reporting of the securities transactions. The internal controls will be designed to prevent losses which might arise from fraud, employee error, collusion, misrepresentation by third parties, or imprudent actions by employees. The internal controls must be made a part of the operational procedures by January 1, 1998 according to the definitions contained in 218.415 (13) F.S.

The internal controls will address the following points:

- A. Collusion, a situation where two or more employees are working in conjunction to defraud their employer, must be avoided.
- B. Key functions must be separated whereby different staff member perform different functions to form a “check and balance” review of the other staff members in the same area. Specifically, there must be a separation of transaction authority from accounting and record keeping.
- C. As mentioned in Part X above, securities purchases should be placed into a third- party banking institution for custodial safekeeping.
- D. Securities should not be a “bearer” form but should be registered securities in the name of Florida Keys Mosquito Control District. Registered securities are better protected from conversion for personal use.
- E. Physical delivery securities should be avoided and book entry securities should be utilized. Book entry securities are easier to transfer and account for. Physical delivery securities must be properly safeguarded and the potential for fraud, theft, or loss is increased.
- F. Subordinate staff members must have a clear understanding of their authority and responsibilities to avoid improper actions. Clear delegation of authority preserves the internal control structure that is built around the various staff positions and their respective responsibilities.
- G. Losses on individual securities may arise through implementation of this investment policy. However, these losses should be restricted to specified purposes of events requiring an unforeseen and immediate need for liquidity. Proper documentation of such as event or purpose along with the required approvals shall precede the loss transaction. It is not the intent of this investment policy to incur losses for any other reason.

Authorized Check Signers

Updated November 8, 2017, two (2) signatures are required on each of the District’s checks, which are submitted as forms of payment to vendors. The authorized check signers are assigned following the election of Board officers in January of each calendar year. The two signers are the Board Chairman and the Secretary/Treasurer.

A resolution granting signing authority is approved in February of each calendar year as required by the District’s bank. If the bank does not already have the signer’s signature on file, the Board member with signing authority must visit a branch of the District’s bank to complete the necessary paperwork with the bank in order to establish a signature on file.

Rubber stamps with each signer’s signature are created following the annual election of Board officers. These stamps are used by the District’s Finance Department to sign checks during the calendar year following the January Board elections.

Item 10a

Financial Reports

Budget Analysis

District Finances

Cash Disbursements

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2021-2022
JULY 2022**

STATE FUND

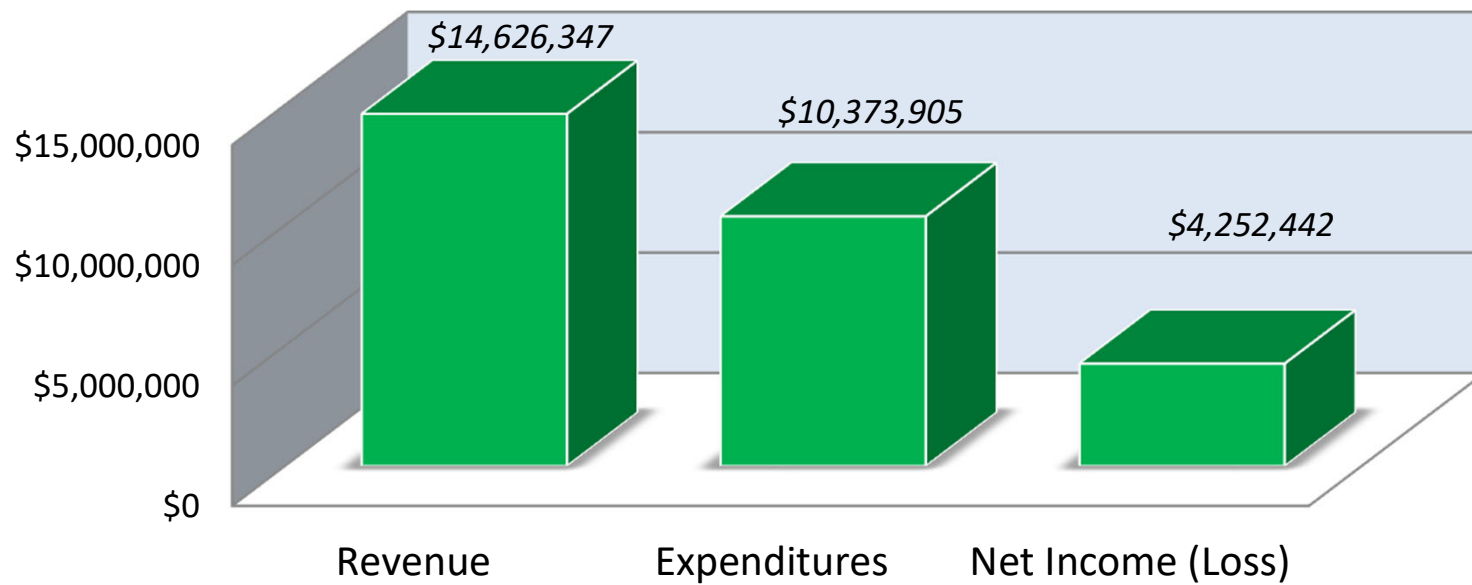
ACCT. NO	ITEM	Annual Budget	Current July Actual	Prior Year Month	Current YTD Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15						0.00	0.00
20	Personal Service Benefits 21 - 25						0.00	0.00
30	Operating Expense 31 - 34						0.00	0.00
40	Travel and Per Diem 40.1 - 40.3	15,000.00			1,915.95	0.00	13,084.05	1,915.95
41	Communication Services						0.00	0.00
42	Freight Services						0.00	0.00
43	Utility Services						0.00	0.00
44	Rentals and Leases						0.00	0.00
45	Insurance						0.00	0.00
46	Repair and Maintenance Service 46.1 - 46.6				0.00	0.00	0.00	0.00
47	Printing/Binding						0.00	0.00
48	Promotional Activities						0.00	0.00
49	Other Current Charges and Obligations						0.00	0.00
51	Office Supplies/Materials						0.00	0.00
52.1	Gas/Oil/Lube						0.00	0.00
52.2	Chemical/Solvents/Additives	1,133,275.23			275,572.50	141,119.20	857,702.73	134,453.30
52.3	Clothing and Wearing Apparel						0.00	0.00
52.4	Miscellaneous Supplies and Incidental						0.00	0.00
52.5	Tools and Small Implements						0.00	0.00
54	Books, Publications, Subscriptions, Memberships						0.00	0.00
55	Training	8,764.00			0.00	2,190.00	8,764.00	(2,190.00)
60	Capital Outlay 61 - 64	194,038.00					194,038.00	0.00
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	50,000.00					50,000.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay							
0.002	Reserves - Self Insurance							
0.004	Reserves - Sick and Annual Leave							
	TOTAL:	1,401,077.23	0.00	0.00	277,488.45	143,309.20	1,123,588.78	134,179.25

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2021-2022
JULY 2022**

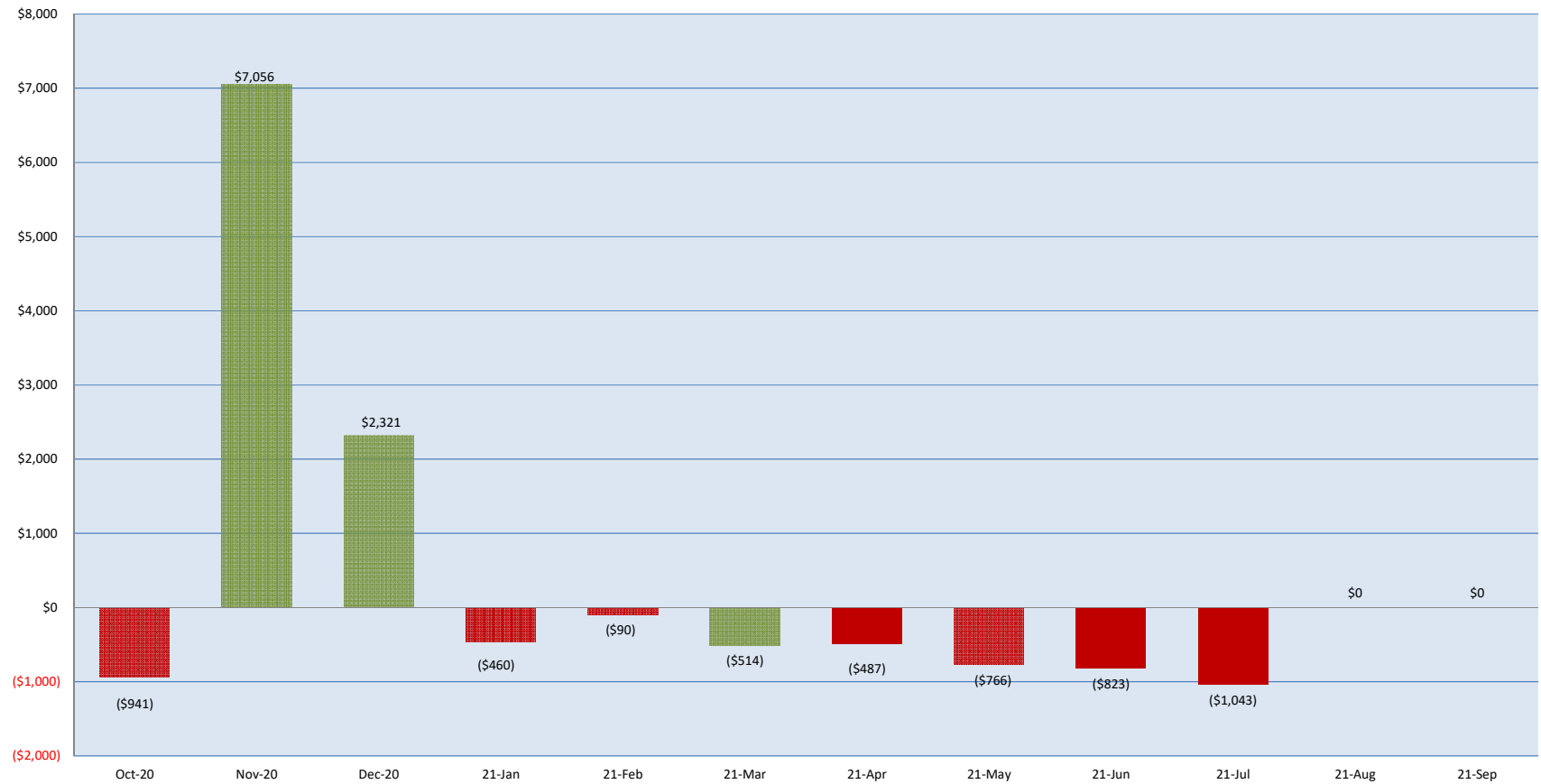
LOCAL FUND

ACCT. NO	ITEM	Annual Budget	Current July Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15	5,107,273.00	402,604.29	358,777.38	4,046,694.52	3,850,217.46	1,060,578.48	196,477.06
20	Personal Service Benefits 21 - 25	3,638,882.00	256,850.25	337,554.78	2,632,508.21	2,655,813.13	1,006,373.79	(23,304.92)
30	Operating Expense 31 - 34	1,034,039.00	75,463.09	131,998.43	883,778.92	1,332,294.59	150,260.08	(448,515.67)
40	Travel and Per Diem 40.1 - 40.3	95,985.00	1,720.81	5,737.25	70,580.62	8,039.22	25,404.38	62,541.40
41	Communication Services	100,100.00	11,231.24	11,580.31	76,934.87	87,982.59	23,165.13	(11,047.72)
42	Freight Services	20,020.00	1,478.72	806.38	13,920.66	11,057.01	6,099.34	2,863.65
43	Utility Services	114,650.00	10,228.40	9,501.27	82,354.16	66,799.07	32,295.84	15,555.09
44	Rentals and Leases	941,243.00	10,646.91	9,677.28	116,726.67	87,308.57	824,516.33	29,418.10
45	Insurance	773,570.00	0.00	0.00	24,333.70	(14,424.00)	749,236.30	38,757.70
46	Repair and Maintenance Service 46.1 - 46.6	564,556.00	55,497.52	29,434.94	460,237.70	322,624.16	104,318.30	137,613.54
47	Printing/Binding	4,050.00	0.00	257.56	4,593.80	1,717.09	(543.80)	2,876.71
48	Promotional Activities	16,500.00	896.00	2,421.00	7,305.00	6,083.00	9,195.00	1,222.00
49	Other Current Charges and Obligations	511,115.00	1,059.87	943.60	505,924.77	356,448.14	5,190.23	149,476.63
51	Office Supplies/Materials	82,200.00	182.48	15,798.40	43,435.85	34,566.74	38,764.15	8,869.11
52.1	Gas/Oil/Lube	328,967.00	17,569.96	26,523.93	197,884.99	138,248.80	131,082.01	59,636.19
52.2	Chemical/Solvents/Additives	910,666.43	217,559.55	571,170.53	795,560.35	803,196.31	115,106.08	(7,635.96)
52.3	Clothing and Wearing Apparel	40,830.00	1,716.15	3,758.90	30,296.36	27,241.40	10,533.64	3,054.96
52.4	Miscellaneous Supplies and Incidental	170,330.00	5,372.22	13,833.47	104,764.77	66,370.68	65,565.23	38,394.09
52.5	Tools and Small Implements	10,000.00	1,762.53	2,368.18	9,429.14	5,261.54	570.86	4,167.60
54	Books, Publications, Subscriptions, Memberships	85,310.00	2,850.00	35.00	57,435.73	45,288.68	27,874.27	12,147.05
55	Training	92,959.00	1,474.00	448.00	60,076.08	4,811.79	32,882.92	55,264.29
60	Capital Outlay 61 - 64	367,500.00	15,006.00	50,570.15	149,128.62	108,834.33	218,371.38	40,294.29
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	2,500,000.00					2,500,000.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay	2,454,026.00					2,454,026.00	
0.002	Reserves - Self Insurance						0.00	
0.004	Reserves - Sick and Annual Leave	250,000.00					250,000.00	
	TOTAL:	20,214,771.43	1,091,169.99	1,583,196.74	10,373,905.49	10,005,780.30	9,840,865.94	368,125.19

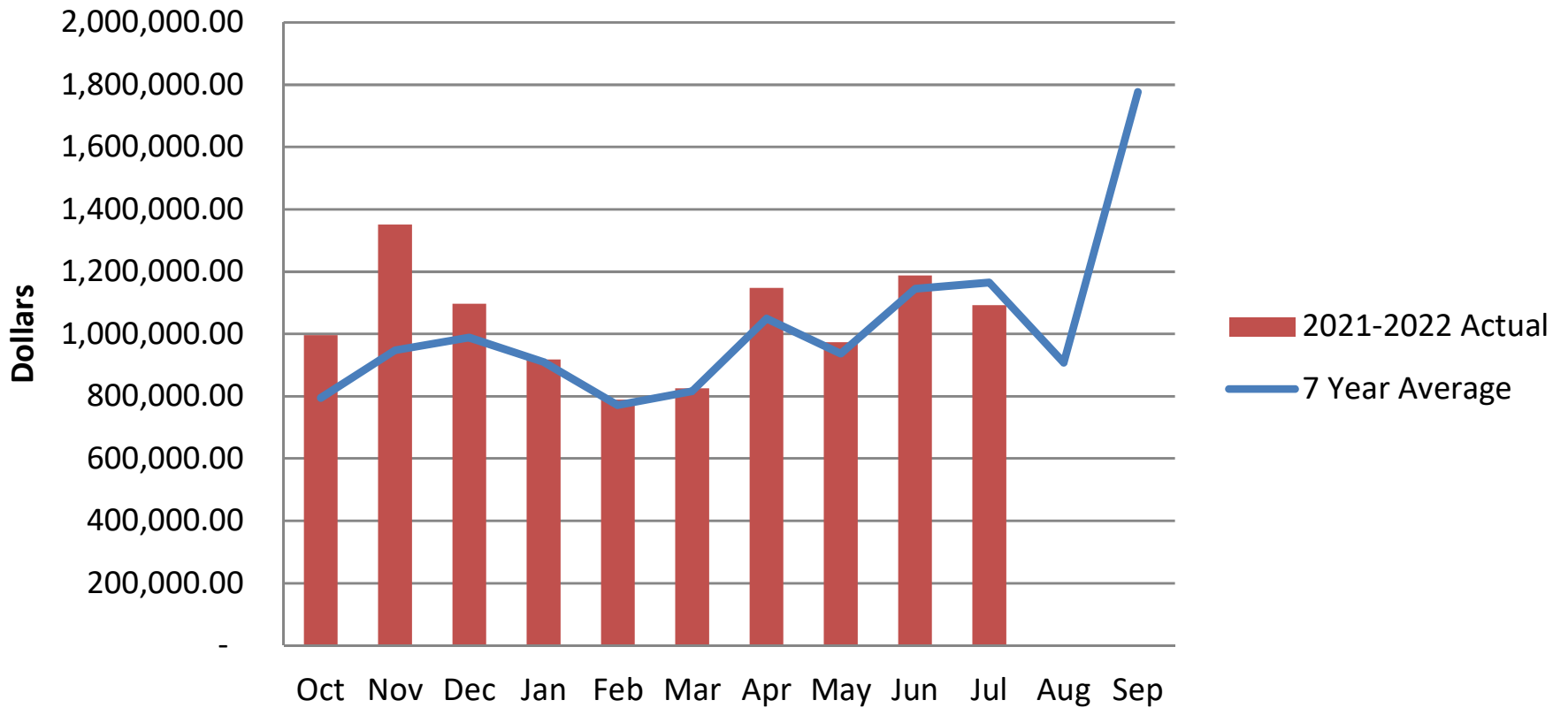
FKMCD Local FY 2021-2022 YTD Cash Basis Net Income (Loss) through July 2022



**FKMCD Local Funds FY 2021-2022 Cash Basis Monthly Net Income (Loss) through
July 2022
(Thousands of Dollars)**



Expenditure of Local Funds 2021-2022 Actual vs. Average of Last 7 Years



LOCAL ACCOUNT FUNDS

CHECKING - OPERATING

Checking Account balance on July 31, 2022:	\$ 9,601,081.64	
Plus August 2022 deposits to date:	<u>2,083.33</u>	
Total Operating Checking Account funds available:		\$ 9,603,164.97
Less funds transferred from Operating to Payroll:	(140.00)	
Less funds transferred from Operating to Health:		
Less August 2022 expenditures to date:	<u>(226,579.27)</u>	
Total Operating Checking Account funds expended/transferred to date:		<u>(226,719.27)</u>
Balance in Local Checking Account at present:		\$ <u><u>9,376,445.70</u></u>

CHECKING - PAYROLL

Checking Account balance on July 31, 2022:	\$ <u>(134.95)</u>	
Plus funds transferred from Operating Checking to Payroll Checking:	<u>140.00</u>	
Total Payroll Checking Account funds available:		\$ 5.05
Total Net Payroll Checking expenditures to date:		<u>0.00</u>
Balance in Local Payroll Checking Account at present:		\$ <u><u>5.05</u></u>

HEALTH INSURANCE CLAIMS FUND ACCOUNT

Checking Account balance on July 31, 2022:	\$ 6.33	
Plus funds transferred from Operating Checking to Health Checking:	<u> </u>	
Total Health Checking Account funds available:		\$ 6.33
Total Net Health Checking expenditures to date:		<u> </u>
Balance in Local Health Checking Account at present:		\$ <u><u>6.33</u></u>
Plus FSA Account		<u><u>45,299.29</u></u>
Total Local Funds:		\$ <u><u>9,421,756.37</u></u>

STATE I ACCOUNT FUNDS

CHECKING - OPERATING

July 31, 2022:	\$ <u>220,267.81</u>	
Plus August 2022 deposits to date:	<u>0.00</u>	
	0.00	
Total Checking Account funds available:		\$ 220,267.81
Less funds transferred to Operating Checking:		
Less August 2022 expenditures to date:	\$ <u>0.00</u>	
Total State I Checking Account funds expended/transferred to date:		<u>0.00</u>
Balance in State I Checking Account at present:		\$ <u><u>220,267.81</u></u>

**CASH DISBURSEMENTS
FLORIDA KEYS MOSQUITO CONTROL DISTRICT**

**Honorable Board of Commissioners
Florida Keys Mosquito Control District
Key West, Florida 33040**

Commissioners:

I herewith tender to you Cash Disbursements July 1, 2022 to July 31, 2022:

Check No.	Payment Date	Remit To	Payment Amt.
ACH	7/5/2022	EFTPS	285.68
ACH	7/5/2022	Centennial Bank (Payroll)	1,567.39
ACH	7/1/2022	Florida Division of Retirement	60,147.74
ACH	7/5/2022	Florida State Disbursement Unit (Garnishments)	121.52
ACH	7/8/2022	EFTPS	47,563.11
ACH	7/8/2022	Centennial Bank (Payroll)	131,716.89
ACH	7/8/2022	Florida State Disbursement Unit (Garnishments)	209.19
ACH	7/8/2022	Florida State Disbursement Unit (Garnishments)	411.78
ACH	7/8/2022	Florida State Disbursement Unit (Garnishments)	278.42
ACH	7/8/2022	Empower Retirement (Payroll Deductions)	7,180.83
ACH	7/13/2022	EFTPS	16.56
ACH	7/15/2022	Centennial Bank	3,590.46
ACH	7/15/2022	Centennial Bank	49.00
ACH	7/15/2022	Centennial Bank	679.83
ACH	7/15/2022	Centennial Bank	770.00
ACH	7/15/2022	Centennial Bank	1,908.00
ACH	7/15/2022	Centennial Bank	698.00
ACH	7/22/2022	EFTPS	55,214.22
ACH	7/19/2022	EFTPS	111.36
ACH	7/19/2022	Centennial Bank (Payroll)	631.09
ACH	7/22/2022	Centennial Bank (Payroll)	143,101.27
ACH	7/22/2022	Florida State Disbursement Unit (Garnishments)	411.78
ACH	7/22/2022	Florida State Disbursement Unit (Garnishments)	209.19
ACH	7/22/2022	Florida State Disbursement Unit (Garnishments)	278.42
ACH	7/22/2022	Empower Retirement	7,180.83
ACH	7/19/2022	Florida State Disbursement Unit (Garnishments)	40.98
ACH	7/29/2022	Centennial Bank (Payroll)	4,507.48
ACH	7/29/2022	EFTPS	1,578.15
ACH	7/29/2022	Florida Division of Retirement	65,116.06
ACH	7/29/2022	CIGNA Healthcare	68,708.24
117527	7/1/2022	Aflac (Payroll Deductions)	44.20
117528	7/1/2022	Aflac (Payroll Deductions)	1,438.16
117529	7/1/2022	Airbus Helicopters, Inc	2,364.47
117530	7/1/2022	Airgas USA, LLC ***VOIDED CHECK***	0.00
117531	7/1/2022	Amazon Capital Services	838.07
117532	7/1/2022	Apple Inc.	15,006.00
117533	7/1/2022	Arrow Aviation	6,300.00
117534	7/1/2022	Michael Burton, D.O. (Drug Screen)	50.00
117535	7/1/2022	Keys Energy Services	1,360.06
117536	7/1/2022	Colonial Life Insurance (Payroll Deductions)	63.24
117537	7/1/2022	DSLX.NET	3,275.00
117538	7/1/2022	Florida Keys Electric Coop Assn Inc	796.61

LOCAL ACCOUNT CONTINUED

117539	7/1/2022	Greater Key West Chamber of Commerce	474.00
117540	7/1/2022	Level 4 Telcom	481.10
117541	7/1/2022	Tom Loftus (Per Diem/Travel Reimbursement 6/5-6/2022)	25.00
117542	7/1/2022	Low Cut Lawn Care LLC	1,600.00
117543	7/1/2022	Marie's Cleaning	920.00
117544	7/1/2022	Robert McGregor (Per Diem/Travel Reimbursement 6/16/2022)	15.00
117545	7/1/2022	The N2 Company (Public Relation Ads)	190.00
117546	7/1/2022	OMNI Industrial Process, LLC	988.00
117547	7/1/2022	Protection Plus	453.00
117548	7/1/2022	Wex Bank	2,651.57
117549	7/1/2022	Vernis & Bowling of the Florida (Professional Services)	1,650.00
117550	7/1/2022	Verizon Wireless	3,682.10
117551	7/1/2022	Waste Management of Florida Keys	368.57
117552	7/8/2022	Adapco, Inc.	42,595.56
117553	7/8/2022	Advanced Fire & Security, Inc.	778.00
117554	7/8/2022	Airgas USA, LLC	1,860.00
117555	7/8/2022	Amazon Capital Services	688.58
117556	7/8/2022	APG Media	447.00
117557	7/8/2022	Beckmann's Auto Parts	1,952.66
117558	7/8/2022	Daniel Collins	2,200.00
117559	7/8/2022	Danilo Diaz Perez (Per Diem/Travel Reimbursement 6/23 & 28/2022)	25.00
117560	7/8/2022	Federal Express	296.98
117561	7/8/2022	Florida Keys Media, LLC	706.00
117562	7/8/2022	Frasco Profiles	275.55
117563	7/8/2022	Home Depot Credit Services	996.02
117564	7/8/2022	Lawrence J. Hribar, PhD (Reimbursement for Postage)	19.30
117565	7/8/2022	Kurt Joseph (Per Diem/Travel Reimbursement 6/23 & 28/2022)	25.00
117567	7/8/2022	Keys Auto Supply	1,697.25
117568	7/8/2022	Keys Sanitary Service (RCR0208)	182.23
117569	7/8/2022	Key West Auto Parts	12.09
117570	7/8/2022	KLI Shell Lumber & Hardware Headquarters	113.86
117571	7/8/2022	Rochele L. Miller (Per Diem/Travel Reimbursement 7/8/2022)	15.00
117572	7/8/2022	Publix Super Markets, Inc.	541.94
117573	7/8/2022	Pure Health Solutions Inc.	239.70
117574	7/8/2022	Scott P. Russell County Property Appraiser	63,314.87
117575	7/8/2022	Southeastern Grocer LLC.	603.34
117576	7/8/2022	Staples Business Credit	218.74
117577	7/8/2022	Sunshine Gasoline Distributors, Inc.	7,075.08
117578	7/8/2022	UniFirst Corporation	1,701.37
117579	7/8/2022	United Way of the Florida Keys	23.00
117580	7/8/2022	Justin Knowles (Per Diem/ Travel Reimbursement 6/26-7/2/2022)	285.56
117582	7/15/2022	Advance Auto Parts	130.44
117583	7/15/2022	Aircraft Spruce & Specialty Co.	190.94
117584	7/15/2022	Amazon Capital Services	15.99
117585	7/15/2022	Arrow Aviation	88.40
117586	7/15/2022	AutoZone, Inc.	40.68
117587	7/15/2022	Britten-Norman, Inc	2,100.00
117588	7/15/2022	Corporate Traditions	2,577.50
117589	7/15/2022	Enterprise FM Trust	9,447.53
117590	7/15/2022	HemoStat Laboratories	34.75
117591	7/15/2022	Marathon Garbage Service, Inc.	665.65
117592	7/15/2022	PPLSI (Payroll Deductions)	248.43
117593	7/15/2022	Safran Helicopter Engines USA, Inc.	9,862.59
117594	7/15/2022	Sam C. Steele, C.F.C.	2,793.59
117595	7/15/2022	TK Elevator Corporation	3,582.95

LOCAL ACCOUNT CONTINUED

117596	7/15/2022	Vernis & Bowling of the Florida (Professional Services)	2,042.00
117597	7/15/2022	Xerox Corporation	959.68
117598	7/15/2022	Adapco, Inc.	17,095.00
117599	7/18/2022	Florida Keys Aqueduct Authority	321.41
117600	7/18/2022	Phillip L. Goodman (Per Diem/Travel Reimbursement Bd Mtg 7/19/2022)	54.51
117601	7/18/2022	Thomas R. McDonald (Per Diem/Travel Reimbursement Bd Mtg 7/19/2022)	68.67
117602	7/18/2022	Brandon Pinder (Per Diem/Travel Reimbursement Bd Mtg 7/19/2022)	79.20
117603	7/18/2022	Stanley Zuba (Per Diem/Travel Reimbursement Bd Mtg 7/19/2022)	64.23
117604	7/21/2022	Airbus Helicopters, Inc	8,412.96
117605	7/21/2022	Amazon Capital Services	512.79
117606	7/21/2022	John Cook (Per Diem/Travel Reimbursement 7/17/2022)	15.00
117607	7/21/2022	Danilo Diaz Perez (Per Diem/Travel Reimbursement 7/19/2022)	10.00
117608	7/21/2022	Fisher Scientific	282.42
117609	7/21/2022	Florida Keys Aqueduct Authority	762.11
117610	7/21/2022	Florida Keys Electric Coop Assn Inc	4,851.98
117611	7/21/2022	Genset Services, Inc	990.00
117612	7/21/2022	Adriaan Hereijgers (Per Diem/Travel Reimbursement 7/14/2022)	15.00
117613	7/21/2022	Kurt Joseph (Per Diem/Travel Reimbursement 7/19/2022)	10.00
117614	7/21/2022	Joshua Kogut (Per Diem/Travel Reimbursement 7/14/2022)	15.00
117615	7/21/2022	Robert Lee (Per Diem/Travel Reimbursement 7/17/2022)	15.00
117616	7/21/2022	Local Awards & Engraving	39.50
117617	7/21/2022	Monroe County Sheriff's Office (CPR Certification)	700.00
117618	7/21/2022	James Ozmar (Per Diem/Travel Reimbursement 7/17/2022)	15.00
117619	7/21/2022	Paul Pignataro (Per Diem/Travel Reimbursement 6/28 & 7/14/2022)	25.00
117620	7/21/2022	United States Treasury	16.56
117621	7/21/2022	United Way of the Florida Keys (Payroll Deductions)	23.00
117622	7/21/2022	Wex Bank	110.19
117623	7/21/2022	Wired Waters	1,925.05
117624	7/21/2022	Bruce L. Holden (Per Diem/Travel Reimbursement 7/7 & 7/19/2022)	30.00
117625	7/29/2022	Adapco, Inc.	157,860.00
117626	7/29/2022	Amazon Capital Services	2,590.15
117627	7/29/2022	BASIC Benefits (Cobra Admin Fee)	62.48
117628	7/29/2022	Campbell Oil Co Inc.	6,021.69
117629	7/29/2022	Florida Keys Electric Coop Assn Inc	919.78
117630	7/29/2022	Florida Municipal Insurance Trust (Dental Insurance Premiums)	5,707.56
117631	7/29/2022	Global Equipment Company Inc.	838.00
117632	7/29/2022	Keys Automotive Sales & Service	423.64
117633	7/29/2022	Low Cut Lawn Care LLC	1,600.00
117634	7/29/2022	Precision Heliparts Inc.	5,685.00
117635	7/29/2022	Ramona's	1,303.00
117636	7/29/2022	Standard Insurance Co. (Life Insurance Premiums)	4,576.62
117637	7/29/2022	State of Florida	139.56
117638	7/29/2022	University of Florida	300.00
117639	7/29/2022	Verizon Wireless	3,653.48
117640	7/29/2022	West Marine Pro	165.93
117641	7/29/2022	Wex Bank	1,703.31
117642	7/29/2022	United States Treasury	555.21
117643	7/29/2022	Garrett's A/C & Refrigeration (Deposit for new AC Unit in Key Largo)	2,265.50
		Transfer - Healthcare	108,741.46
Total Local Account Cash Disbursements			\$ 1,154,560.37

Respectfully Submitted,

Bruce Holden

Bruce Holden, Finance Director/Comptroller
Florida Keys Mosquito Control District

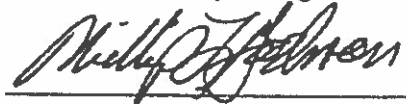
Item 10b

Approval of Mediation Agreement for Cyber Insurance

TENTATIVE MEDIATION AGREEMENT

1. Preferred Government Insurance Trust ("Trust") and the Florida Keys Mosquito Control District ("District") have tentatively agreed to settle their disputes regarding the District's October 20, 2020 network data breach event, for a payment of \$80,000 by the Trust to the District, subject to approval of the settlement by the District's governing board, and approval and execution of a mutually agreeable general release by the District.
2. Within 30 days following the Trust's receipt of the executed release, the Trust shall tender the above settlement funds to the District.
3. The Trust's counsel shall prepare a general release for consideration by the District.
4. Each party shall bear its own costs, other than mediation costs, which shall be paid by the Trust.

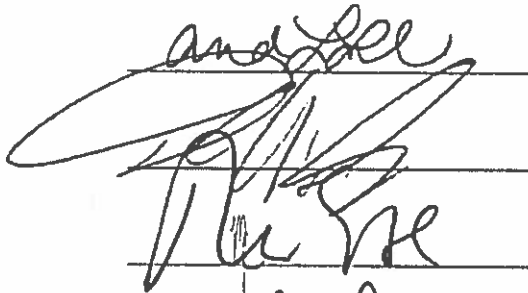
Dated this 3rd day of August, 2022.



Phillip Goodman-Beard (Chair FRMCD)



Andrea L. Leal, Executive Director



Dirk M. Smith District legal



Dale A. Scott, counsel for
Monika Coleman Trust



Lab. Claims Supervisor for Trust

Item 10c

Approval for
Participation in
FLCLASS
Investment
Pool



FLORIDA KEYS

MOSQUITO CONTROL DISTRICT

Board of Commissioners

Executive Director
Andrea Leal

18 Aquamarine Drive
Key West, FL 33040

Telephone: (305) 292-7190
FAX: (305) 292-7199

www.keysmosquito.org

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Thomas McDonald, Secretary/Treasurer
Jill Cranney
Brandon Pinder

MEMORANDUM

DATE: August 9, 2022

TO: Board of Commissioners
Andrea Leal

FROM: Bruce Holden *BHolden*

SUBJECT: References for FLCLASS

Per our discussion as the July Board Meeting, I conducted reference checks with FLCLASS participants from other government agencies within the Florida Keys. I contacted senior staff members at the Florida Keys Aqueduct Authority, Clerk of the Court, and Keys Energy.

Representatives of each entity shared glowing reviews of Matt Tight and FLCLASS' operations. Each of the entities has been investing with FLCLASS for five years or more, and they report that interactions with FLCLASS are transparent, the organization provides competitive returns, and that Matt Tight is responsive to any inquiries. Each confirmed that funds are liquid and available within a business day.

With these references in hand, I believe we should move forward with establishing a relationship with FLCLASS in order to generate additional interest income.

Item 10d

Surplus Equipment



FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Board of Commissioners

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Thomas McDonald, Secretary/Treasurer
Jill Cranney
Brandon Pinder

Executive Director
Andrea Leal

18 Aquamarine Drive Telephone: (305) 292-7190
Key West, FL 33040 FAX: (305) 292-7199
www.keysmosquito.org

MEMORANDUM

Date: August 16, 2022
To: Board of Commissioners, Florida Keys Mosquito Control District
From: Bruce Holden, Finance Director/Comptroller *B. Holden*
Subject: Surplus Property

In accordance with Chapter 388.323 Florida Statutes, it is requested that the Board of Commissioners of the Florida Keys Mosquito Control District accept the following list of property and authorize that said property be declared surplus and be disposed of in compliance with Chapter 274.05 and 274.06 Florida Statutes.

Property #	Item/Description	Condition	Estimated Value
2309	Britten-Norman Islander 2T Twin Engine Turbine Airplane	AIRWORTHY	\$ 600,000.00

**Estimated Current Value was determined by FKMCD employees, not hired professionals.*

N770FK Specification Sheet	
N770FK, Britten Norman BN-2T	
Serial Number: 2144	
Date of Manufacture 1982	
Current Date: 8/3/2022	
Current Hobbs: 1470.8	
Airframe TTSN: 4579.1	

Engine Rolls Royce 250 B17C		
No. 1, L/H Engine Ser. No: CAE-880419; TTSN:	2490.3	
Compressor Section due 3500hr Overhaul	2015.2	Hrs. remaining
Turbine Section due 1750hr Mini Turb. Insp.	1129.8	Hrs. remaining
Turbine Section due 3500hr H.M.I. Insp./O/H	2879.8	Hrs. remaining

Engine Rolls Royce 250 B17C		
No. 2, R/H Engine Ser. No: CAE-880663; TTSN:	3126	
Compressor Section due 3500hr Overhaul	374	Hrs. remaining
Turbine Section due 1750hr HMI Insp.	383.6	Hrs. remaining
Turbine Section due 3500hr Overhaul	374	Hrs. remaining

Pitot Static System due next certification	Jan. 31, 2023
Artex E.L.T. Battery due replacement	Nov. 15, 2026

Propellers Hartzell HC-C3YF-5F	
L/H Propeller Due 3yr Overhaul (With De-Ice Boots)	6/22/2024
R/H Propeller Due 3yr Overhaul (With De-Ice Boots)	6/22/2024

Landing Gear	
AP Precision Hydraulics (APPH) Landing Gear	Installed Nov. 7, 2017

Ancillary Equipment	
Engine Pc Safety Valve's STC SE00327AT	
150amp Starter/Generators	
Janitrol 90E00-1 Cabin Heater	
Amerex B385 Halotron Fire Extinguisher	

<i>Cabin Equipment / Avionics/Electronics</i>
Dual Flying Controls
Standard Engine Instrumentation for RR 250-B17C
Standard Central warning Panel
Standard Lighting with Overhead Map Lights for Pilot & Co-Pilot Positions
O.A.T. Gauge
Avionics Master Switch
United Instruments Altimeters
Sigma-Tek Air Speed Indicators
United Instruments Vertical Speed Indicators
Electric Gyro Corp Turn & Slip Indicators
Garmin GNS 430W Comm 1/Nav
PS Engineering PMA8000BTI Audio Panel
Bendix/King KRA 405 Radar Altimeter system
Electronics International Super Clock (SC-5) International Digital Clock
Garmin KG-102A Compass System (H.S.I.)
Garmin GTX 345 ADS-B In & Out Transponder
Garmin 225 Comm 2
Bendix KR 87 ADF Receiver
Bendix King KDI 572 DME System
Collins AP 107 Auto Pilot
Artex E.L.T. C406-N 406MHz with Remote Switch
Concorde RG390E Lead Acid Main Battery
AgNav Guia Platinum Precision Agricultural Application System with 2 each Light Bars
2 Each Light Bars
Micronair Under Wing ULV Spray tanks/Pods with AU4000 Spray Heads
Aventech Incorporated AIMMS-20 Air Data Probe
Color Scheme: Primary White; Secondary Blue; with Gold Accent Stripes