

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

February 20, 2024 1:05 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on February 20, 2024 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Bette Brown, Secretary/Treasurer; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Roget Bryan, Board Attorney. Jill Cranney, Commissioner was present via telephone.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Edgar Delacerda, Director of Aerial Operations; Chad Huff, Public Education & Information Officer; Corey Brindisi, Lower Keys Supervisor; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Consent Agenda: A motion was made by Chairman Goodman, seconded by Commissioner Brown and passed unanimously to approve Chairman Cranney to participate in the Regular Meeting via telephone. A motion was made by Commissioner Zuba, seconded by Commissioner Brown and passed unanimously to approve the consent agenda.

Approval of Agenda: Chairman Goodman requested to amend the agenda by adding item 10g to approve Resolution 2024-07 Ratification of Emergency Purchase: AAA American Restoration. A motion was made by Chairman Goodman, seconded by Commissioner Brown, and passed unanimously to amend the agenda as described. The meeting agenda was unanimously approved by the Board. A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously to approve the amended agenda.

Treasurer's Report: Bette Brown, Secretary/Treasurer, deferred to Bruce Holden on this item. He stated that he had a brief discussion with Commissioner Brown earlier and that at a future meeting they will discuss moving some of their funds around into multiple investment accounts.

Attorney's Report: Roget Bryan, Board Attorney, stated they have nothing to report.

Director's Report: Executive Director Andrea Leal, started by thanking Corey Brindisi, the Lower Keys Supervisor, for his 15 years of district service and awarded him with a Certificate of Achievement. She gave her monthly operations update to the board and then discussed the ongoing identification of dengue-related illnesses in Miami Dade County that were contracted locally and abroad. She reiterated that regular truck-mounted WDG applications continue to provide a reliable protection against *Aedes aegypti* throughout the Keys. Director Leal then informed the board that because of the sporadic, unusually heavy rain, operational activities were still very busy for this time of year. She reported to the board that January's service request totals were higher than usual. She then informed the board that aviation had been able to visit local schools by helicopter on multiple occasions for various "career day" programs, when they weren't occupied flying granular *Bti* missions. Gerald Adams, Key Largo, and Plantation Key Schools all had a close-up look at an H-125 helicopter. We're going to Sugarloaf for their "Emergency Services" Day in the middle of March.

Director Leal went on to discuss her recent trip to the Capitol for Tallahassee Days, an FMCA event. She stated that staff was keeping a careful eye on the status of two legislative bills that were introduced that might have an effect on how special taxing districts in the state operate. Director Leal then informed the board that a number of staff members would be attending AMCA's annual conference in Dallas in March.

Items for Board Discussion:

9a.) Legislative Update - Andrea Leal, Executive Director, gave an update on the two current legislative bills that may affect special taxing districts in Florida.

Items for Board Review and Action:

10a.) Financial Reports – Bruce Holden, Director of Finance, explained everything was essentially going as it was budgeted, with the exception of certain emergency expenditures that had to be made because of the Marathon building fire. *A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously, confirming the Board received the financial information from January of 2024 and the Board requests it be submitted for audit at the appropriate time.*

10b.) Resolution 2024-02: Ratification of Emergency Purchase: TK Elevators- A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, RATIFYING AND APPROVING THE CONTRACT FOR SERVICES WITH TK ELEVATOR FOR ELEVATOR REPAIR SERVICES, ATTACHED HERETO AS ATTACHMENT "1"; DECLARING AN EMERGENCY PURCHASE AND WAIVER OF COMPETITIVE BIDDING; AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE NECESSARY AND EXPEDIENT ACTION TO EFFECTUATE THE AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. A motion was made by Commissioner Brown, seconded by Commissioner Pinder and passed unanimously to adopt Resolution 2024-02 as written. After a roll call vote, it was unanimously accepted.

10c.) Resolution 2024-03: Ratification of Emergency Purchase: Rubin, Turnbull & Associates - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, RATIFYING AND APPROVING THE ENGAGEMENT AND CONTRACT FOR SERVICES WITH RUBIN TURNBULL & ASSOCIATES FOR CONTRACT LOBBYING SERVICES, ATTACHED HERETO AS ATTACHMENT "1"; DECLARING AN EMERGENCY PURCHASE AND WAIVER OF COMPETITIVE BIDDING; AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE NECESSARY AND EXPEDIENT ACTION TO EFFECTUATE THE AGREEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Zuba, seconded by Commissioner Brown and passed unanimously to adopt Resolution 2024-03 as written. After a roll call vote, it was unanimously accepted.*

10d.) Resolution 2024-04: Approving the Award of ITB 2024-01 Surplus Equipment- A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND BID AWARDS OF THE ITB 2024-01 EVALUATION COMMITTEE FOR DISPOSITION OF SURPLUS EQUIPMENT; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Zuba, seconded by Commissioner Pinder and passed unanimously to adopt Resolution 2024-04 as written. After a roll call vote, it was unanimously accepted.*

10e.) Resolution 2024-05: Approving the Award of RFP 2024-02 13 New Work Trucks- A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2024-02 EVALUATION COMMITTEE FOR 13 NEW WORK TRUCKS; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Brown, seconded by Commissioner Zuba and passed unanimously to adopt Resolution 2024-05 as written. After a roll call vote, it was unanimously accepted.*

10f.) Resolution 2024-06: Approving Furniture Purchase from State Contract - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE PIGGYBACK PURCHASE THROUGH THE FLORIDA DEPARTMENT OF MANAGEMENT SERVICES ALTERNATE SOURCE CONTRACT WITH AFFORDABLE INTERIOR SYSTEMS, INC. AND ACCEPTING THE BID FROM THE OUTLET CENTER OF FLORIDA, INC. FOR PURCHASE OF FURNITURE FOR THE DISTRICT'S MARATHON OFFICES; AND PROVIDING FOR AN EFFECTIVE DATE. *A motion was made by Commissioner Pinder, seconded by Commissioner Brown and passed unanimously to adopt Resolution 2024-06 as written. After a roll call vote, it was unanimously accepted.*

10g.) Resolution 2024-07: Ratification of Emergency Purchase: AAA Restoration - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, RATIFYING AND APPROVING THE EXPENDITURE TO AAA AMERICAN RESTORATION FOR FIRE AND MOLD REMEDIATION SERVICES, ATTACHED HERETO AS ATTACHMENT "1"; DECLARING AN EMERGENCY PURCHASE AND WAIVER OF COMPETITIVE BIDDING; AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. A motion was made by Commissioner Pinder, seconded by Commissioner Brown and passed unanimously to adopt Resolution 2024-07 as written. After a roll call vote, it was unanimously accepted.

Good of the Order:

- Chairman Goodman discussed the next meeting of the Board to be held on March 12, 2024 at 1pm, and advised the Board there would be an Audit Committee Meeting, Regular Meeting and Workshop.

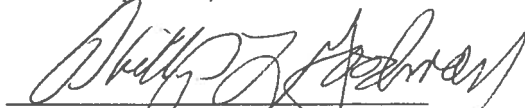

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

Board of Commissioners
Florida Keys Mosquito Control District


Phillip L. Goodman, Chairman
Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.