

## Regular Meeting Minutes

Florida Keys Mosquito Control District  
Marathon Office  
503 107<sup>th</sup> Street Marathon, FL 33050

July 18, 2023 1:45 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on July 18, 2023 at the FKMCD Marathon office.

**Present Were:** Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Tom McDonald, Secretary/Treasurer; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Roget Bryan, Board Attorney. Brandon Pinder, Commissioner was absent.

**Employees Present Were:** Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

**Invited Guests Present:** Kevin Strickland, Ameris Bank; Danny Capitel, IntraFi

**Community Input:** None

**Approval of Consent Agenda:** A motion was made by Commissioner Cranney, seconded by Commissioner McDonald and passed unanimously to approve the consent agenda.

**Approval of Agenda:** Chairman Goodman asked the Board if there were any corrections or additions to the agenda, having none, a motion was made by Commissioner Cranney, seconded by Commissioner Zuba and passed unanimously to approve the agenda.

**Invited Speaker, Kevin Strickland, Ameris Bank: Protecting District Finances:** The Ameris Bank's Kevin Strickland addressed the Board in a presentation. Local Government Investment Pool Facts and Current Fraud Trends were the subjects he covered. On the phone, Danny Capitel from Intrafi discussed Insured Cash Sweeps.

**Treasurer's Report:** Tom McDonald, Secretary/Treasurer, said in future years during the budget process he would like to focus on strategic reserves.

**Attorney's Report:** Board Attorney Roget Bryan stated that as of January 1, 2024, ethics training will be required by each commissioner and will need to be completed annually. Director Leal advised that she will be meeting with the County to discuss our Minor Conditional Use Permit for the building in Big Coppitt. The future of this building and our future strategy were extensively discussed by the Board.

**Director's Report:** Director Leal recognized Lower Keys Inspector Chris Von Molnar, who had been selected as FKMCD's employee of the quarter. This quarter was a very difficult discussion for the committee as there were multiple qualified candidates that went above and beyond and demonstrated their hard work and willingness to help in all areas. Chris was elected for his dedication and willingness to drive 100 miles each way to start a fog truck mission, complete it, and be back to work the next day, which is not only extraordinary but also an example of his dedication to the District. She continued by informing the Commissioners that cases of mosquito-borne illness were still occurring elsewhere in Florida, seven local cases of malaria had been reported in and around Sarasota, and cases of both locally acquired and travel-related dengue had been appearing in Miami-Dade. There haven't been any locally acquired illnesses in the Keys, according to Director Leal, but the District will continue to be on high alert. St. Johns County also witnessed Florida's first human case of Eastern Equine Encephalitis for the year. She proceeded by saying

that June and the beginning of July had seen extremely active operations. Eight aerial adult sprays and 129 operations using fog trucks, according to her, have been sent out so far. With a total of 915, the number of service requests in the month of June reached a record high. She informed the board as she was wrapping up her report that FKMCD and Oxitec would be hosting a webinar on July 27 to give the public an update on the continuing GM mosquito study. Director Leal gave the Board an update after analyzing several meetings she recently attended with Monroe County Airports, FMCA, and FDACS. With the rise in occurrences of travel-related illness in the state, Chairman Goodman emphasized his concerns about the amount of funds the State of Florida is providing for mosquito control.

**Items for Board Discussion:**

**9a.) Performance Review, The Balmoral Group** - The draft of the performance review was sent to OPPAGA on June 30 and is expected to be returned during the coming week, according to Director Leal, who provided an update on the matter. Before the final report is delivered back to OPPAGA, the District will have one week to review it before returning it to the Balmoral Group.

**Items for Board Review and Action:**

**10a.) Financial Reports** – The Director of Finance, Bruce Holden, delivered an update on the monthly budget analysis and reviewed the state and local accounts. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney, and passed unanimously, confirming the Board received the financial information from June of 2023 and the Board requests it be submitted for audit at the appropriate time.*

**10b.) Resolution 2023-16 Church Lease** - A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, IN SUPPORT OF THE LEASE BETWEEN THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT AND KEY LARGO COMMUNITY CHURCH, INC. *A motion was made by Commissioner McDonald, seconded by Commissioner Cranney, and passed unanimously to adopt Resolution 2023-16 as written.*

**10c.) Resolution 2023-17 Set Maximum Millage Rate**- A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA DETERMINING THE PROPOSED MAXIMUM MILLAGE RATE, THE CURRENT YEAR ROLLED-BACK RATE, AND SETTING THE DATES, TIMES AND PLACES FOR THE FIRST AND SECOND BUDGET PUBLIC HEARINGS AS REQUIRED BY LAW; DIRECTING FINANCE TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF MONROE COUNTY PURSUANT TO THE REQUIREMENTS OF FLORIDA STATUTES AND THE RULES AND REGULATIONS OF THE DEPARTMENT OF REVENUE OF THE STATE OF FLORIDA; AND PROVIDING AN EFFECTIVE DATE. *A motion was made by Commissioner Zuba, seconded by Commissioner McDonald, and passed unanimously to adopt Resolution 2023-17 as written.*

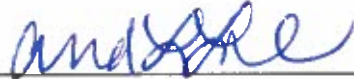
**10d.) Resolution 2023-18 Awarding ITB 2023-05 Surplus Equipment**- A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT OF MONROE COUNTY, FLORIDA, APPROVING THE AWARD OF ITB 2023-05 TO MUFFMAR WIGGINS; AUTHORIZING THE SALE OF SURPLUS EQUIPMENT IN RESPONSE TO ITB 2023-05; AND PROVIDING AN EFFECTIVE DATE. *A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2023-18 as written.*

**Good of the Order:**

- Chairman Goodman discussed the next meeting of the Board to be held on August 22<sup>nd</sup>, 2023 at 1pm, and advised the Board there would be a Regular Meeting and Budget Workshop.

There being no further business to come before the Board the meeting was adjourned.

*Respectfully submitted,*



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Andrea Leal  
Executive Director

Board of Commissioners  
Florida Keys Mosquito Control District



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Phillip L. Goodman, Chairman



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Thomas McDonald, Secretary-Treasurer

*For additional information, please refer to [www.keysmosquito.org](http://www.keysmosquito.org).*