

Budget Workshop Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

July 18, 2023 1:14 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Budget Workshop on July 18, 2023, at the FKMCD Marathon Office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Tom McDonald, Secretary/Treasurer; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Roget Bryan, Board Attorney. Brandon Pinder, Commissioner was absent.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Chad Huff, Public Education Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved.

Community Input: None

Chairman Goodman stated that this workshop has been called to discuss the Budget for the Fiscal Year 2023-2024.

Discussion: Bruce Holden, Director of Finance, presented the Board with a budget at approximately 6.56% over rollback and a maximum millage of .4344, which he feels can be obtainable. Mr. Holden incorporated the Board's requested changes from the June Budget Workshop. He discussed the change of the airplane sales, the first airplane will be sold in the current fiscal year and the second will be sold next year. They are estimating a sales price for the second plane of approximately \$610,000. Mr. Holden discussed the changes made in performance compensation & salary range adjustments. Commissioner Cranney relayed that most local government entities are doing a 7% COLA increase, which includes merit increases. She expressed that she doesn't want to be above any other county entity and agrees with a 7% total increase. Director Leal stated that we will be gathering the information on what the other entities are doing and those details will be presented to the Board during the next workshop in August. Mr. Holden advised that state retirement contributions increased from 11.91% to 13.57%. Commissioner McDonald questioned the almost \$400,000 increase in IT Services from the previous year. Director Leal explained that \$250,000 of that is for a new, more secure database as well as additional costs to prevent future hacks.

We were asked if we were on pace to buy the fourth helicopter by Chairman Goodman. Once the reserve fund reaches \$2,500,000, Director Leal stated, she would feel confident selling one of the Long Ranger Helicopters. She anticipated that it will occur in the fiscal year 2025-2026 and following that we would purchase the fourth helicopter. Mr. Holden addressed the Net Required Ad Valorem and provided the Board with a Cash Flow Analysis for the FY 2023-2024. Once we have the cost of healthcare renewal and July's actuals, which may indicate a decline in chemical spending due to low rainfall, these numbers will continue to shift. A \$92,000 increase for


the FRS rate update was one of the primary line items mentioned in his explanation of the budget adjustment report.

Chairman Goodman asked Mr. Holden to compile the actual operating costs compared to the previous few years and present them at the meeting coming up next month. There was a brief discussion on our contract with Enterprise, which states that we should get the leased vehicles we purchased by the end of current fiscal year. We may no longer be leasing vehicles going forward, as was previously discussed in past meetings.

Good of the Order: None

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,



Andrea Leal
Executive Director

*Board of Commissioners
Florida Keys Mosquito Control District*



Phillip L. Goodman, Chairman



Thomas McDonald, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.