

REGULAR

MEETING

JANUARY 21, 2025



FLORIDA

Mosquito Control

DISTRICT

KEYS

2025 CALENDAR

January-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

March-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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30	31					

May-2025						
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July-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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September-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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November-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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February-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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April-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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June-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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29	30					

August-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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24	25	26	27	28	29	30
31						

October-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
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19	20	21	22	23	24	25
26	27	28	29	30	31	

December-2025						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Holidays
 Meetings
 Conferences

Regular Meeting Agenda

Florida Keys Mosquito Control District
Marathon Office
503 107TH Street, Marathon, FL

January 21, 2025 2:30 pm (approximate)

1.) Call to Order

2.) Roll Call

3.) Swearing in of Commissioner Zuba, Commissioner Pinder, and Commissioner Cranney

4.) Community Input:

Community Input shall be heard prior to each specified agenda item.

The Board adheres to, and conducts each meeting in accordance with, Robert's Rules of Order. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to any Commissioner, the Executive Director, Executive Assistant, or any other District employee during a Board meeting will be placed into the record but will not additionally be read into the record at the meeting.

The Board welcomes public input but also must maintain order. Thus, community input is not a time for open dialogue between the Board and the speaker. Speakers should direct their comments to the Board and not to District staff or other audience members. Speakers should not expect Commissioners or staff to answer or respond to questions during community input. If appropriate, the Board may request the issue be added as a discussion item at a future District Board meeting. Furthermore, all speakers agree to abide by FKMCD's Code of Conduct Policy and Procedures Governing Meetings, Hearings, and Community Input, as adopted through Resolution 2021-02.

Any person who wishes to make public comment during this meeting may be heard by the Board, through the Board Chair, on any proposition before the Board by either (1) complete and provide the supplied community input card or inform the Clerk/Executive Assistant to the Board, specifying the agenda item; or (2) when remote means for input is allowed by the Board, calling 305-292-7190 or emailing the Clerk/Executive Assistant (currently ddarias@keysmosquito.org) no later than 11:00 am on January 21, 2025. If attending remotely, you must remain available by phone from the hours of 1:00pm to 4:00pm.

5.) Consent Agenda

All items listed as Consent Agenda items are considered routine and non-controversial by the FKMCD Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

a.) Minutes of the December 13, 2024 Regular Meeting **Pgs. 6-8**

b.) Minutes of the December 13, 2024 Audit Committee Meeting **Pg. 9**

6.) Approval of Agenda

7.) Treasurer's Report

8.) Attorney's Report

9.) Director's Report Pgs. 13-27

10.) 2025 Election of FKMCD Board Officers Pg. 28

11.) Items for Board Discussion

12.) Items for Board Review and Action:

a.) Financial Reports (Holden)

I. Budget Analysis Pgs. 30-34

II. District Finances Pg. 35

III. Cash Disbursements through December 2024 Pgs. 36-38

b.) Resolution 2025-01 RFP 2024-10A Airborne 800 MHZ Radios (Re-Bid) (Holden) Pgs. 40-44

13.) Good of the Order

14.) Meeting Adjourned

Item 5

Approval of Minutes

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

December 13, 2024 10:10 am

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on December 13, 2024 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Commissioner; Bette Brown, Commissioner; Brandon Pinder, Commissioner; Hunter O'Connor, Board Attorney; Dirk Smits, Board Attorney; Andrea Leal, Executive Director. Jill Cranney, Commissioner, was absent.

Employees Present Were: Bruce Holden, Director of Finance; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Consent Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the consent agenda, having none, the agenda was approved.

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was approved.

Treasurer's Report: None

Attorney's Report: The Board Attorney, Hunter O'Connor, informed the Board that some news reports about the pay and bonuses of the Anastatia Mosquito Control District have been making the news. Mr. O'Connor clarified the distinction between the Florida Keys and Anastatia Mosquito Control Districts as well as how our enabling legislation permits the board to determine its own compensation.

Director's Report: Rochele Miller was honored by Executive Director Andrea Leal for her 15 years of service with the district. Subsequently, she provided an update on diseases spread by mosquitoes and mentioned that there were three more occurrences of dengue in the Keys tied to travel. Only one fog truck mission and seven aerial granular larvicide missions were conducted in November, indicating low levels of salt marsh and *Aedes aegypti*. The staff members attended meetings in the last month, such as the NAAA conference, the International BEACONS Meeting, and Medical Entomology for the Public Health Practitioner and Clinician meeting. Our Strategic Planning adviser met with Director Leal, and preparations are underway for the meeting, which is tentatively set for March. It will involve distributing a survey to our external partners to gather their thoughts on our priorities and the District's future course.

According to Director of Finance Bruce Holden's review of the FLCLASS account summary and statement, we generated roughly \$24,000 in interest revenue in November, with an average yield of 4.83%. There is presently about \$6 million in the account balance. After the two December deposits, the account balance reached \$17 million.

Items for Board Discussion:

9a.) FKMCD Administrative Policies Manual – Director Leal explained that this is an annual exercise brought to the board to review the manual to see if they would like to amend or add anything to the current FKMCD Administrative Policies Manual. After reviewing a few sections, it was decided that no changes are needed for this year; however, the requirement to provide a written request prior to a board meeting if a commissioner wishes to participate electronically will be enforced.

9b.) Legislative Update for Mosquito Control in Florida – Chairman Goodman presented the board with a summary of Florida's mosquito control districts and their ensuing budgets. Regarding the significance of employing a lobbyist in the past and his opinions on hiring one in the coming year, he offered advice. He doesn't think FKMCD needs a full-time lobbyist in 2025 because we are members of the Florida Association of Special Districts and the FMCA and are represented by them. Director Leal agreed with Chairman Goodman and suggested hiring a lobbyist to help with bill monitoring and appointment scheduling in Tallahassee.

Items for Board Review and Action:

10a.) Financial Reports – Bruce Holden, the Director of Finance, provided an update on the local and state accounts. He advised we are exactly where we want to be for the fiscal year with expenses and are \$100,000 ahead of where we were last year. Director Leal mentioned in the first quarter of this year we will be making a large chemical purchase; however, these funds will be reimbursed from the grant funding. A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously, confirming the Board received the financial information from November of 2024 and the Board requests it be submitted for audit at the appropriate time.

10b.) Resolution 2024-31 RFP 2024-09 Lobbyist: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2024-09 EVALUATION COMMITTEE FOR LOBBYING SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE. A motion to reject all lobbyist bids was made by Commissioner Brown, seconded by Commissioner Zuba, and passed unanimously to reject all lobbyist bids and Resolution 2024-31 as written. After a roll call vote, it was unanimously accepted.

10c.) Resolution 2024-33 RFP 2024-11 Marathon Building Seal and Paint: A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2024-11 EVALUATION COMMITTEE FOR MARATHON BUILDING SEAL AND PAINT; AND PROVIDING FOR AN EFFECTIVE DATE. A motion was made by Commissioner Pinder, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2024-33 as written. After a roll call vote, it was unanimously accepted.

Good of the Order:

Chairman Goodman spoke about the upcoming Board meeting on January 21st, which will include the Audit Committee, Regular Meeting, Retiree Healthcare Trust Meeting, and Workshop. Director Leal said she sent the Board an email with the Florida Association of Special Districts quarterly and annual meeting schedule, and if anyone is interested in attending, please let us know so we can arrange transportation.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

DRAFT

Audit Committee Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

December 13th, 2024 10:00 am

The Board of Commissioners of the Florida Keys Mosquito Control District held an Audit Committee Meeting on December 13, 2024 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Commissioner; Bette Brown, Commissioner; Brandon Pinder, Commissioner; Dr. Stanley Zuba, Commissioner; Hunter O'Connor, Board Attorney; Dirk Smits, Board Attorney; Andrea Leal, Executive Director. Jill Cranney, Chairman was absent.

Employees Present Were: Bruce Holden, Director of Finance; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: Daniel Anderson; Mauldin & Jenkins was on the telephone.

Community Input: None.

Approval of Agenda: Commissioner Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was approved.

Items for Board Discussion:

6a.) 2023-2024 Audit Planning – According to Bruce Holden, Director of Finance, we have started testing and are in the process of sending information to the auditor. Mr. Daniel Anderson of Mauldin & Jenkins said that they are working closely with Mr. Holden and are in the thick of fieldwork for the 2024 financial audit, with the goal of having most items completed by mid-January when the Florida retirement information is released. As of right now, no major issues have come up, and he anticipates that they will be finished on time.

Good of the Order: Commissioner Goodman scheduled the next Audit Meeting for January 21, 2025 at 1:00pm.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

Andrea Leal, Executive Director

*Board of Commissioners
Florida Keys Mosquito Control District*

Jill Cranney, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

Item 7

Treasurer's Report

Item 8

Attorney's Report

Item 9

Director's Report

January 2025 Director's Report

Employee of the Quarter

Employee Service Milestones

1. 15 Years: Michael Behrend, Chris Law, John Davis, Raycel Godoy, Juliana Waldrop, Catherine Pruszynski
2. 10 Years: Heidi Murray
3. 5 Years: Meredith Kruse

State of Florida Mosquito-Borne Disease Update (as of 1/11/2025)

1. Monroe County (2024)
 - a. Dengue: 3 local, 8 travel-related
 - b. Malaria: 1 travel-related
2. All of Florida (2024)
 - a. Dengue: 90 local (2 Broward, 7 Hillsborough, 9 Manatee, 49 Miami-Dade, 3 Monroe, 2 Orange, 3 Palm Beach, 13 Pasco, Polk, Sarasota), 966 travel-related
 - b. Zika: 0 local, 0 travel-related
 - c. Chikungunya: 0 local, 11 travel-related
 - d. West Nile Virus: 18 human cases, 10 asymptomatic blood donors
 - e. Eastern Equine Encephalitis: 0 human cases
 - f. Oropouche Virus: 0 local, 103 travel-related
 - i. Counties reporting cases were: Broward (3), Collier, Duval, Hillsborough (15), Lee (5), Marion, Miami-Dade (61), Orange (3), Palm Beach (2), Pasco (3), Polk (6), Sarasota, and St. Lucie. **Country of origin was Cuba (103).**
 - g. Malaria: 0 local, 69 travel-related
 - h. Hernando, Holmes, Madison, Orange, Pinellas, Polk, Putnam, and Volusia counties are currently under a mosquito-borne illness advisory. Duval, Hillsborough, Manatee, Marion, Miami-Dade, **Monroe**, and Pasco counties are currently under a mosquito-borne illness alert.

Operations Summary

1. Adult Mosquitoes
 - a. Salt Marsh mosquito numbers were lower than the historical average throughout the Keys in December.
 - b. No aerial adulticide missions were conducted in December.
 - i. **A total of 32,508 acres were aerially adulticided in 2024, significantly lower than our 10-year average (2013-2023) of 98,654 acres.**
 - c. Two (2) truck adulticide missions were conducted in December in the Lower and Middle Keys, treating approximately 690 acres.
 - i. **A total of 124,868 acres were ground adulticided in 2024, significantly lower than our 10-year average (2013-2023) of 231,503 acres.**
 - d. *Aedes aegypti* numbers did not exceed our adulticide action thresholds in December.
2. Larval Mosquitoes
 - a. Eight (8) aerial granular larvicide missions were completed in December, treating approximately 3,590 acres; this is similar to the historical average for December.
 - i. **A total of 61,511 acres were aerially granular larvicided in 2024, similar to our 10-year (2013-2023) average of 68,271 acres.**
 - b. No aerial liquid larvicide missions were conducted in December.
 - i. **A total of 32,660 acres were aerial liquid larvicided in 2024, which is an increase to our 8-year average (2016-2023) of 21,051 acres.**
 - c. Six (6) ground liquid larvicide missions were conducted in December.

- i. **A total of 27,777 acres were ground liquid larvicided in 2024, which is significantly higher than our 4-year average (2020-2023) of 8,198 acres.**
- 3. Service Requests received (86) were similar to the historical average for December, majority of which requesting a fog truck or inspection.
 - a. **A total of 3,946 service requests were received in 2024, similar to our 10-year (2013-2023) average of 3,449 requests.**

Community Outreach/Education

- 1. Schools/Education
 - a. Ocean Reef Truck Day: 12/27/24
 - b. Plantation Key School Career Day: 2/12/25
 - c. Sugarloaf School Safety Day: 3/13/25
- 2. Community Events/Outreach/Speaking Engagements
 - a. Marathon Chamber of Commerce: 1/21/25
 - b. Ocean Reef Community Recognition: 1/21/25
 - c. Key West Sunset Rotary: 1/28/25
 - d. Key West Seafood Festival: 2/15/25 – 2/16/25
 - e. Gigantic Nautical Flea Market, Islamorada: 2/22/25 – 2/23/25
 - f. Marathon Seafood Festival: 3/8/25 – 3/9/25
- 3. Tours
 - a. Senator Ana Maria Rodriguez: 1/25/25
- 4. Media/News Releases
 - a. Weekly Radio, US 1
- 5. Other
 - a. Website Updates
 - b. Community Survey Update

Human Resources

- 1. Promotions
 - a. Rob Lee, Director of Aerial Operations
- 2. New Hires
 - a. Jason Barrette, Pilot
 - b. Michael Bonhag, Lower Keys Inspector
 - c. Wade Hartwick, Lower Keys Inspector
- 3. Current Openings
 - a. Education Coordinator: Conducting interviews
 - b. Director of Finance: Accepting applications
 - c. Director of Aircraft Maintenance: Open internally
- 4. Other
 - a. Worker's Compensation Rebate

Other Items

- 1. Travel/Training
 - a. Airbus H125 Training (Costa Mesa, CA): 1/12/25 – 1/15/25
 - Paul Pignataro and Bobby Godwin attending
 - b. Dodd Short Courses (Gainesville, FL): 1/27/25 – 1/31/25
- 2. Annual Research Publication and Submission List:

Hribar, L.J., J.E. Hayden, M.C. Minno, and T.D. Center. 2024. An Asian moth, *Chabula acamasalis* (Walker, 1859) (Lepidoptera: Crambidae), collected in Monroe County, Florida, USA. Specimen, No. 22. 2 pp.

- Hribar, L.J. 2024. Preliminary evaluation of toxicity of essential oils to *Aedes taeniorhynchus*. Journal of the Florida Mosquito Control Association, 71: 100.
- Hribar, L.J., M.J. Hribar, and T.C. Hribar. 2024. *Halysidota cinctipes* Grote (Erebidae) in my backyard. Southern Lepidopterists' News, 46: 54.
- Hribar, L.J. and A.N. Tassi. 2024. Arthropod associates of a Gray Catbird on Vaca Key. Florida Field Naturalist, 52: 17-27.
- Hribar, L.J. 2024. Lice and mites from a Fall Warbler on Vaca Key. Florida Field Naturalist, 52: 28-30.
- Hribar, L.J. and H. Huerta. 2024. Minute black scavenger flies (Diptera: Scatopsidae) taken from birds on Vaca Key, Florida. Florida Field Naturalist, 52: 53-56.
- Hribar, L.J. 2024. The last and first Diptera collections of 2023 and 2024: fruit juices, vinegars, and wines as baits for Drosophilidae. Fly Times, 72: 31-37.
- Hribar, L.J. 2024. An attempt to build a better fly trap. Fly Times, 72: 38-40.
- Hribar, L.J. 2024. One thing leads to another. Southern Lepidopterists' News, 46: 91-92.
- Hribar, L.J. 2024. A specimen of *Ancylis virididorsana* (Tortricidae: Olethreutinae) from Long Key, Monroe County, Florida. Southern Lepidopterists' News, 46: 207-208.
- Hribar, L.J., A.J. Smith, and A. Dunn. 2024. New records of freshwater Ostracoda (Crustacea) from Florida, USA. Florida Scientist, 87: 94-97.
- Hribar, L.J. 2024. Trapping Drosophilidae with prune juice. Fly Times, 73: 14-16.
- Hribar, L.J. 2024. Mites (Trombidioidea) taken from Diptera (Ceratopogonidae, Drosophilidae). Fly Times, 73: 52-53.
- Hribar, L.J. 2024. Hirsutism as a conservation measure: Biodiversity and conservation should also include parasites. Life: The Excitement of Biology, 12: 17-29.
- Hribar, L.J. Adulthood applications compared. Submitted to: Wing Beats.
- Grogan, W.L., Jr. and L.J. Hribar. New species of biting midges in the *Dasyhelea atlantis-bermudae* complex (Diptera: Ceratopogonidae). Submitted to: Zootaxa.
- Hribar, L.J. Recovery of a louse and mites from a rotting Ovenbird (*Seiurus aurocapilla*) carcass. Submitted to: Florida Field Naturalist.
- Hribar, L.J. Day of the deer flies: emergence of *Chrysops flavius* Wiedemann and *Diachlorus ferrugatus* (Fabricius) (Tabanidae) on Key Largo, Florida. Submitted to: Fly Times.
- Hribar, L.J. Glycerine in an alcohol vial averts loss of a specimen. Submitted to: Fly Times.

Hribar, L.J. A mite on a moth collected from Lower Matecumbe Key, Monroe County, Florida. Submitted to: Southern Lepidopterists' Newsletter.

Hribar, L.J. John N. Belkin Award recipients - who and why? Submitted to: Journal of the American Mosquito Control Association Supplement.

Hribar, L.J. Trapping Drosophilidae with molasses, Tabasco® Sauce, and lemon and lime juices. Submitted to: Fly Times.

Hribar, L.J. A look at the presumptive eggs of *Holoplagia guamensis* (Johannsen) (Diptera: Scatopsidae). Submitted to: Fly Times.

Murray, H.L. and L.J. Hribar. 2024. Resistance and inhibitor testing on *Aedes aegypti* (Linnaeus) (Culicidae: Diptera) populations in the Florida Keys. *Journal of Vector Ecology*, 49: 53-63.

Murray, HL, Loftus, AK, Pruszynski, CA. 2025. Remote camera trapping for mosquito control. [Article submitted for publication]. *Wing Beats*.

Pruszynski, CA, Buckner, EA, Burkett-Cadena, ND, Hugo, LE, Leal, AL, & Caragata, EP. 2024. Estimation of population age structure, daily survival rates, and potential to support dengue virus transmission for Florida Keys *Aedes aegypti* via transcriptional profiling. *PLoS neglected tropical diseases*, 18(8), e0012350.

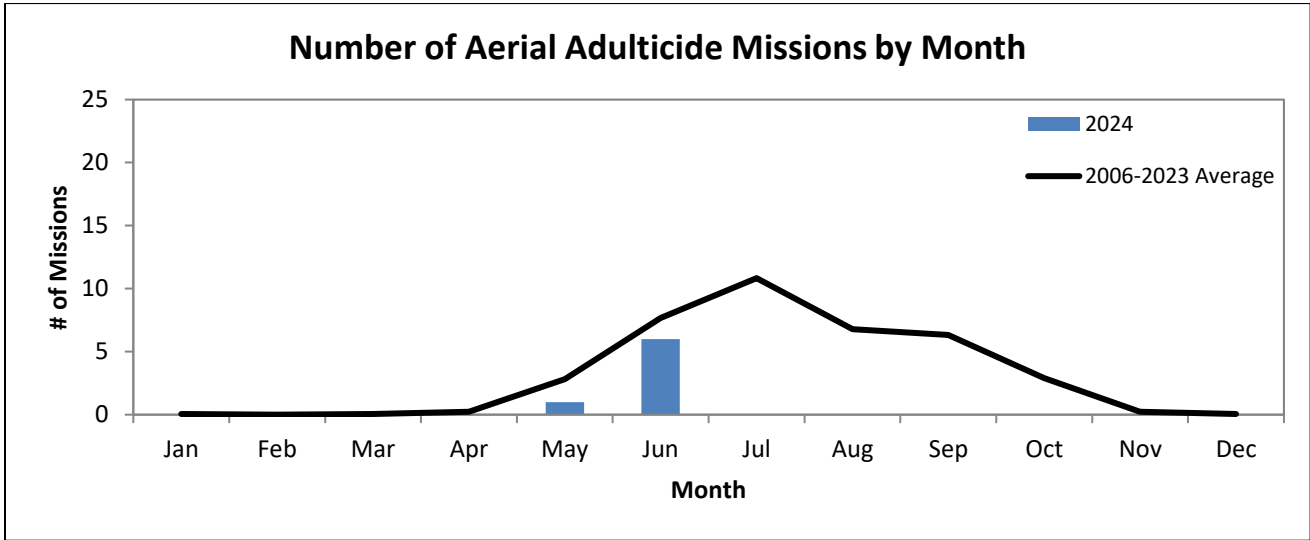
Pruszynski CA & Murray HL. 2025. Comparing human landing rate counts with BG Counter collections in the Florida Keys. [Manuscript submitted for publication]. *Journal of Florida Mosquito Control Association*.

3. CDC Grant, Quarterly Report Completed, 12/31/24
4. Strategic Planning Update
 - a. Planning meetings underway
 - b. External Stakeholder Survey
 - c. Employee/Commissioner Strategic Planning Session: 3/27/25
5. Local Delegation Meeting, Virtual, 1/7/25
6. FMCA Legislative Committee Meeting, 1/14/25
7. Florida Coordinating Council Meeting, Virtual, 1/15/25
8. Investment Update
9. After Action Items/Future Board Items
 - a. ITN for Banking
 - b. Administrative Policy Manual Annual Review, December 2024
 - c. Budgetary Process Annual Review, May 2025
 - d. Audit Committee Charter Annual Review, October 2025

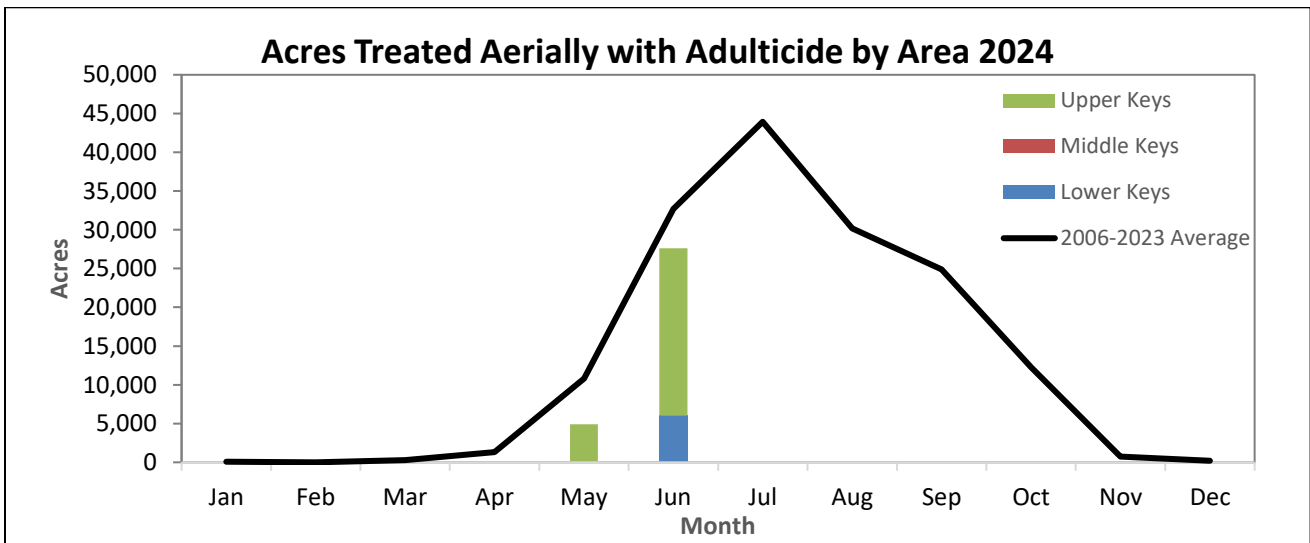
Florida Keys Mosquito Control Operations Report

(Adjusted through December 31, 2024)

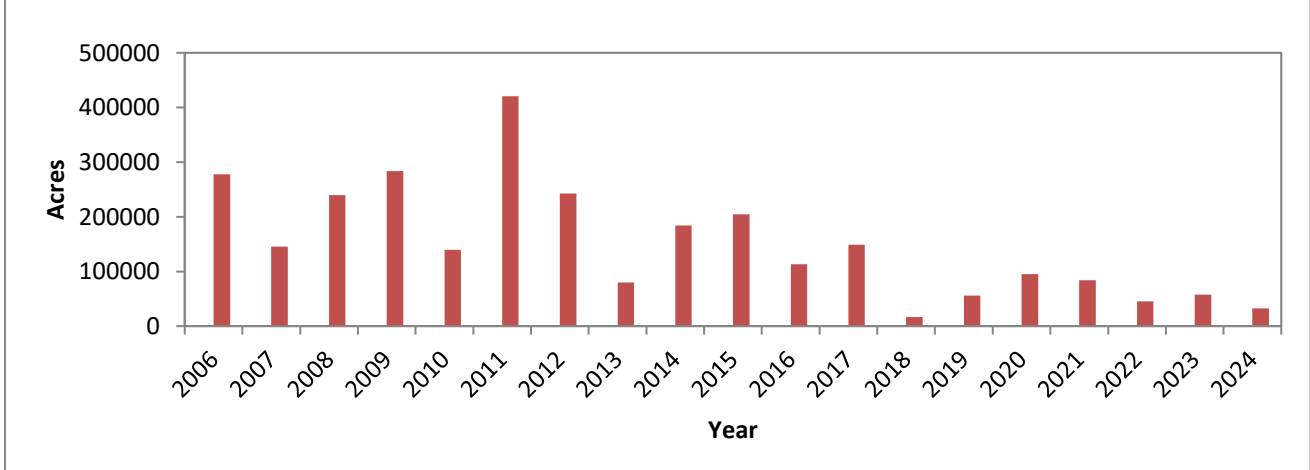
Aerial Adulticiding Missions in December 2024: 0



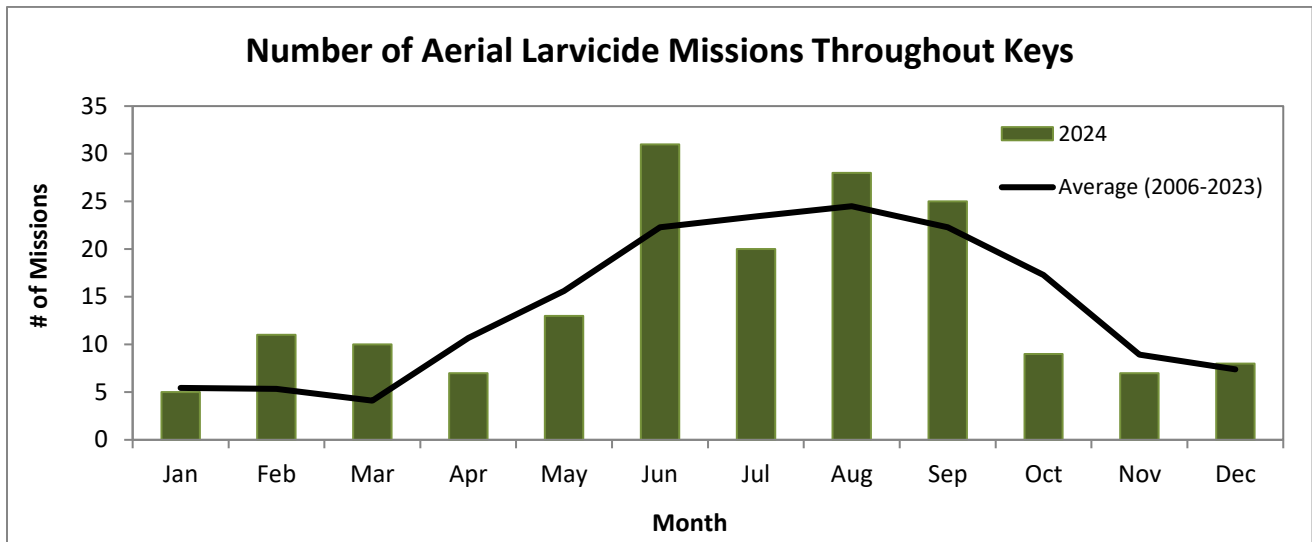
Aerial Adulticiding Acreage in December 2024: 0



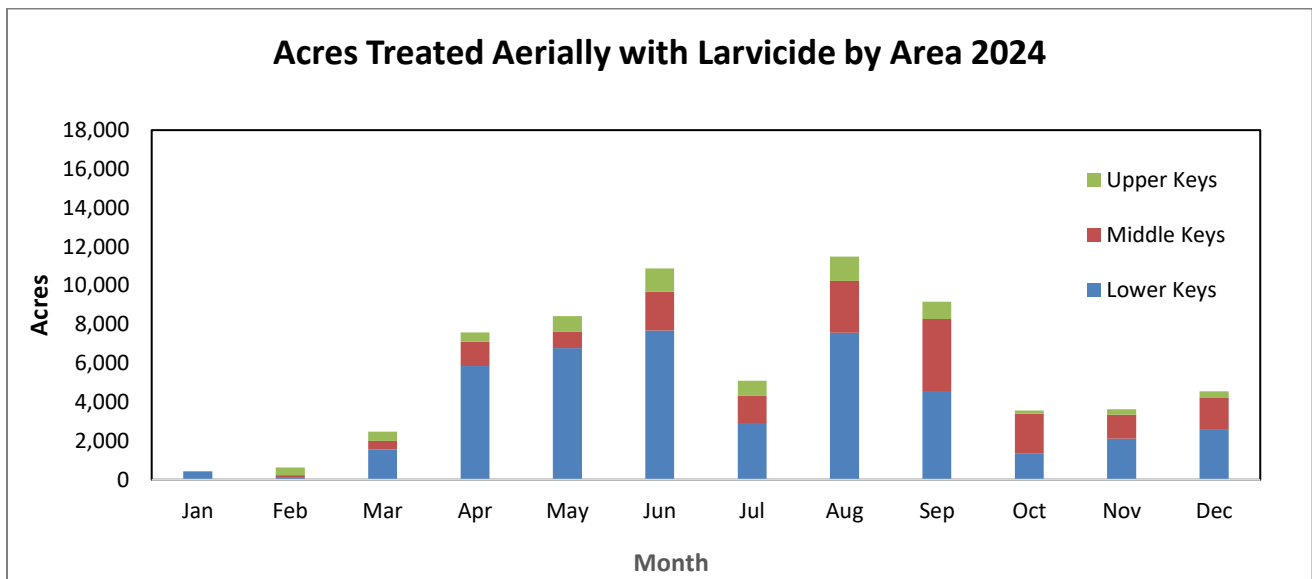
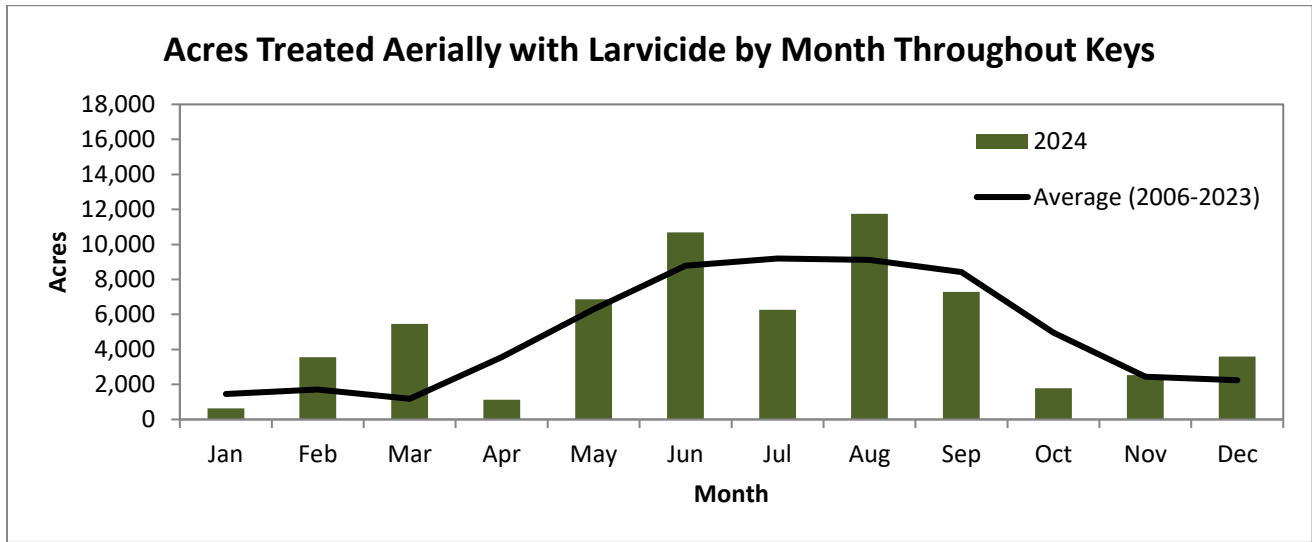
Acres Treated Aerially with Adulticide by Year

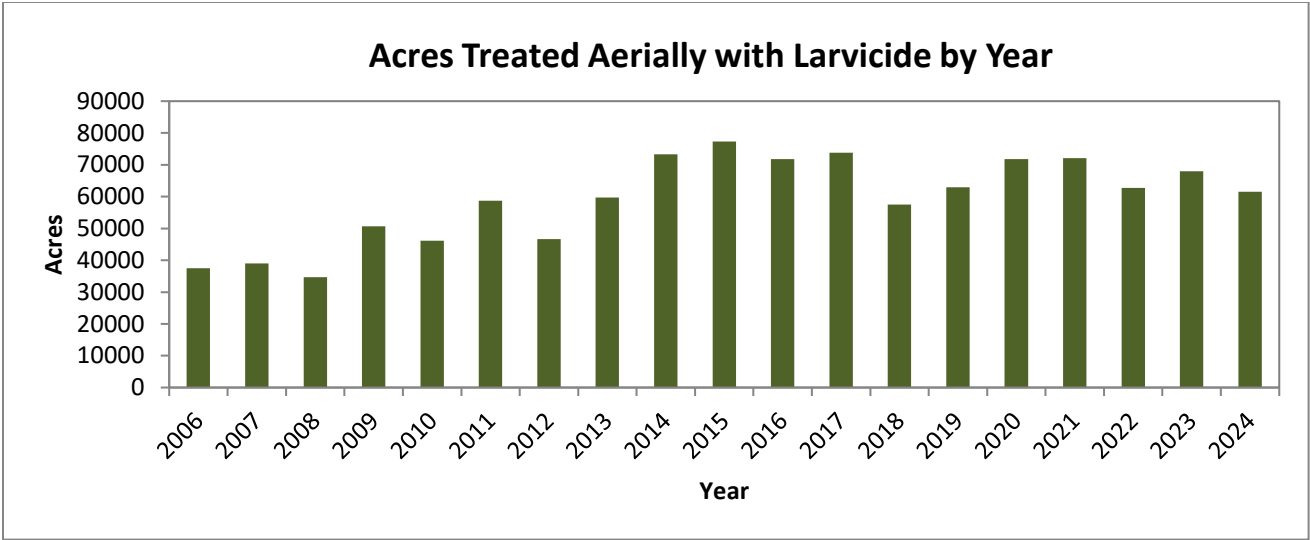


Aerial Granular Larviciding Missions in December 2024: 8

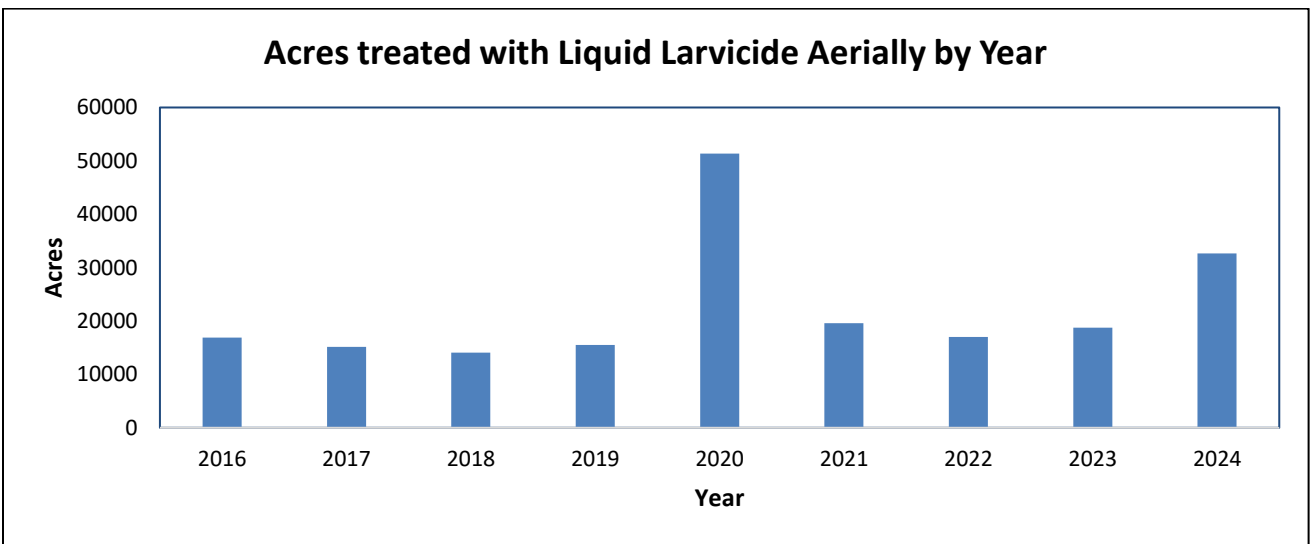
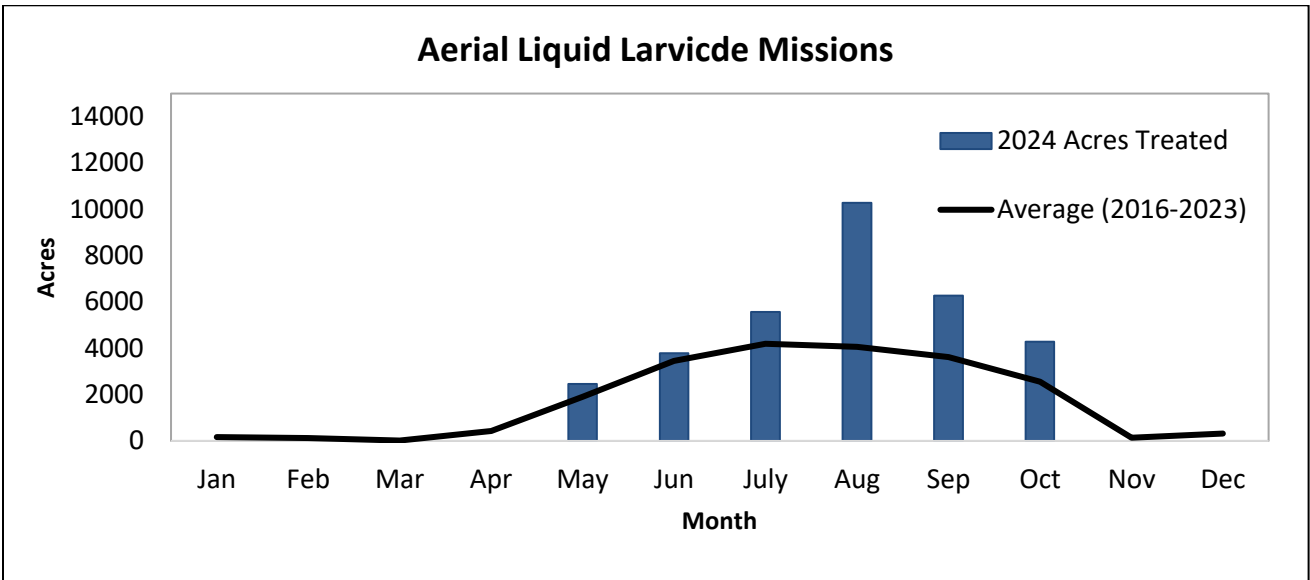


Aerial Granular Larviciding Acreage in December 2024: 3,590

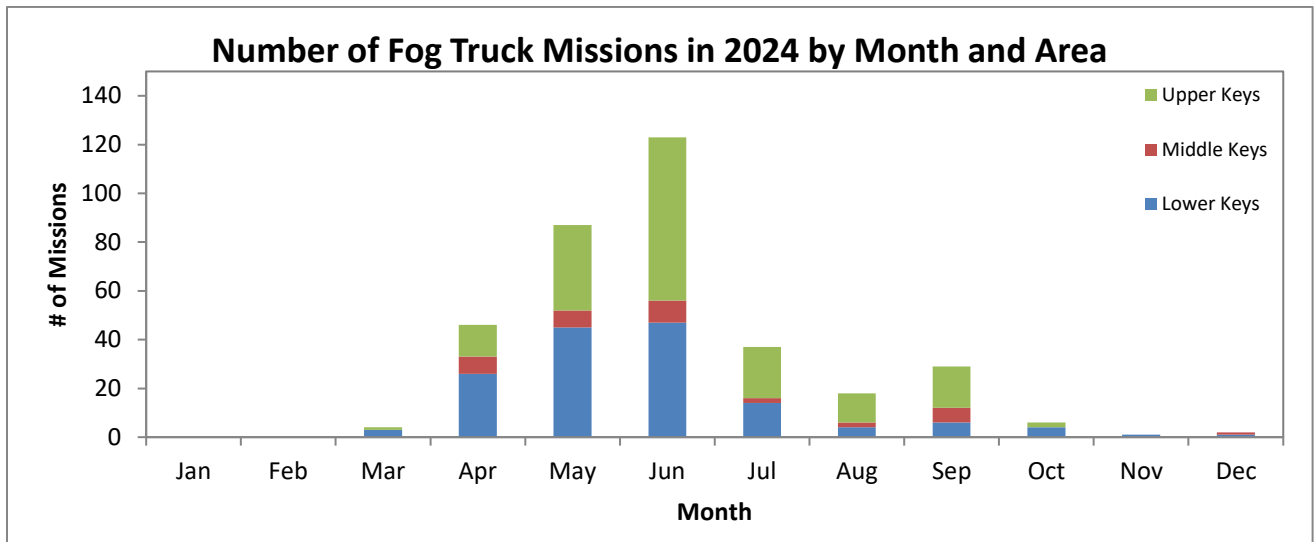




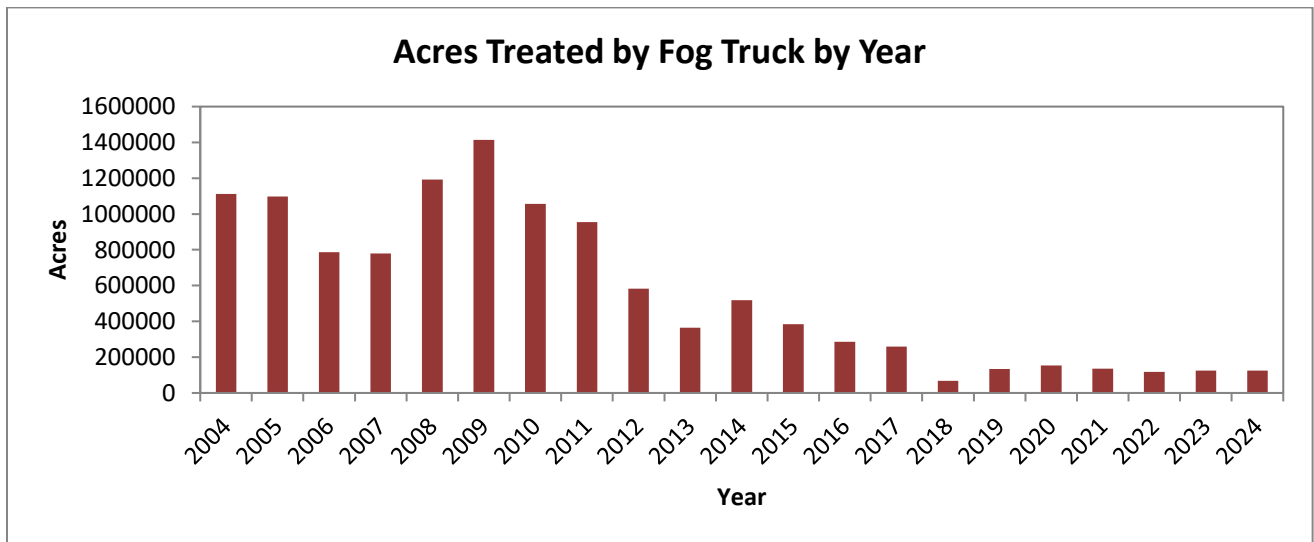
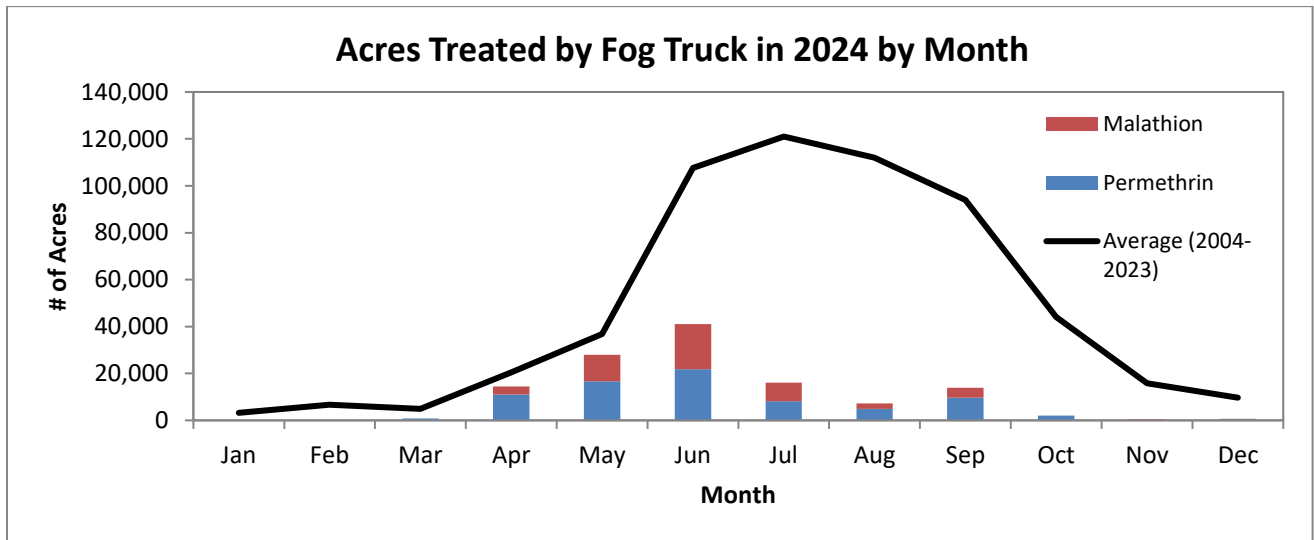
Number of Aerial Liquid Larviciding Missions in December 2024: 0



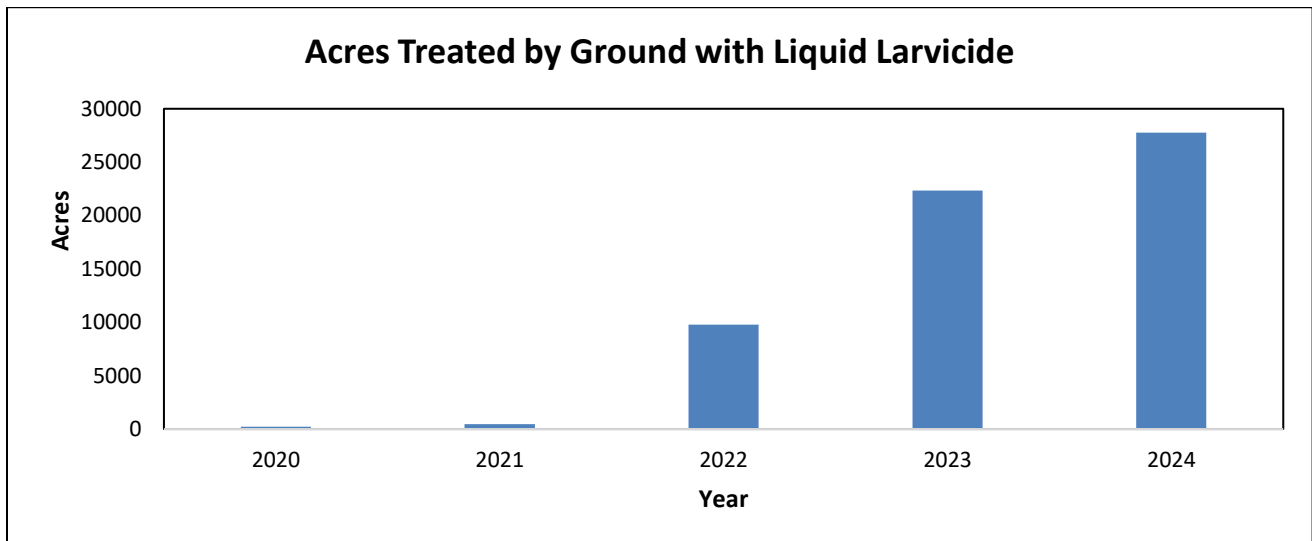
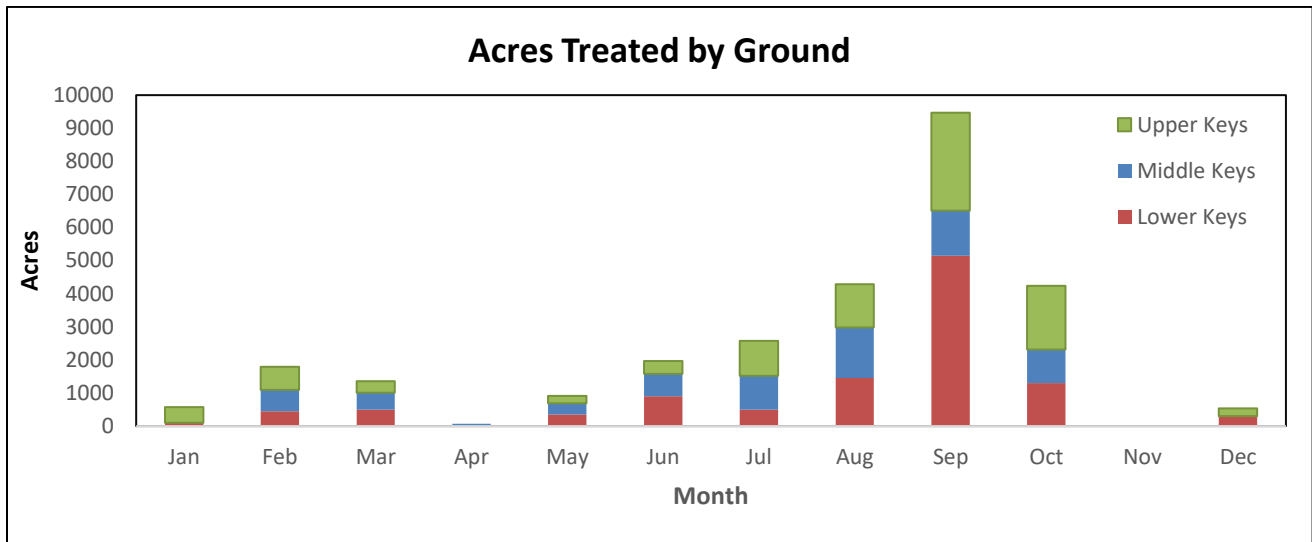
Ground Adulticiding (Trucks) Missions in December 2024: 2



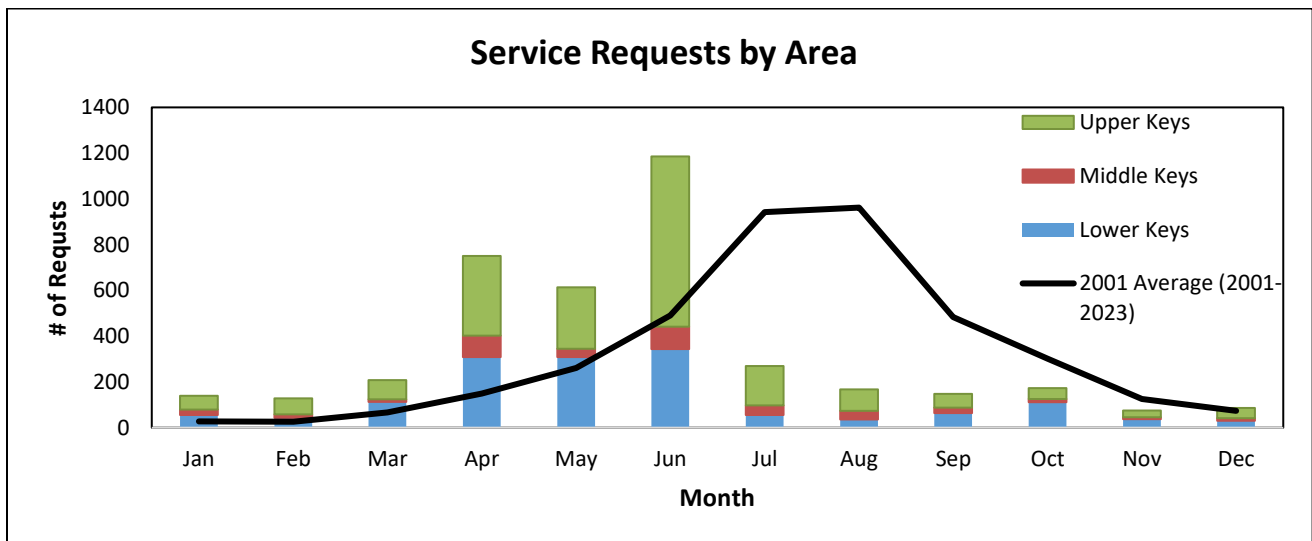
Ground Adulticiding (Trucks) Acreage in December 2024: 688



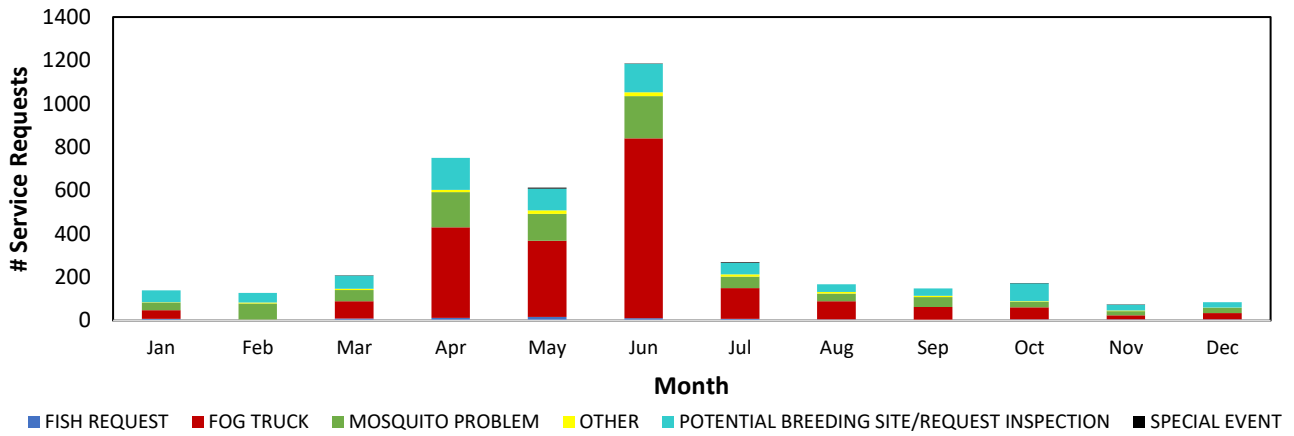
Ground Liquid Larviciding (Truck & Backpack) Acreage in December 2024: 6



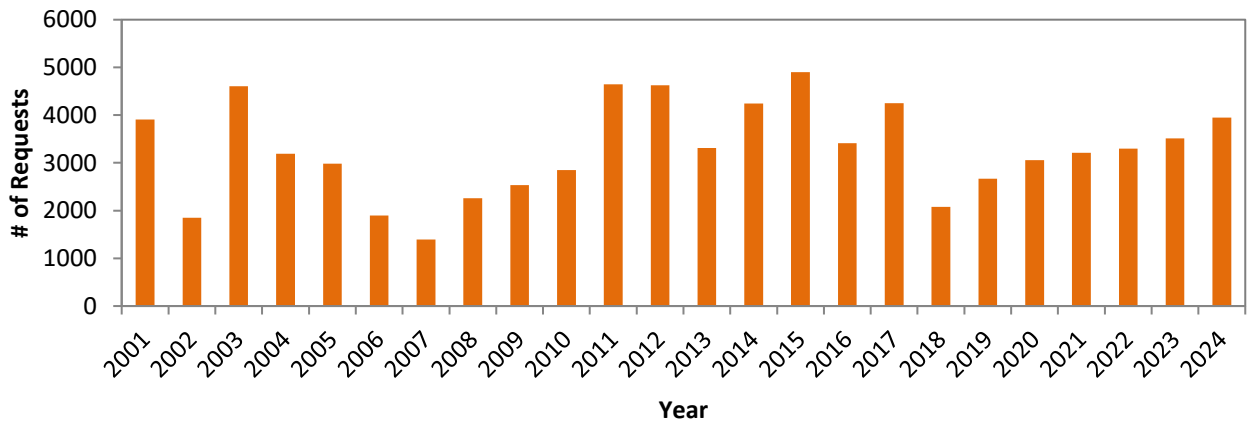
Total Service Requests for December 2024: 86



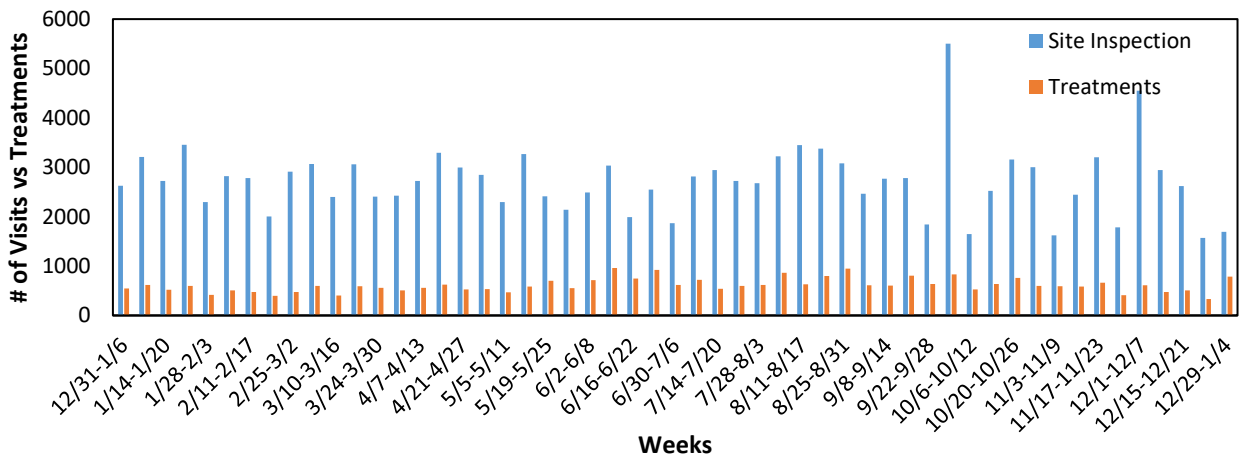
Service Requests by Category



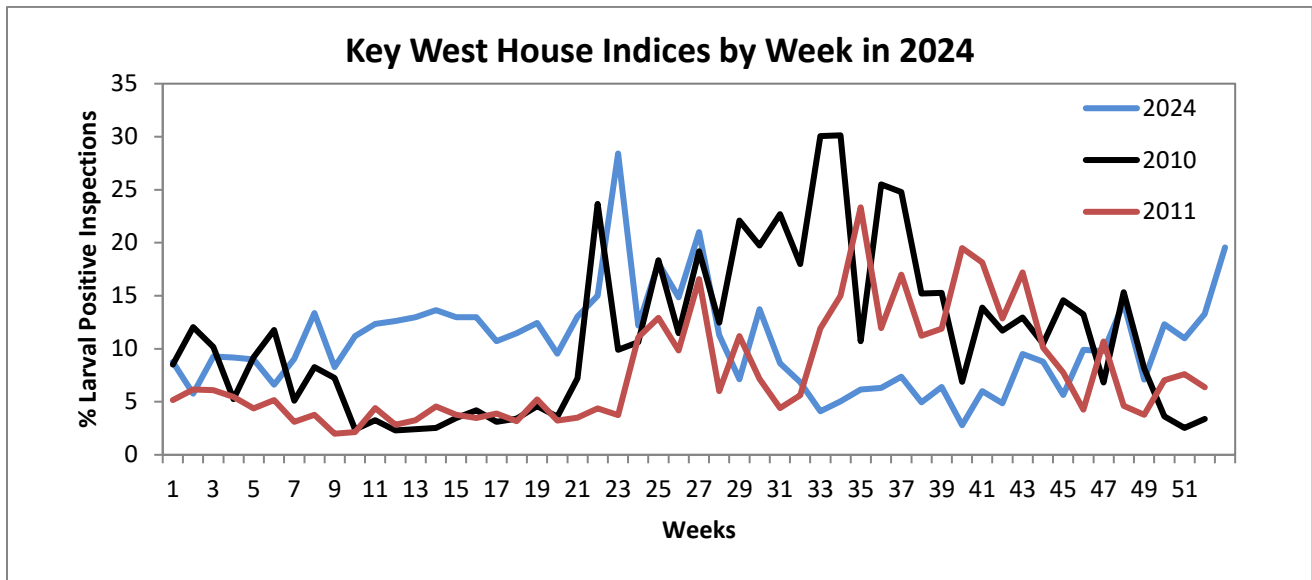
Mosquito Service Requests by Year



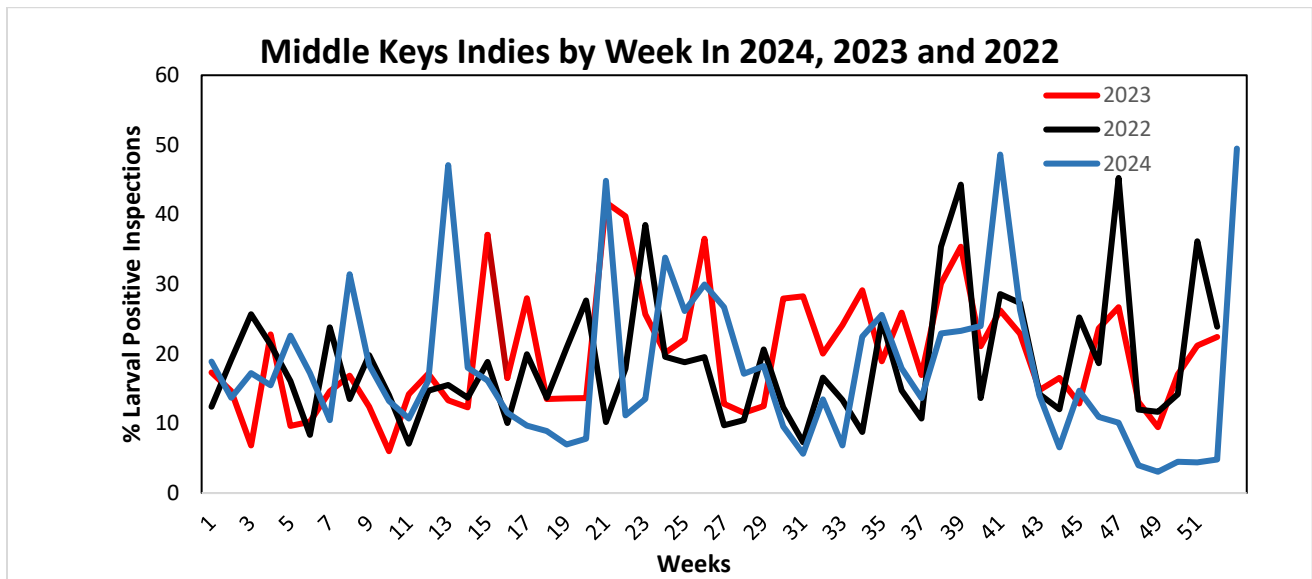
Weekly Site Visits VS Treatments



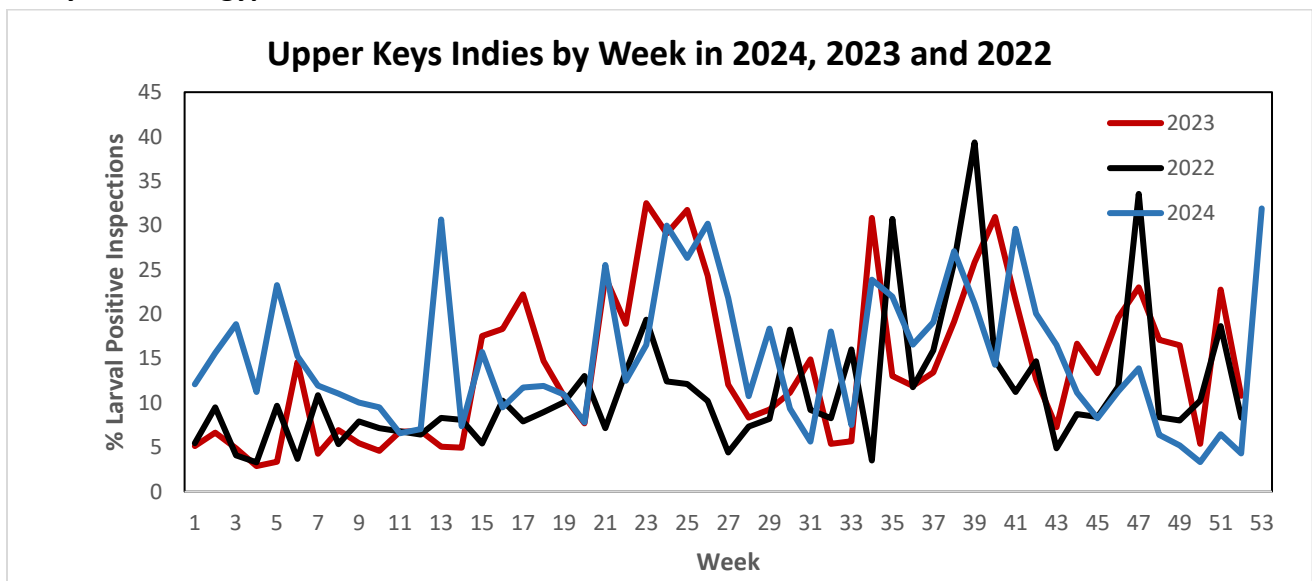
Key West *Aedes aegypti* Larval Information:



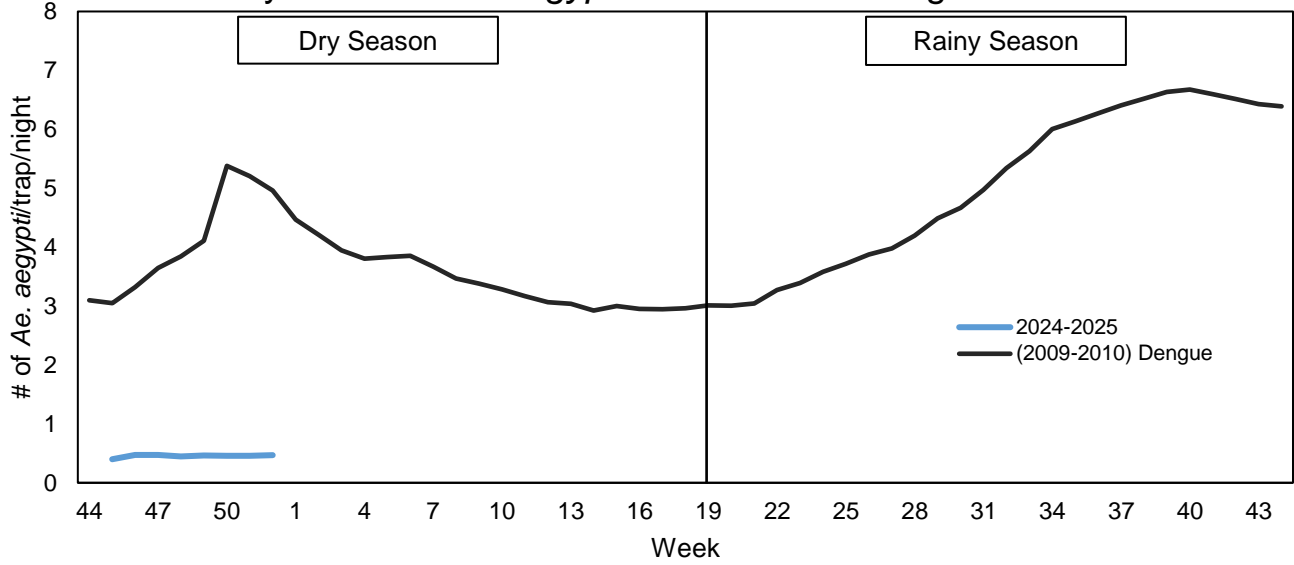
Middle Keys *Aedes aegypti* Larval Information:



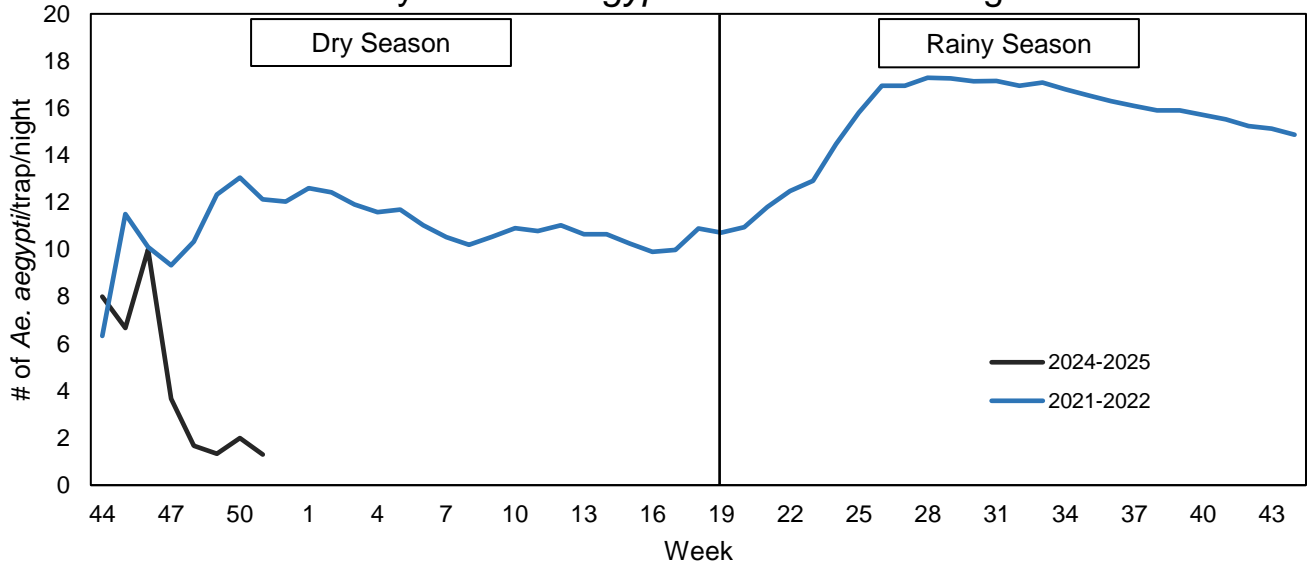
Upper Keys *Aedes aegypti* Larval Information:



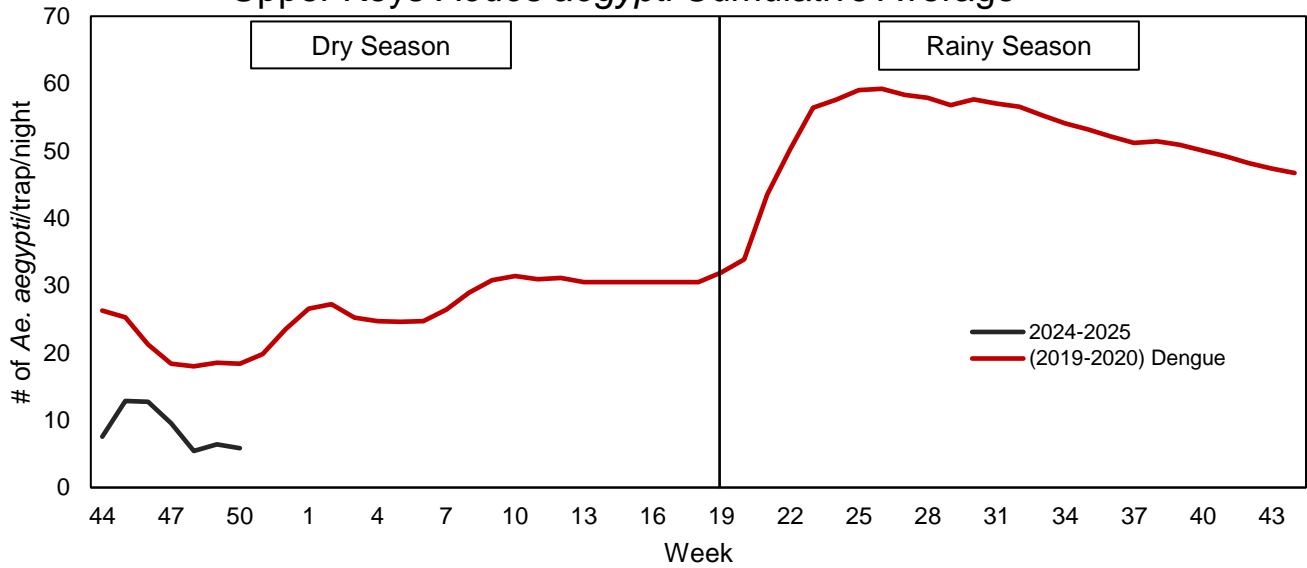
Key West *Aedes aegypti* Cumulative Average



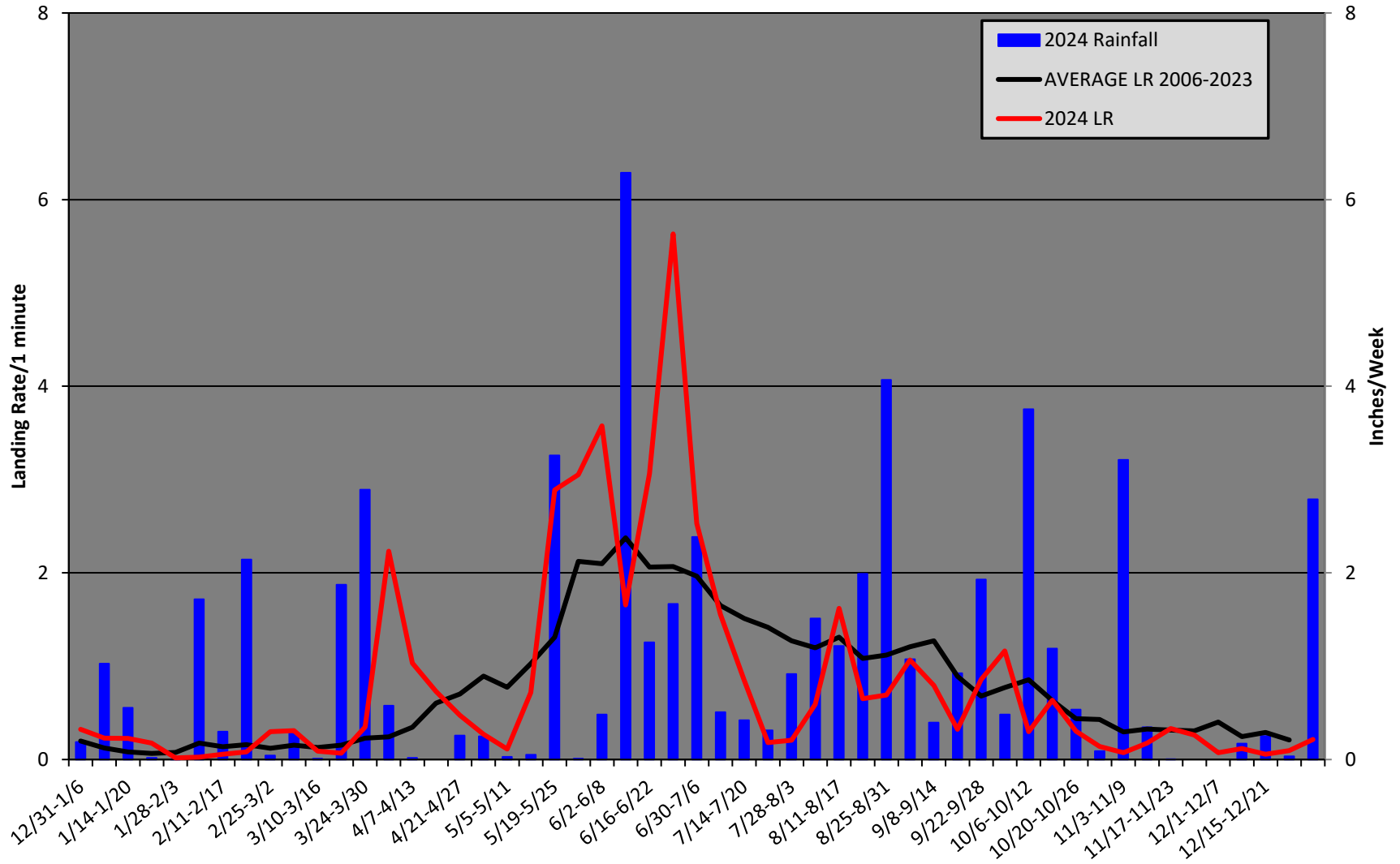
Middle Keys *Aedes aegypti* Cumulative Average



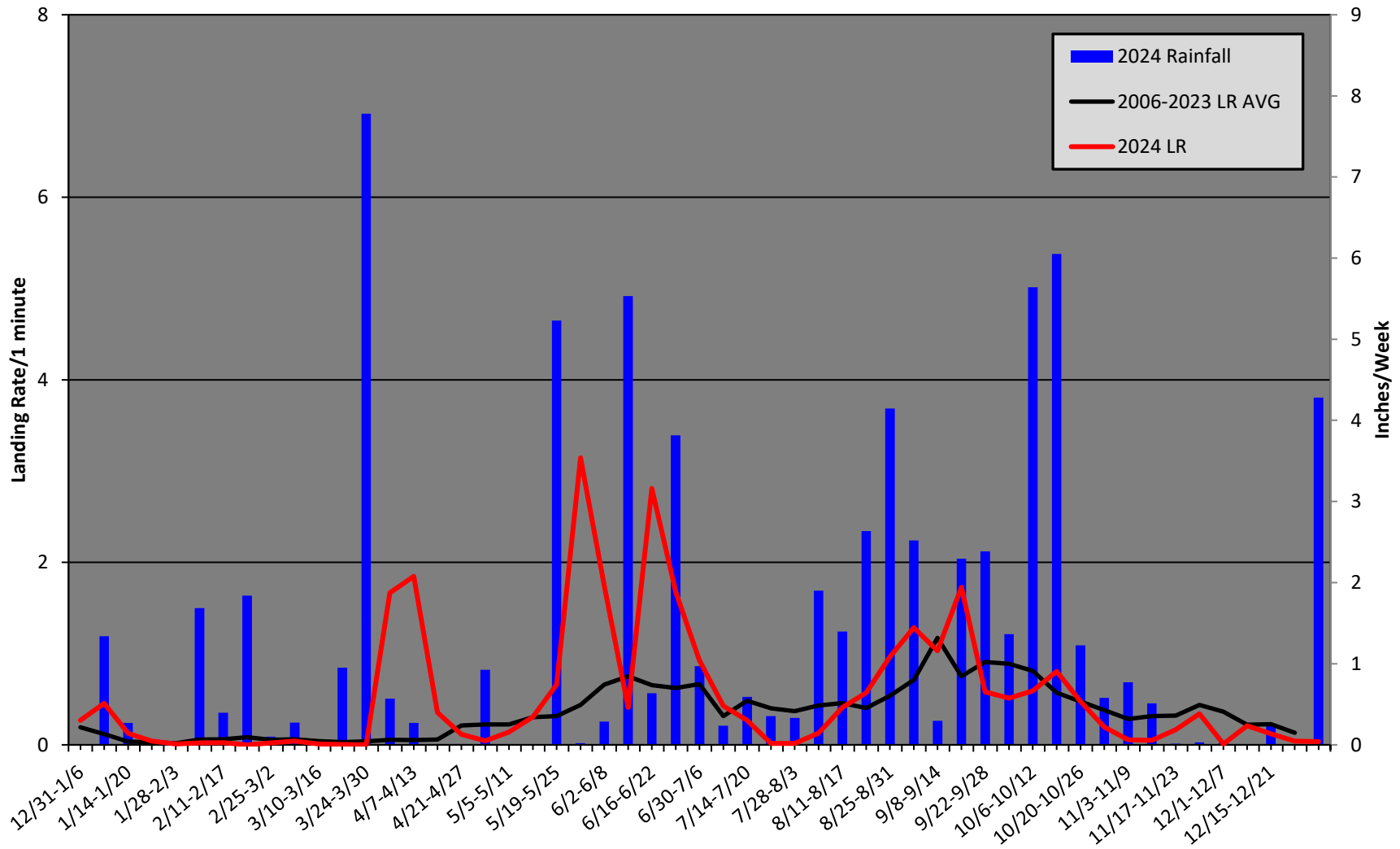
Upper Keys *Aedes aegypti* Cumulative Average



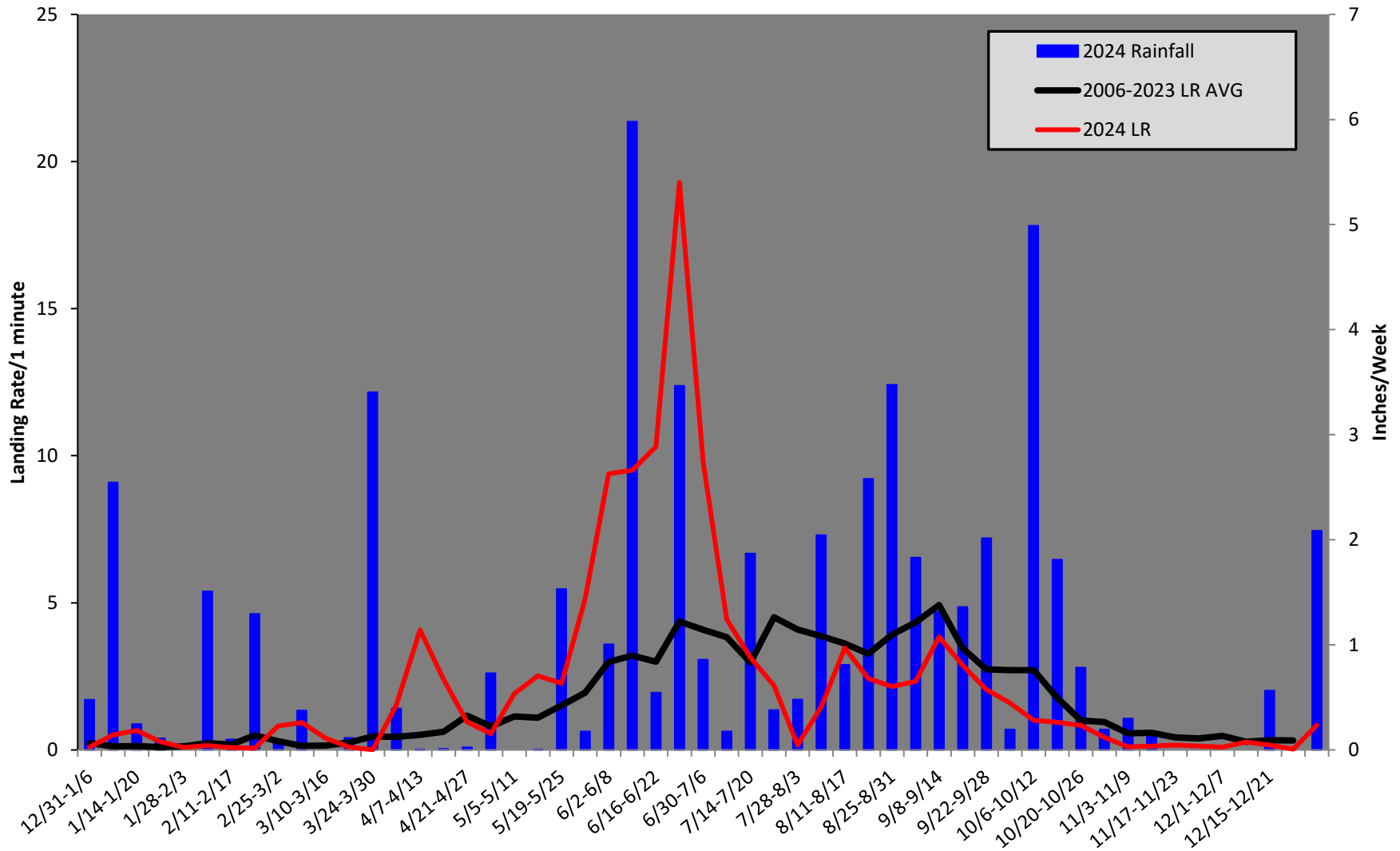
Lower Keys: Saddlebunch to Bahia Honda Average Landing Rate Counts and Rainfall



Middle Keys: Vaca Key to Lower Matecumbe Average Landing Rate Counts and Rainfall



Upper Keys: Upper Matecumbe to Upper Key Largo Average Landing Rate Counts



Item 10

2025 Election of FKMCD Board Officers

Item 12a

Financial Reports

Budget Analysis

District Finances

Cash Disbursements

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2024-2025
DECEMBER 2024**

STATE FUND

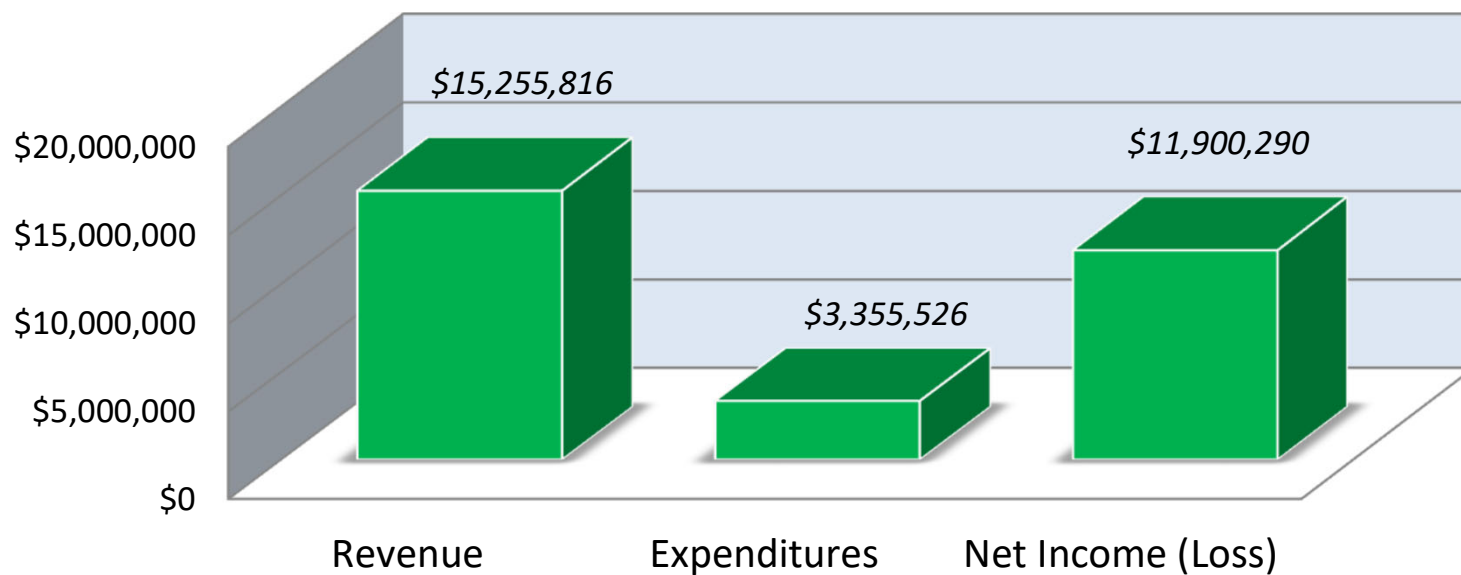
ACCT. NO	ITEM	Annual Budget	Current December Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15							
20	Personal Service Benefits 21 - 25							
30	Operating Expense 31 - 34							
40	Travel and Per Diem 40.1 - 40.3	7,392.00					7,392.00	
41	Communication Services							
42	Freight Services							
43	Utility Services							
44	Rentals and Leases							
45	Insurance							
46	Repair and Maintenance Service 46.1 - 46.6							
47	Printing/Binding							
48	Promotional Activities							
49	Other Current Charges and Obligations							
51	Office Supplies/Materials							
52.1	Gas/Oil/Lube							
52.2	Chemical/Solvents/Additives	901,139.81			118,656.00		782,483.81	118,656.00
52.3	Clothing and Wearing Apparel							
52.4	Miscellaneous Supplies and Incidental							
52.5	Tools and Small Implements							
54	Books, Publications, Subscriptions, Memberships							
55	Training	4,607.00	3,875.00	3,780.00	3,875.00	3,780.00	732.00	95.00
60	Capital Outlay 61 - 64							
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	90,927.00					90,927.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay							
0.002	Reserves - Self Insurance							
0.004	Reserves - Sick and Annual Leave							
	TOTAL:	1,004,065.81	3,875.00	3,780.00	122,531.00	3,780.00	881,534.81	118,751.00

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2024-2025
DECEMBER 2024**

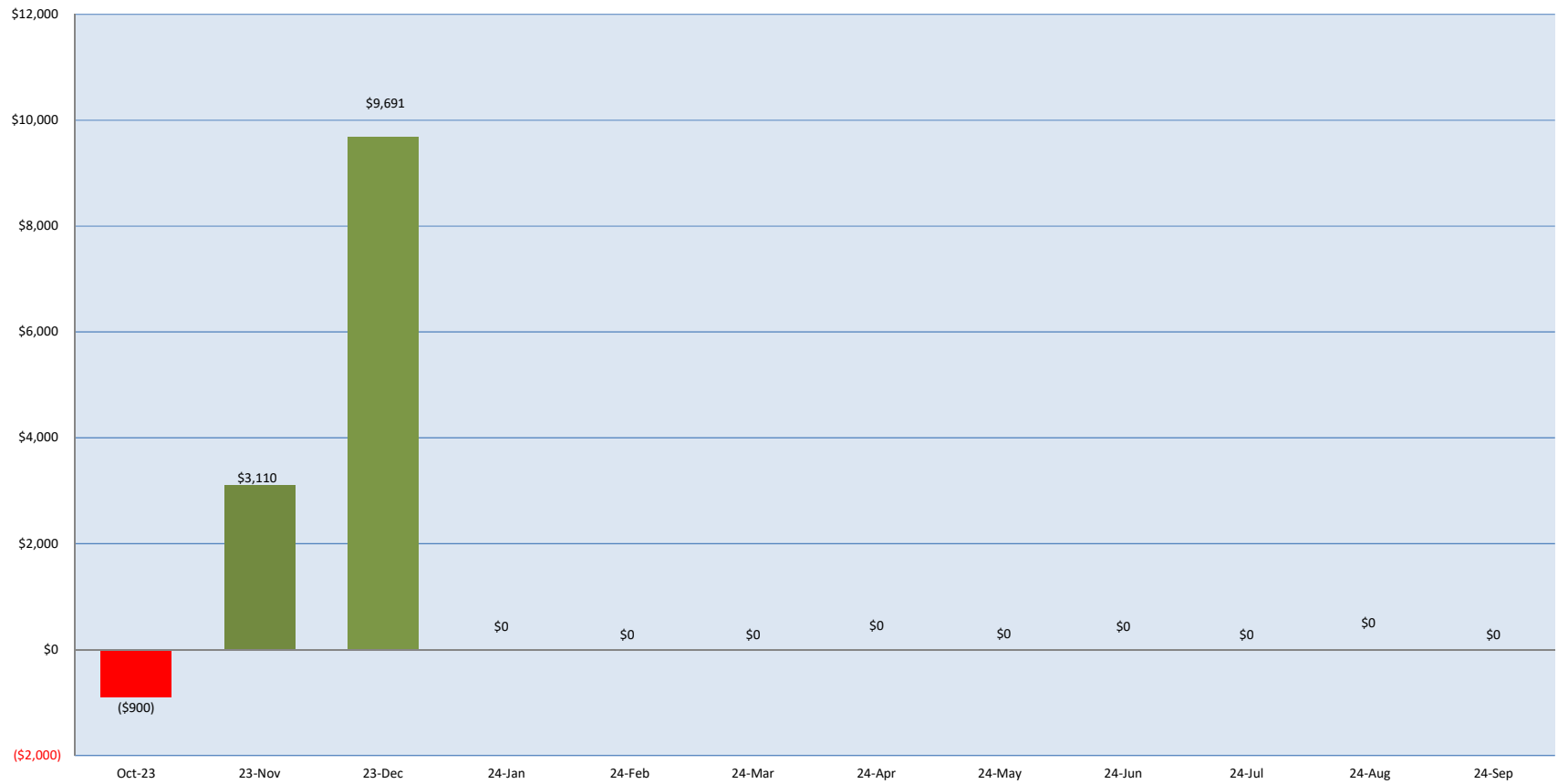
LOCAL FUND

ACCT. NO	ITEM	Annual Budget	Current December Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15	6,298,349.00	450,471.60	417,170.26	1,304,224.56	1,354,069.76	4,994,124.44	(49,845.20)
20	Personal Service Benefits 21 - 25	4,194,636.00	364,410.88	369,089.93	1,042,933.91	999,810.53	3,151,702.09	43,123.38
30	Operating Expense 31 - 34	1,413,544.00	349,336.44	407,959.05	600,288.20	549,797.17	813,255.80	50,491.03
40	Travel and Per Diem 40.1 - 40.3	149,330.00	11,160.18	11,937.15	36,594.93	17,962.03	112,735.07	18,632.90
41	Communication Services	100,100.00	7,508.74	4,541.34	23,397.60	23,167.15	76,702.40	230.45
42	Freight Services	22,985.00	590.41	1,836.74	1,517.30	4,183.63	21,467.70	(2,666.33)
43	Utility Services	144,100.00	9,237.07	8,093.39	24,219.20	24,536.97	119,880.80	(317.77)
44	Rentals and Leases	977,879.00	20,548.73	16,421.33	63,512.89	49,267.91	914,366.11	14,244.98
45	Insurance	1,264,922.00	0.00	(4,356.60)	(35,872.40)	39,130.07	1,300,794.40	(75,002.47)
46	Repair and Maintenance Service 46.1 - 46.6	1,211,726.00	14,690.41	18,691.58	98,614.99	101,137.13	1,113,111.01	(2,522.14)
47	Printing/Binding	11,310.00	0.00	1,280.00	1,831.35	1,280.00	9,478.65	551.35
48	Promotional Activities	35,400.00	400.00	200.00	6,632.23	3,169.00	28,767.77	3,463.23
49	Other Current Charges and Obligations	15,125.00	149.00	2,422.50	1,654.54	3,298.60	13,470.46	(1,644.06)
51	Office Supplies/Materials	71,700.00	619.09	5,983.01	6,931.87	7,543.21	64,768.13	(611.34)
52.1	Gas/Oil/Lube	284,175.00	4,592.38	13,157.24	25,937.24	32,848.19	258,237.76	(6,910.95)
52.2	Chemical/Solvents/Additives	1,903,472.00	45,372.00	56,655.30	90,733.00	226,094.46	1,812,739.00	(135,361.46)
52.3	Clothing and Wearing Apparel	47,450.00	567.39	154.95	1,811.28	2,860.22	45,638.72	(1,048.94)
52.4	Miscellaneous Supplies and Incidental	207,134.00	6,230.24	9,367.84	13,011.12	18,851.42	194,122.88	(5,840.30)
52.5	Tools and Small Implements	20,600.00	43.99	3,326.26	478.21	8,787.05	20,121.79	(8,308.84)
54	Books, Publications, Subscriptions, Memberships	99,200.00	1,783.00	17,246.30	4,733.33	18,229.25	94,466.67	(13,495.92)
55	Training	118,550.00	599.95	0.00	743.95	175.00	117,806.05	568.95
60	Capital Outlay 61 - 64	1,271,400.00	27,257.76	9,079.58	41,596.27	628,762.35	1,229,803.73	(587,166.08)
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	2,659,073.00					2,659,073.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay	4,089,221.69					4,089,221.69	
0.002	Reserves - Self Insurance	700,000.00					700,000.00	
0.004	Reserves - Sick and Annual Leave	250,000.00					250,000.00	
	TOTAL:	27,561,381.69	1,315,569.26	1,370,257.15	3,355,525.57	4,114,961.10	24,205,856.12	(759,435.53)

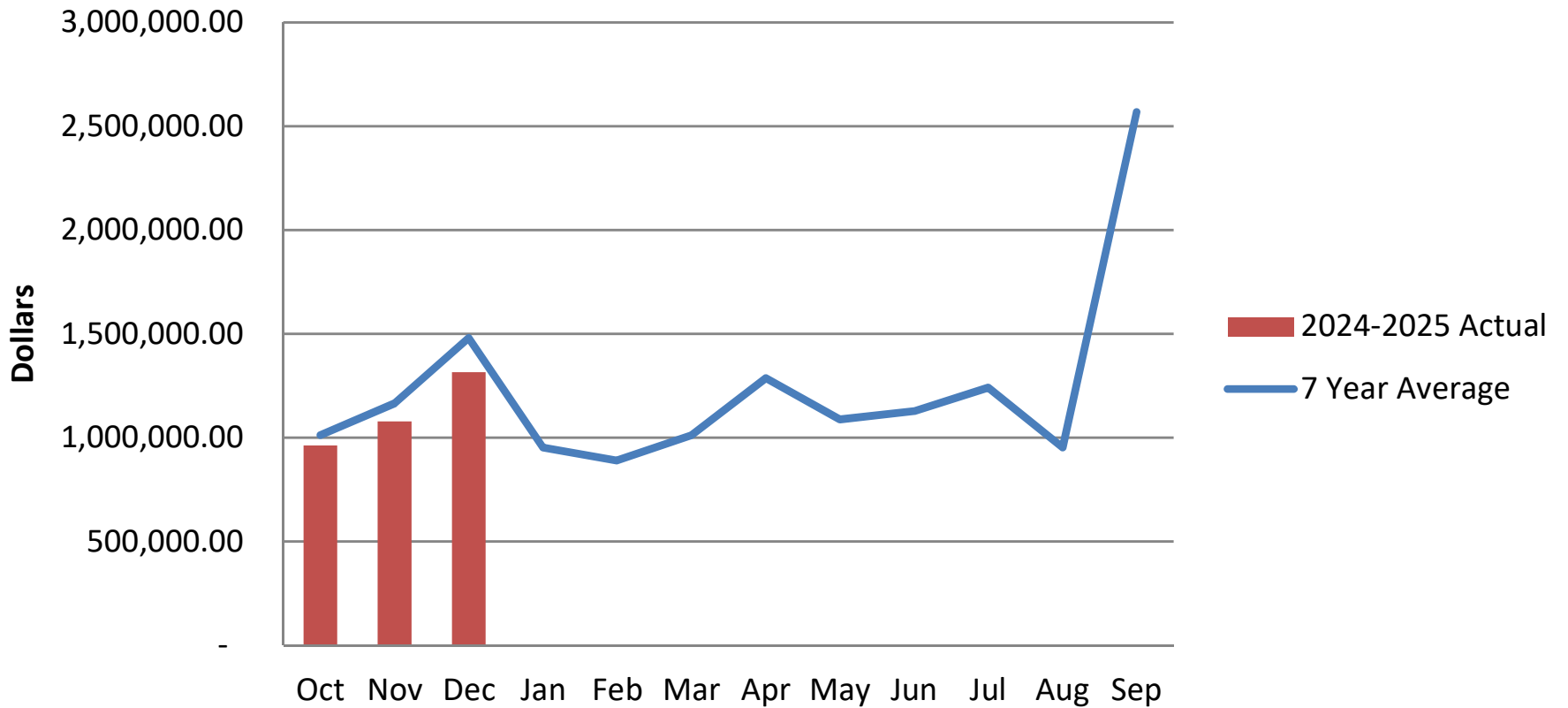
FKMCD Local FY 2024-2025 YTD Cash Basis Net Income (Loss) through December 2024



**FKMCD Local Funds FY 2024-2025 Cash Basis Monthly Net Income (Loss) through
December 2024
(Thousands of Dollars)**



Expenditure of Local Funds 2024-2025 Actual vs. Average of Last 7 Years



LOCAL ACCOUNT FUNDS

CHECKING - OPERATING

Checking Account balance on December 31, 2024:	\$	2,187,798.10		
Plus January 2025 deposits to date:		<u>958,905.21</u>		
Total Operating Checking Account funds available:			\$	3,146,703.31
Less funds transferred from Operating to Payroll:		0.00		
Less funds transferred from Operating to Health:		(178,197.80)		
Less funds transferred from Operating to FL Class:		(800,000.00)		
Less January 2025 expenditures to date:		<u>(479,711.39)</u>		
Total Operating Checking Account funds expended/transferred to date:				<u>(1,457,909.19)</u>
Balance in Local Checking Account at present:			\$	<u><u>1,688,794.12</u></u>

CHECKING - FL CLASS

Checking Account balance on December 31, 2024:	\$	<u>17,095,745.65</u>		
Plus funds transferred from Operating Checking to FL Class Cash:		<u>800,000.00</u>		
Total FL Class Cash Account funds available:			\$	17,895,745.65
Total Net FL Class Cash expenditures to date:				<u>0.00</u>
Balance in FL Class Cash Account at present:			\$	<u><u>17,895,745.65</u></u>

CHECKING - PAYROLL

Checking Account balance on December 31, 2024:	\$	<u>0.61</u>		
Plus funds transferred from Operating Checking to Payroll Checking:		<u>0.00</u>		
Total Payroll Checking Account funds available:			\$	0.61
Total Net Payroll Checking expenditures to date:				<u>0.00</u>
Balance in Local Payroll Checking Account at present:			\$	<u><u>0.61</u></u>

HEALTH INSURANCE CLAIMS FUND ACCOUNT

Checking Account balance on December 31, 2024:	\$	70.28		
Plus funds transferred from Operating Checking to Health Checking:		<u>0.00</u>		
Total Health Checking Account funds available:			\$	70.28
Total Net Health Checking expenditures to date:				<u>0.00</u>
Balance in Local Health Checking Account at present:			\$	<u><u>70.28</u></u>

Plus FSA Account				
				<u><u>28,643.41</u></u>
Total Local Funds:			\$	<u><u>19,613,254.07</u></u>

STATE I ACCOUNT FUNDS

CHECKING - OPERATING

December 31, 2024:	\$	<u>537,496.70</u>		
Plus January 2025 deposits to date:		0.00		
Total Checking Account funds available:			\$	537,496.70
Less funds transferred to Operating Checking:				
Less January 2025 expenditures to date:		<u>0.00</u>		
Total State I Checking Account funds expended/transferred to date:			\$	<u>0.00</u>
Balance in State I Checking Account at present:			\$	<u><u>537,496.70</u></u>

**CASH DISBURSEMENTS
FLORIDA KEYS MOSQUITO CONTROL DISTRICT**

Honorable Board of Commissioners
Florida Keys Mosquito Control District
Key West, Florida 33040

Commissioners:

I herewith tender to you Cash Disbursements December 1, 2024 to December 31, 2024:

Check No.	Payment Date	Remit To	Payment Amt.
ACH	12/3/2024	Centennial Bank (Payroll)	265.50
ACH	12/3/2024	EFTPS	44.00
ACH	12/3/2024	Florida Division of Retirement	76,903.80
ACH	12/3/2024	Empower Retirement Replaces Ck 121189	261.50
ACH	12/6/2024	Centennial Bank (Payroll)	163,662.73
ACH	12/6/2024	EFTPS	62,161.85
ACH	12/6/2024	Florida State Disbursement Unit	411.78
ACH	12/6/2024	Florida State Disbursement Unit	278.42
ACH	12/6/2024	Florida State Disbursement Unit	209.19
ACH	12/6/2024	Empower Retirement	7,342.30
ACH	12/6/2024	Empower Retirement	2,558.00
ACH	12/12/2024	Cigna Dental	9,353.95
ACH	12/17/2024	Centennial Bank (Payroll)	98.12
ACH	12/17/2024	EFTPS	16.26
ACH	12/20/2024	Centennial Bank (Payroll)	147,500.81
ACH	12/20/2024	EFTPS	52,151.76
ACH	12/20/2024	Florida State Disbursement Unit	411.78
ACH	12/20/2024	Florida State Disbursement Unit	278.42
ACH	12/20/2024	Florida State Disbursement Unit	209.19
ACH	12/20/2024	Empower Retirement	5,032.60
ACH	12/20/2024	Empower Retirement	2,058.00
ACH	12/20/2024	Centennial Bank	83.64
ACH	12/20/2024	Centennial Bank	630.00
ACH	12/20/2024	Centennial Bank	546.12
ACH	12/20/2024	Centennial Bank	792.23
ACH	12/20/2024	Centennial Bank	9,483.11
ACH	12/20/2024	Centennial Bank	550.00
ACH	12/20/2024	Centennial Bank	2,618.70
ACH	12/20/2024	CIGNA Healthcare	70,918.98
ACH	12/27/2024	Centennial Bank	464.00
ACH	12/27/2024	Wex Bank	169.58
ACH	12/31/2024	Centennial Bank (Payroll)	4,995.35
ACH	12/31/2024	EFTPS	1,453.59
121183	12/2/2024	Keys Energy Services	878.39
121184	12/2/2024	Dolphin Hydraulics	2,250.00
121185	12/2/2024	DSLX.NET	3,275.00
121186	12/2/2024	Florida Keys Aqueduct Authority	238.02
121187	12/2/2024	Florida Keys Aqueduct Authority	66.77
121188	12/2/2024	Florida Keys Electric Coop Assn Inc	492.25
121189	12/2/2024	Empower Retirement **VOID**	0.00
121190	12/2/2024	The N2 Company	200.00
121191	12/2/2024	Vanessa Nicholson (Reimbursement for Work Pants & Boots)	350.00
121192	12/2/2024	UniFirst Corporation	1,649.04
121193	12/2/2024	Verizon Wireless	3,617.72
121194	12/6/2024	United Way of the Florida Keys	13.00

LOCAL ACCOUNT CONTINUED

121195	12/6/2024	Airgas Dry Ice	1,070.92
121196	12/6/2024	Amazon Capital Services	274.39
121197	12/6/2024	BASIC Benefits	90.00
121198	12/6/2024	Keys Auto Supply	295.10
121199	12/6/2024	Classic Collision Rockland Key	200.35
121200	12/6/2024	Colonial Life Insurance	63.24
121201	12/6/2024	Elizabeth R. Frampton (Reimbursement)	1,531.49
121202	12/6/2024	Home Depot Credit Services	142.34
121203	12/6/2024	Lawrence J. Hribar, PhD (Reimbursement for District expenses)	26.86
121204	12/6/2024	Lawrence J. Hribar, PhD (Reimbursement for District expenses)	55.93
121205	12/6/2024	Keys Automotive Sales & Service	258.00
121206	12/6/2024	Key West Chamber of Commerce	360.00
121207	12/6/2024	Level 4 Telcom	479.60
121208	12/6/2024	Lower Keys Chamber of Commerce	130.00
121209	12/6/2024	Tom Loftus (Per Diem/Travel Reimbursement 11/18-21/2024)	125.00
121210	12/6/2024	Marie's Cleaning	1,250.00
121211	12/6/2024	James Ozmar (Reimbursement for testing & materials)	224.95
121212	12/6/2024	Catherine Pruszynski (Reimbursement for License renewal)	239.00
121213	12/6/2024	Specialty Hardware Supply, Inc.	126.34
121214	12/6/2024	Staples Business Credit	224.17
121215	12/6/2024	Sunshine Gasoline Distributors, Inc.	1,327.13
121216	12/6/2024	Ugly Fish Apparel & Printing	202.40
121217	12/6/2024	Verizon Wireless	1.36
121218	12/6/2024	Waste Management of Florida Keys	483.25
121219	12/6/2024	Xerox Corporation	948.11
121220	12/12/2024	Adapco, Inc.	4,800.00
121221	12/12/2024	Allen, Norton & Blue, P.A.	240.00
121222	12/12/2024	Amazon Capital Services	3,248.97
121223	12/12/2024	AutoZone, Inc.	117.39
121224	12/12/2024	BASIC Benefits (Cobra Admin Fee)	70.29
121225	12/12/2024	Corporate Traditions, Inc	3,725.50
121226	12/12/2024	Dell Marketing L.P.	25,165.64
121227	12/12/2024	Enterprise FM Trust	18,703.27
121228	12/12/2024	Garrett's A/C & Refrigeration	295.00
121229	12/12/2024	**VOID**	0.00
121230	12/12/2024	**VOID**	0.00
121231	12/12/2024	**VOID**	0.00
121232	12/12/2024	**VOID**	0.00
121233	12/12/2024	**VOID**	0.00
121234	12/12/2024	Keys Sanitary Service (RCR0208)	227.70
121235	12/12/2024	KLI Shell Lumber & Hardware Headquarters	165.60
121236	12/12/2024	LEAF	69.95
121237	12/12/2024	PPLSI	409.79
121238	12/12/2024	Safran Helicopter Engines USA, Inc.	3,910.84
121239	12/12/2024	Sunshine Gasoline Distributors, Inc.	2,534.53
121240	12/13/2024	Bette Brown (Per Diem/Travel Reimbursement Mtg 12/13/2024)	73.60
121241	12/13/2024	Phillip L. Goodman (Per Diem/Travel Reimbursement Mtg 12/13/2024)	59.53
121242	12/13/2024	Brandon Pinder (Per Diem/Travel Reimbursement Mtg 12/13/2024)	87.80
121243	12/20/2024	United Way of the Florida Keys	13.00
121244	12/20/2024	Advance Auto Parts	130.99
121245	12/20/2024	Advance Auto Parts	226.46
121246	12/20/2024	Airbus Helicopters, Inc	4,214.48
121247	12/20/2024	Shalena Abbas (Per Diem/Travel Reimbursement 12/1-7/2024)	285.00
121248	12/20/2024	Dultmeier Sales, LLC	2,092.12
121249	12/20/2024	Federal Express	201.54

LOCAL ACCOUNT CONTINUED

121250	12/20/2024	State of Florida	135.06
121251	12/20/2024	Florida Keys Aqueduct Authority	616.18
121252	12/20/2024	Florida Mosquito Control Association	360.00
121253	12/20/2024	HemoStat Laboratories	39.00
121254	12/20/2024	LEAF	827.40
121255	12/20/2024	Low Cut Lawn Care LLC	1,600.00
121256	12/20/2024	Marathon Garbage Service, Inc.	1,650.31
121257	12/20/2024	Marathon Garbage Service, Inc.	1,366.21
121258	12/20/2024	Publix Super Markets, Inc.	1,625.00
121259	12/20/2024	Rubin, Turnbull & Associates Inc	4,166.66
121260	12/20/2024	Sage Software, Inc	2,755.01
121261	12/20/2024	Standard Insurance Co.	4,662.43
121262	12/20/2024	Vernis & Bowling of the Florida	2,300.00
121263	12/20/2024	Vernis & Bowling of the Florida	4,721.00
121264	12/20/2024	Amazon Capital Services	1,476.60
121265	12/20/2024	Adapco, Inc.	40,572.00
121266	12/20/2024	Airgas USA, LLC	2,692.97
121267	12/20/2024	Baldwin Cooke	286.74
121268	12/20/2024	Michael Burton, D.O.	50.00
121269	12/20/2024	Compliance Signs, LLC	89.40
121270	12/20/2024	APG Media	149.00
121271	12/20/2024	Corporate Traditions, Inc	3,476.00
121272	12/20/2024	West Marine Pro	34.98
121273	12/27/2024	Airgas Dry Ice	954.40
121274	12/27/2024	Amazon Capital Services	146.90
121275	12/27/2024	Florida Keys Electric Coop Assn Inc	2,791.39
121276	12/27/2024	Florida Keys Electric Coop Assn Inc	426.60
121277	12/27/2024	The N2 Company	200.00
121278	12/27/2024	Protection Plus	453.00
121279	12/27/2024	Wex Bank	561.14
121280	12/27/2024	Specialty Hardware Supply, Inc.	105.85
		Positive Pay	80.05
		FL Class Transfer	11,200,000.00
		Transfer - Healthcare	186,307.88
Total Local Account Cash Disbursements			\$ 12,185,823.53

Respectfully Submitted,

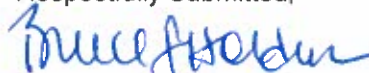


Bruce Holden, Director of Finance
Florida Keys Mosquito Control District

STATE I ACCOUNT

Check No.	Payment Date	Remit To	Payment Amt.
1196	12/12/2024	FMCA (DODD Registration)	\$ 3,875.00
Total STATE I Account Cash Disbursements			\$ 3,875.00

Respectfully Submitted,



Bruce Holden, Director of Finance
Florida Keys Mosquito Control District

Item 12b

Resolution
2025-01: RFP
2024-10A
Airborne 800
MHZ Radios

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
RESOLUTION NO. 2025-01**

A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2024-10A EVALUATION COMMITTEE FOR THE PURCHASE AND INSTALLATION OF AIRBORNE 800 MHZ RADIOS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS; the Florida Keys Mosquito Control District of Monroe County, Florida (the “District”) is an independent taxing district located within Monroe County, Florida; and

WHEREAS, the District issued a Request for Proposals, RFP 2024-10A for purchase and installation of airborne 800 MHz radios for the District’s mosquito control operations; and

WHEREAS, the Executive Director established an Evaluation Committee (the “Committee”) to review the responsive proposals received and to make a recommendation to the Board of Commissioners of the District (the “Board”) for the selection of vendors for the procurement of airborne 800 MHz radios and their installation; and

WHEREAS, the Committee reviewed responsive proposals which were evaluated using the selection criteria and point system detailed in RFP 2024-10A; and

WHEREAS, the Committee has recommended the purchase of airborne 800 MHz radios and their installation from Helicopter Services, Inc., as set forth in Exhibit “A” attached hereto; and

WHEREAS, the Board desires to approve the Committee’s recommendation and select the recommended vendors for the respective purchase and installation of airborne 800 MHz radios; and

WHEREAS, the Board has determined that the procurement and utilization of these products and services is in the best interest of the District.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this Reference.

Section 2. Approval of Ranking and Recommendation. The Board of Commissioners hereby approves the Committee’s rankings and recommendations for the purchase and installation of airborne 800 MHz radios from Helicopter Services, Inc., as set forth in Exhibit “A” attached hereto.

Section 3. Authorization of District Officials. The Executive Director and/or her designee and District staff are authorized to purchase airborne 800 MHz radio from Helicopter Services, Inc., and to take such necessary action to effectuate the intent of this Resolution.

Section 4. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Florida Keys Mosquito Control District at a regular meeting of said Board Officials held on the 21st of January 2025.

District 1 – Commissioner Jill Cranney	Yes_____	No_____
District 2 – Chair Phil Goodman	Yes_____	No_____
District 3 – Commissioner Brandon Pinder	Yes_____	No_____
District 4 – Vice Chair Stanley M. Zuba	Yes_____	No_____
District 5 – Commissioner Bette Brown	Yes_____	No_____

ATTEST:

**FLORIDA KEYS MOSQUITO CONTROL
DISTRICT**

Andrea Leal, Executive Director

Date

Chairman Phil Goodman

Date

EXHIBIT A



FLORIDA KEYS MOSQUITO CONTROL DISTRICT

Board of Commissioners

Phil Goodman, Chairman
Stanley Zuba, Vice Chairman
Bette Brown, Secretary/Treasurer
Jill Cranney
Brandon Pinder

Executive Director
Andrea Leal

18 Aquamarine Drive
Key West, FL 33040

Telephone: (305) 292-7190
FAX: (305) 292-7199

www.keysmosquito.org

December 31, 2024

To: Board of Commissioners
Florida Keys Mosquito Control District

From: Bruce Holden, Finance Director *B. Holden*

Through: Andrea L. Leal, Executive Director

Subject: Bid Opening Committee Recommendations for RFP 2024-10A

On December 19, 2024, the FKMCD Bid Opening Committee met to open bids for the installation of Airborne 800 MHZ Radios in three (3) helicopters. The committee consisted of Director of Operations Mikki Coss, Chief Pilot Justin Knowles, A&P Mechanic James Ozmar, Purchasing Agent Rochele Miller, and me. Deanna Darias handled recording of the bid opening. No other employees or members of the public were in attendance.

RFP 2024-10A: Airborne 800 MHZ Radios (Re-Bid)

The committee unanimously recommends the award of the bid to Helicopter Services, Inc., which offered a price of \$161,981.70. This was the lowest price offered by the two bidders, and the work will be completed by early March 2025. Pricing includes a warranty of one year or 500 flight hours.

FLORIDA KEYS MOSQUITO CONTROL DISTRICT

BID OPENING - RFP 2024-10A

Thursday, December 19th, 2024, 10:02 AM

PRESENT WERE:

Mikki Coss, Director of Operations
Bruce Holden, Director of Finance
Justin Knowles, Chief Pilot
Rochele Miller, Purchasing Agent
James Ozmar, A&P Mechanic
Deanna Darias, Executive Assistant (recording)

RFP 2024-10A Airborne 800 MHZ Radios (Re-Bid)

Vendor:	Bid Amount:
Helicopter Services, Inc.	\$161,981.70 (3 aircraft)

Installation 18 days, estimated start 2/18/2025

Warranty – 1 year/500 flight hours

Vendor:	Bid Amount:
PHI Aviation, LLC	\$337,469.20 (3 aircraft)

14 week lead time/10 day installation plan/full access to all aircraft simultaneous

Warranty – 1 year mfg./180 days or 500 flight hours

Committee Recommendation:

The bid committee unanimously recommends Helicopter Services, Inc for the District’s Airborne 800 MHZ Radios purchase & installation at a total cost of \$161,971.70 for all three (3) aircraft. Installation is expected to start February 18, 2025 with 18 days to complete. The warranty is 1 year or 500 flight hours.