

REGULAR MEETING

OCTOBER 8, 2024



2024 CALENDAR

January-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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24	25	26	27	28	29	30
31						

May-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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July-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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September-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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29	30					

November-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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February-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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April-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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June-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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August-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
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4	5	6	7	8	9	10
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18	19	20	21	22	23	24
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October-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
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13	14	15	16	17	18	19
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27	28	29	30	31		

December-2024						
SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
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22	23	24	25	26	27	28
29	30	31				

Holidays
 Meetings
 Conferences

Regular Meeting Agenda

Florida Keys Mosquito Control District
Marathon Office
503 107TH Street, Marathon, FL

October 8th, 2024 12:30 pm (approximate)

1.) Call to Order

2.) Roll Call

3.) Community Input:

Community Input shall be heard prior to each specified agenda item.

The Board adheres to, and conducts each meeting in accordance with, Robert's Rules of Order. Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to any Commissioner, the Executive Director, Executive Assistant, or any other District employee during a Board meeting will be placed into the record but will not additionally be read into the record at the meeting.

The Board welcomes public input but also must maintain order. Thus, community input is not a time for open dialogue between the Board and the speaker. Speakers should direct their comments to the Board and not to District staff or other audience members. Speakers should not expect Commissioners or staff to answer or respond to questions during community input. If appropriate, the Board may request the issue be added as a discussion item at a future District Board meeting. Furthermore, all speakers agree to abide by FKMCD's Code of Conduct Policy and Procedures Governing Meetings, Hearings, and Community Input, as adopted through Resolution 2021-02.

Any person who wishes to make public comment during this meeting may be heard by the Board, through the Board Chair, on any proposition before the Board by either (1) complete and provide the supplied community input card or inform the Clerk/Executive Assistant to the Board, specifying the agenda item; or (2) when remote means for input is allowed by the Board, calling 305-292-7190 or emailing the Clerk/Executive Assistant (currently ddarias@keysmosquito.org) no later than 11:00 am on October 8th, 2024. If attending remotely, you must remain available by phone from the hours of 12:00pm to 3:00pm.

4.) Consent Agenda

All items listed as Consent Agenda items are considered routine and non-controversial by the FKMCD Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

- a.) **Minutes** of the September 3rd, 2024 Tentative Budget Hearing **Pgs. 6-7**
- b.) **Minutes** of the September 17th, 2024 Final Budget Hearing **Pgs. 8-9**
- c.) **Minutes** of the September 17th, 2024 Regular Meeting **Pgs. 10-12**

5.) Approval of Agenda

6.) Treasurer's Report

7.) Attorney's Report

8.) Director's Report **Pgs. 17-27**

9.) Items for Board Discussion

a.) Audit Committee Charter Annual Review (Leal) **Pgs. 29-33**

b.) Invited Speaker: Catherine Pruszynski, PhD, BCE **Pg. 34**

10.) Items for Board Review and Action:

a.) Financial Reports (Holden)

I. Budget Analysis **Pgs. 36-40**

II. District Finances **Pg. 41**

III. Cash Disbursements through September 2024 **Pgs. 42-45**

b.) Resolution 2024-26 Budget Amendment #1 (Holden) **Pgs. 47-49**

c.) Resolution 2024-27 Budget Amendment #2 (Holden) **Pgs. 51-53**

11.) Good of the Order

12.) Meeting Adjourned

Item 4

Approval of Minutes

Tentative Budget Hearing Minutes

Florida Keys Mosquito Control District

Marathon Office
503 107th Street
Marathon, FL 33050

September 3, 2024, 5:05 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Tentative Budget Hearing on September 3, 2024 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice Chair; Bette Brown, Secretary/Treasurer; Jill Cranney, Commissioner; Andrea Leal, Executive Director; Shauna Morris, Board Attorney. Brandon Pinder, Commissioner was absent.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Chad Huff, Public Education & Information Officer; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, hearing none, the agenda was unanimously approved.

Purpose of Meeting: Chairman Goodman announces that the purpose of the meeting is to hold the First Public Hearing on the Florida Keys Mosquito Control District's Proposed Millage and Tentative Budget for the 2024-2025 Fiscal Year.

Community Input: None

Discussion:

7.) Discuss and Adopt the Tentative Millage Rate for the 2024-2025 Fiscal Year

Bruce Holden, Director of Finance, proposed a millage rate of .4344, which is 9.87% over rollback, to receive revenues needed to conduct FKMCD operations. The additional \$2,000,000 in revenues include \$1,200,000 towards the additional helicopter and \$800,000 for more chemical purchases. He reviewed some items on the detailed work plan budget, which included the Navy contract of \$355,707, which was recently awarded to FKMCD. The only change to the positions was the addition of the Education Coordinator that was added effective October 1st, 2024. The money was reallocated from the housing allowance to performance compensation COLA and MERIT increases. The CPA Auditor cost may change once we finalize the RFP process, but he is not expecting a large increase from the \$30,500 that is currently budgeted. He reviewed the repair and maintenance category, which has a large budget of \$1.2 million for the year; a large portion of that is helicopter repairs and hourly maintenance. Our chemical budget has increased to \$2.8 million due to increasing costs for the products. We are continuing to look at alternative mosquito control technologies. We will be participating in the Florida Association of Special Districts, which added \$4,500 to the budget, but we feel this is very beneficial to the district. With this budget, we will be able to purchase an additional Airbus H125 helicopter in the next fiscal year, and then we can sell the Bell helicopters. There were not any changes in the Budget Change report since the last meeting. Mr. Holden will update these numbers at the Final Budget Hearing. A motion was made by Commissioner Zuba, seconded by Commissioner Cranney, and passed unanimously to adopt the tentative millage rate of .4344 which is 9.87% over rollback for fiscal year 2024-2025. After a roll call vote, it was unanimously accepted.

8.) Discuss and Adopt the Tentative Budget for the 2024-2025 Fiscal Year

A motion was made by Commissioner Brown, seconded by Commissioner Zuba, and passed unanimously to adopt the tentative budget as presented for the Fiscal Year 2024-2025 of \$20,065,940.00. After a roll call vote, it was unanimously accepted.

Good of the Order: Chairman Goodman advised the Final Budget meeting will be Tuesday, September 17th at 5:05pm following the Regular Meeting at 3:00pm.

Adjourn: There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

Final Budget Hearing Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107TH Street, Marathon, FL

September 17, 2024 5:05pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Final Budget Hearing on September 17, 2024 at the Florida Keys Mosquito Control District's Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Brandon Pinder, Commissioner; Jill Cranney, Commissioner; Andrea Leal, Executive Director; and Shauna Morris, Board Attorney. Bette Brown, Secretary-Treasurer; was present on the telephone.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Deanna Darias, Executive Assistant; Chad Huff, PEIO; Robert Lee, Director of Aircraft Maintenance; Tony Nunez, Chief Technology Officer.

Guests Present: None

1. **Roll Call:** All Commissioners were present, with Bette Brown on the telephone.
2. **Approval of Agenda:** A motion was made by Chairman Goodman, seconded by Commissioner Zuba to allow Commissioner Brown full participation in the final budget hearing via telephone due to good cause.
3. **Purpose of Meeting:** Chairman Goodman announced that this meeting had been called for the purpose of holding our Final Public Hearing of the Florida Keys Mosquito Control District's Proposed Millage and Final Budget for the 2024-2025 Fiscal Year.
4. **FY 2024/2025 Final Budget Discussion:** Bruce Holden, Director of Finance, summarized the revised tentative budget.
5. There were no comments from the public regarding the Proposed Millage Rate.
6. **FY 2024/2025 Proposed Millage Rate:**
 - a. A motion was made by Commissioner Cranney, seconded by Commissioner Pinder and passed unanimously to approve the .4344 millage rate.
 - b. Resolution 2024-23, adopting the final levying of the Ad Valorem Taxes for Monroe County for Fiscal Year 2024/2025, was summarized for the record by Bruce Holden, Director of Finance. A motion was made by Commissioner Zuba, seconded by Commissioner Cranney and passed unanimously to adopt Resolution 2024-23.
7. There were no comments from the public regarding the 2024-2025 Tentative Budget.
8. **FY 2024/2025 Tentative Budget:**
 - a. A motion was made by Commissioner Cranney, seconded by Commissioner Pinder and passed unanimously to adopt the Tentative Budget for Fiscal Year 2024/2025 as presented for \$20,065,940.00.

- b. Resolution 2024-24, adopting the Final Budget for Fiscal Year 2024/2025 was summarized for the record by Bruce Holden, Director of Finance. *A motion was made by Commissioner Zuba, seconded by Commissioner Cranney and passed unanimously* to adopt Resolution 2024-24.
- c. Resolution 2024-25, adopting the Committing of Certain General Fund Balances was summarized for the record by Bruce Holden, Director of Finance. *A motion was made by Commissioner Pinder, seconded by Commissioner Cranney and passed unanimously* to adopt Resolution 2024-25.

9. Meeting Adjourned: There being no further business of the Board, the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org

Regular Meeting Minutes

Florida Keys Mosquito Control District
Marathon Office
503 107th Street Marathon, FL 33050

September 17th, 2024 3:00 pm

The Board of Commissioners of the Florida Keys Mosquito Control District held a Regular Meeting on September 17th, 2024 at the FKMCD Marathon office.

Present Were: Phillip Goodman, Chairman; Dr. Stanley Zuba, Vice-Chair; Jill Cranney, Commissioner; Brandon Pinder, Commissioner; Andrea Leal, Executive Director; Shauna Morris, Board Attorney. Bette Brown, Secretary/Treasurer was absent.

Employees Present Were: Mikki Coss, Director of Operations; Bruce Holden, Director of Finance; Michael Behrend, Director of Human Resources; Chad Huff, Public Education & Information Officer; Robert Lee, Director of Aircraft Maintenance; Deanna Darias, Executive Assistant; Tony Nunez, Chief Technology Officer.

Invited Guests Present: None

Community Input: None

Approval of Consent Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the consent agenda, hearing none, the consent agenda was unanimously approved

Approval of Agenda: Chairman Goodman asked the Board if there were any corrections or additions to the agenda, having none, the agenda was approved.

Treasurer's Report: None

Attorney's Report: Board Attorney Shauna Morris informed the board about an incident that occurred in Monroe County that led to the Grand Jury's recommendations, which should be adhered to by all local governments and special districts. As of right now, we are following these suggestions.

Director's Report: Billy Ryan, a Lower Keys Field Inspector, was honored by Director Leal with a Certificate of Achievement for his 20 years of outstanding service. Over the years, Billy has managed every challenging domestic area, including Sugarloaf Key and Stock Island. We are appreciative of his presence on the team. In her update on mosquito-borne illnesses, Director Leal said that although dengue fever infections have been under control locally, over the past week, there have been a few new cases in Miami-Dade. We are keeping an eye on the growing number of Oropouche travel-related cases, which now total 48. Since there haven't been any new instances of dengue in Monroe County since June, our mosquito-borne illness alert should be about to expire. Since late June, we have not conducted an aerial adulticide mission. Although there have been a few isolated places that required treatment, *Aedes aegypti* and salt marsh mosquito populations are under good control. The number of *Aedes aegypti* has decreased in part because to an increase of liquid larvicide operations.

On September 21, FKMCD will take part in Girls in Aviation Day at the Marathon airport, where our pilot Shalena will display our Airbus H125 helicopter. On October 1st, Dr. Carla Fry and her colleagues from the Florida Department of Health will tour and observe our operations at our Marathon facility. We are reviewing our emergency response plan through an Emergency Tabletop Exercise that our aviation insurance company is providing. Director Leal would like to eventually conduct an Emergency Tabletop Exercise with the Emergency Operations Center and all of Monroe County that may need to respond to an emergency involving Mosquito Control. This is an ongoing effort with the staff.

Bruce Holden provided an update on our FLClass account, showing an average yield of 5.38% for the month of August. We did utilize \$900,000 for operations in the month of August, which was expected. The account balance is currently around \$10.35 million. We will use 2-3 million in the month of September.

Items for Board Discussion:

10a.) 75th Anniversary Update – The public education and information officer, Chad Huff, provided an update on the 75th anniversary celebrations, stating that the Open House preparations are going well. He added that the local community has been invited via email and that we are collaborating with the schools to send out invitations. Next week, he'll be doing a press release, posting on social media to mark the countdown to the Open House, and placing ads in local publications.

Items for Board Review and Action:

11a.) Financial Reports – In his annual report, Bruce Holden, the Director of Finance, stated that our net income will be added to our reserves, which as of August will total \$5.2 million. Thanks to the grant we were awarded, we have surpassed our expectations by \$1.2 million. A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously, confirming the Board received the financial information from August of 2024 and the Board requests it be submitted for audit at the appropriate time.

11b.) Resolution 2024-18: RFP 2024-06 Auditor – A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, APPROVING THE RECOMMENDATION AND AWARD OF THE RFP 2024-06 EVALUATION COMMITTEE FOR AUDITING SERVICES TO MAULDIN & JENKINS; AND PROVIDING FOR AN EFFECTIVE DATE. A motion was made by Commissioner Cranney, seconded by Commissioner Zuba, and passed unanimously to adopt Resolution 2024-18 as written. After a roll call vote, it was unanimously accepted.

11c.) Resolution 2024-21: Accept the grant award for the FDACS Contract – A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, ACCEPTING A SUBRECIPIENT GRANT AWARD FROM THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES; APPROVING SUBRECIPIENT CONTRACT NO. 02017 FOR ELC GRANT FUNDING. A motion was made by Commissioner Cranney, seconded by Commissioner Pinder, and passed unanimously to adopt Resolution 2024-21 as written. After a roll call vote, it was unanimously accepted.

11d.) Resolution 2024-22: Amending the Pay Plan & Service Milestone Program – A RESOLUTION OF THE FLORIDA KEYS MOSQUITO CONTROL DISTRICT, AMENDING THE DISTRICT'S PERSONNEL MANUAL; ADOPTING REVISIONS TO CERTAIN POLICIES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. A motion was made by Commissioner Zuba, seconded by Commissioner Cranney, and passed unanimously to adopt Resolution 2024-22 as written. After a roll call vote, it was unanimously accepted.

Good of the Order:

Chairman Goodman discussed the next meeting of the Board to be held on October 8th, we will have the Retiree Healthcare Trust Meeting at 12pm followed by the Regular Meeting.

There being no further business to come before the Board the meeting was adjourned.

Respectfully submitted,

*Andrea Leal
Executive Director*

*Board of Commissioners
Florida Keys Mosquito Control District*

Phillip L. Goodman, Chairman

Bette Brown, Secretary-Treasurer

For additional information, please refer to www.keysmosquito.org.

DRAFT

Item 5

Approval of Agenda

Item 6

Treasurer's Report

Item 7

Attorney's
Report

Item 8

Director's Report

October 2024 Director's Report

Employee of the Quarter

1. Steve Degan, Middle Keys Inspector

State of Florida Mosquito-Borne Disease Update (as of 09/28/2024)

1. Monroe County (2024)
 - a. Dengue: 3 local, 4 travel-related
2. All of Florida (2024)
 - a. Dengue: 40 local (Broward, 3 Hillsborough, Manatee, 24 Miami-Dade, 3 Monroe, 2 Orange, 2 Palm Beach, 4 Pasco), 548 travel-related
 - b. Zika: 0 local, 0 travel-related
 - c. Chikungunya: 0 local, 9 travel-related
 - d. West Nile Virus: 4 human cases, 5 asymptomatic blood donors
 - e. Eastern Equine Encephalitis: 0 human cases
 - f. Oropouche Virus: 0 local, 86 travel-related
 - i. Counties reporting cases were: Broward (3), Duval, Hillsborough (11), Lee (5), Marion, Miami-Dade (51), Orange (3), Palm Beach (2), Pasco (3), Polk (4), Sarasota, and St. Lucie. **Country of origin was Cuba (86).**
 - g. Malaria: 0 local, 57 travel-related
 - h. Alachua, Bay, Broward, Citrus, Holmes, Madison, Manatee, Nassau, Orange, Palm Beach, Pinellas, Sarasota, Sumter, and Volusia counties are currently under a mosquito-borne illness advisory. Duval, Hillsborough, Marion, Miami-Dade, **Monroe**, Pasco, and Walton counties are currently under a mosquito-borne illness alert.

Operations Summary

1. Adult Mosquitoes
 - a. Salt Marsh mosquito numbers were similar to the historical average throughout the Keys in September.
 - b. No aerial adulticide missions were conducted in September.
 - c. Twenty-nine (29) truck adulticide missions were conducted in September throughout the Keys, treating approximately 13,950 acres.
 - d. *Aedes aegypti* numbers did not exceed our adulticide action thresholds in September.
2. Larval Mosquitoes
 - a. Twenty-five (25) aerial granular larvicide missions were completed in September, treating approximately 7,300 acres; this is below the historical average for September.
 - b. Six (6) aerial liquid larvicide missions were conducted in September, treating approximately 7,000 acres.
 - c. Forty-one (41) ground liquid larvicide missions were conducted in September, treating approximately 9,500 acres throughout the Keys.
3. Service Requests received (148) were lower than the historical average for September, majority of which requesting a fog truck or inspection.
4. Dengue Response continued throughout September (liquid larvicide treatments, barrier treatments).

Community Outreach/Education

1. Community Events/Outreach/Speaking Engagements
 - a. Marathon Trunk or Treat: Marathon Community Park, 10/11/24, 6:00pm – 8:00pm
 - b. FDOH All Staff Meeting: Key West, 10/14/24
 - c. Aviation Day at Marathon Airport: 11/9/24 10:00am – 3:00pm
2. Visitors/Tours
 - a. Florida Department of Health Officials: 10/1/24

3. Media/News Releases
 - a. FKMCD 75th Anniversary and Open House media advisory: 9/18/24
 - b. Keys Weekly Column by KCB Mayor John Bartus: Those Bloodthirsty Mosquitoes, 10/1/24
 - c. Keys Weekly Profile on 75th Anniversary: 10/3/24
 - d. US1 Radio Live from FKMCD on 10/8/24
 - e. Weekly Radio, US 1
4. Website Renovation underway
5. 75th Anniversary Update
 - a. Continued Flashbacks on Social Media
 - b. Open House October 8, 4:00 to 7:00. Spray Demonstration. Giant Mosquito's + other fun items.
 - c. Timeline Research is ongoing and up on the website.
 - d. FKMCD Retiree Outreach—PEIO distributed e-mail to former employees. Currently receiving feedback.

Human Resources

1. New Employees
 - a. Vanessa Nicholson, Middle Keys Field Inspector
2. Current Openings
 - a. Director of Aerial Operations: Reviewing Applications
 - b. Helicopter Pilot: Conducting Interviews
 - c. Lower Keys Field Inspector: On Hold

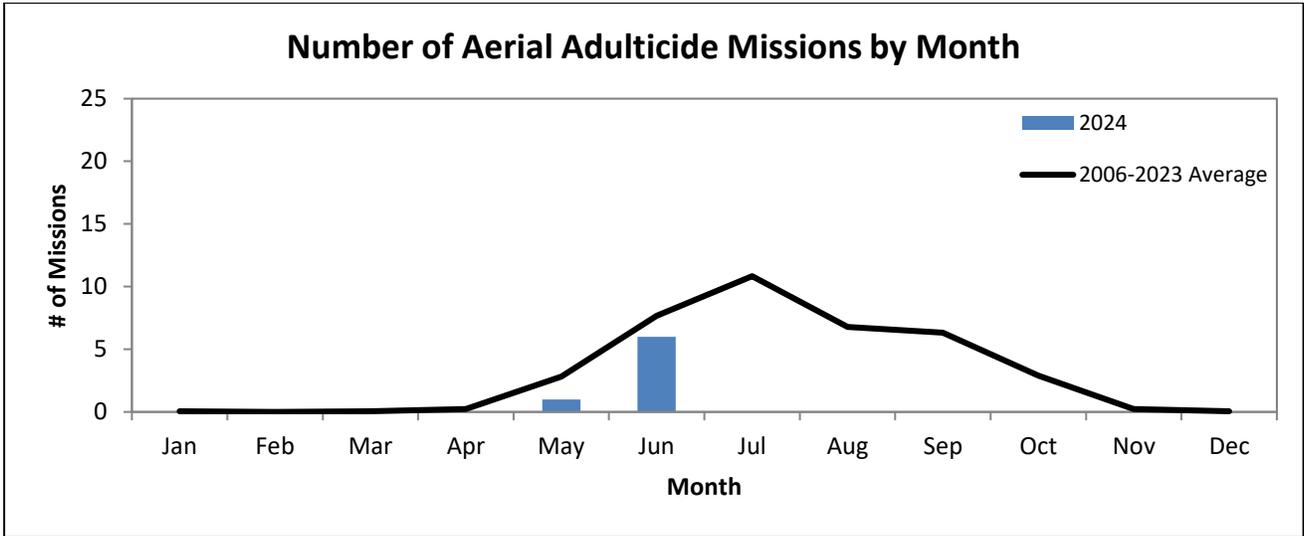
Other Items

1. Travel/Training
 - a. FDACS Mosquito Control Research Symposium (Virtual): 9/19/24
 - Multiple employees attending.
 - b. Cigna Benefit Seminar (Ft. Lauderdale, FL): 9/24/24
 - Michael Behrend attending.
 - c. Safran NACC Meeting (Calgary, Alberta, CA): 10/14/24 – 10/17/24
 - Rob Lee attending.
 - d. Larvicide Resistance Monitoring Workshop (Lee County MCD, Ft. Myers, FL): 10/14/24 – 10/16/24
 - Heidi Murray attending.
2. NASKW Pre-Performance Conference (9/17/24)
3. Emergency Operations Center Ribbon Cutting (9/23/24)
4. Emergency Management Meetings: Hurricane Helene
5. Annual Review with Cigna (10/1/24)
6. Investment Update
7. After Action Items/Future Board Items
 - a. ITN for Banking
 - b. Audit Committee Charter Annual Review, October 2024
 - c. Administrative Policy Manual Annual Review, December 2024
 - d. Budgetary Process Annual Review, May 2025

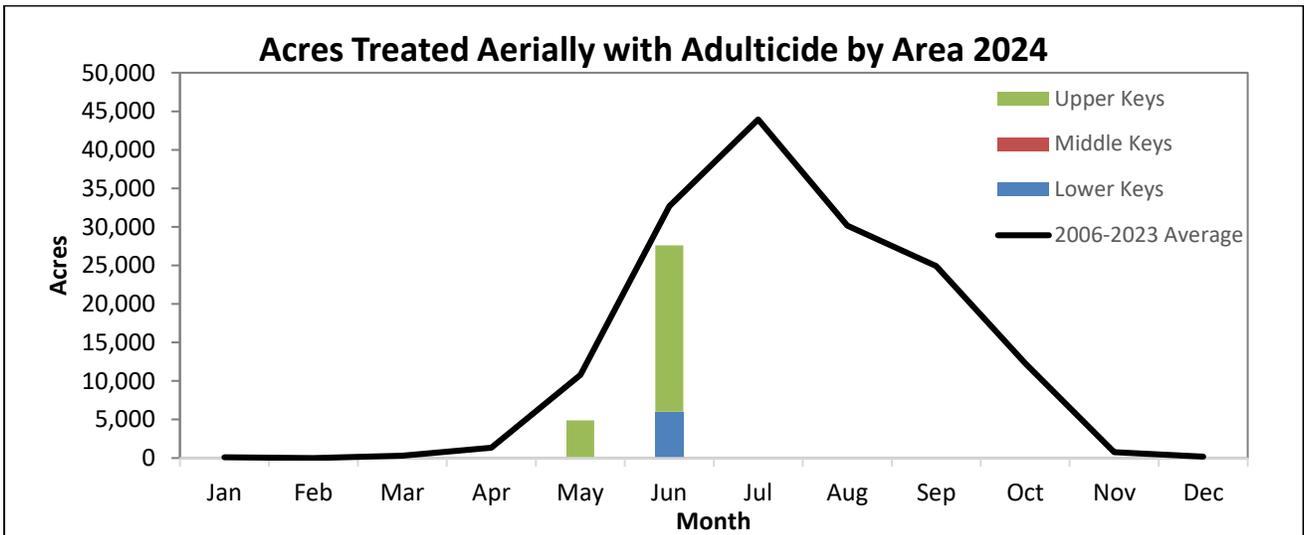
Florida Keys Mosquito Control Operations Report

(Adjusted through September 30, 2024)

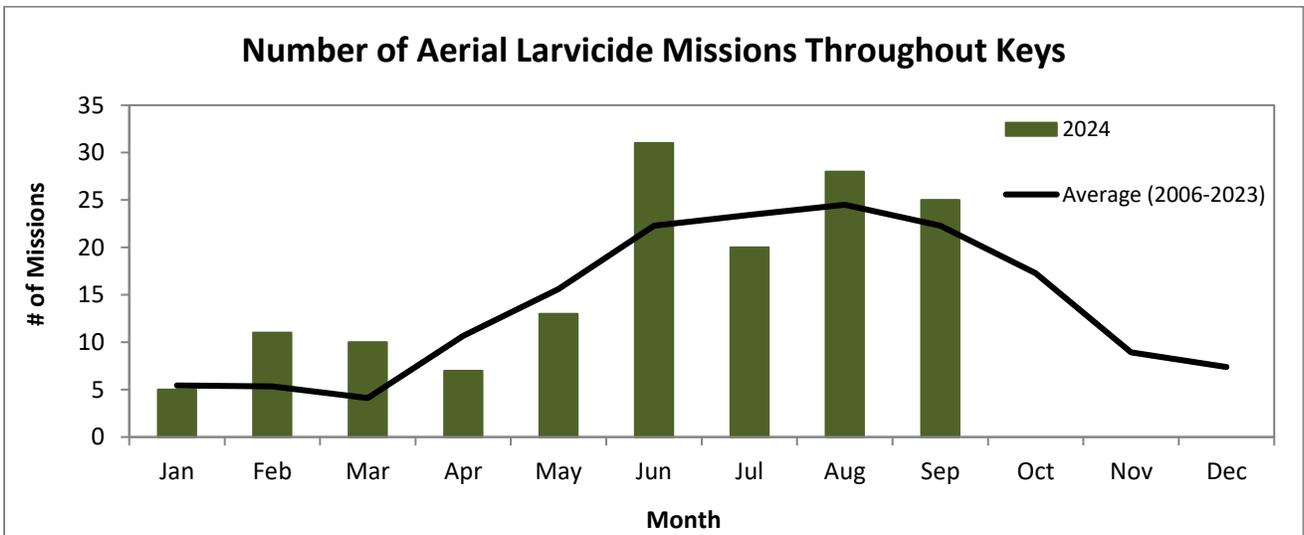
Aerial Adulticiding Missions in September 2024: 0



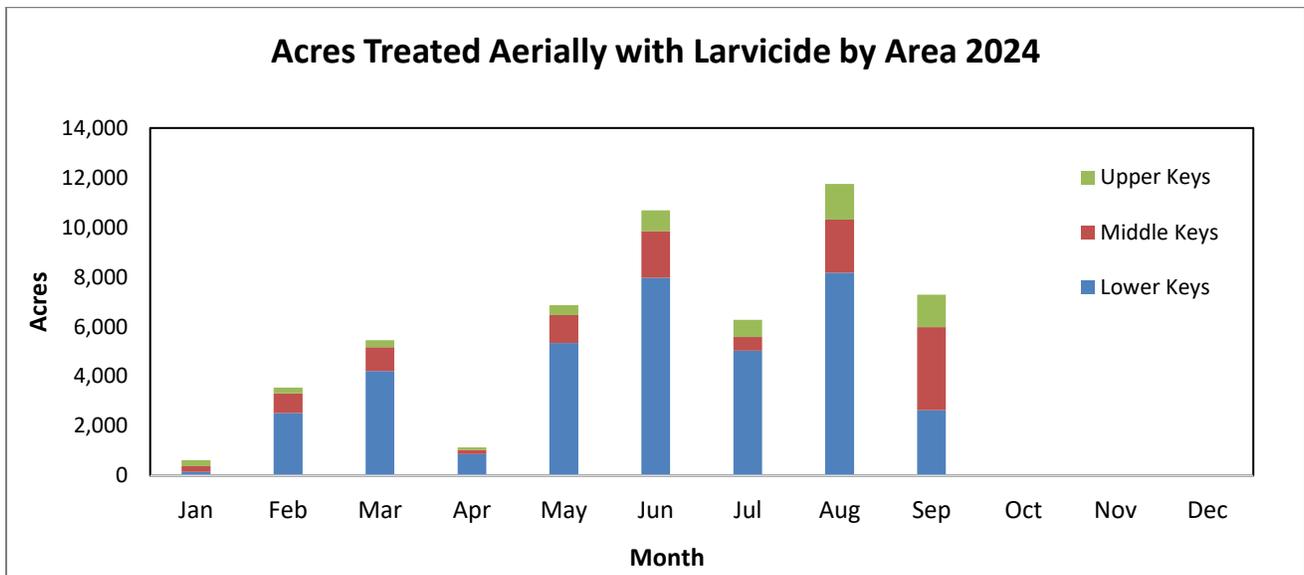
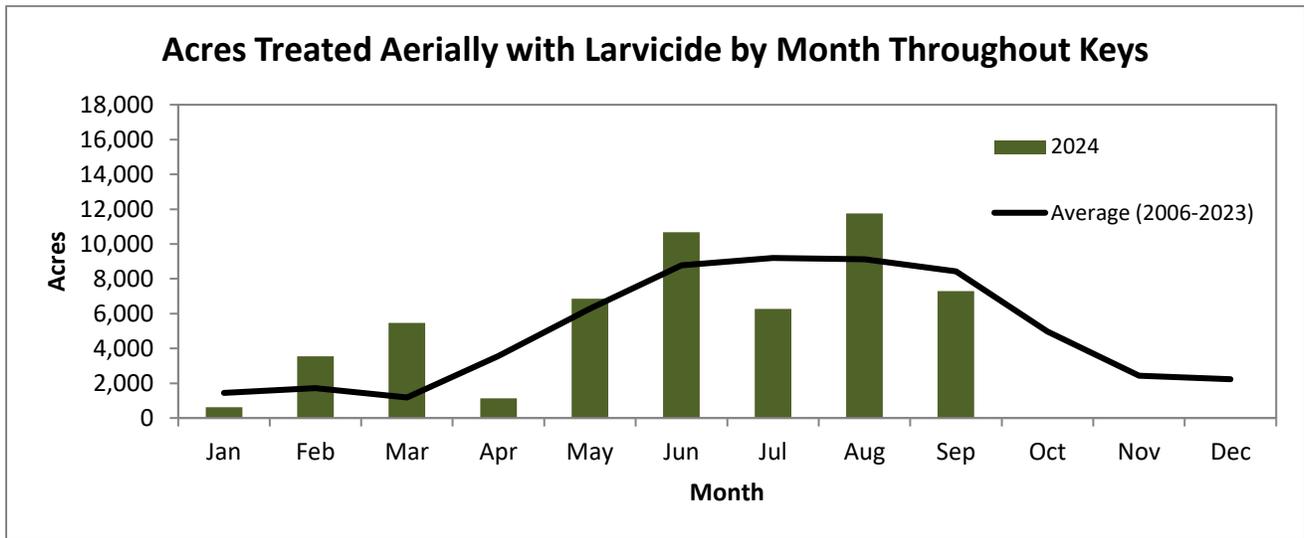
Aerial Adulticiding Acreage in September 2024: 0



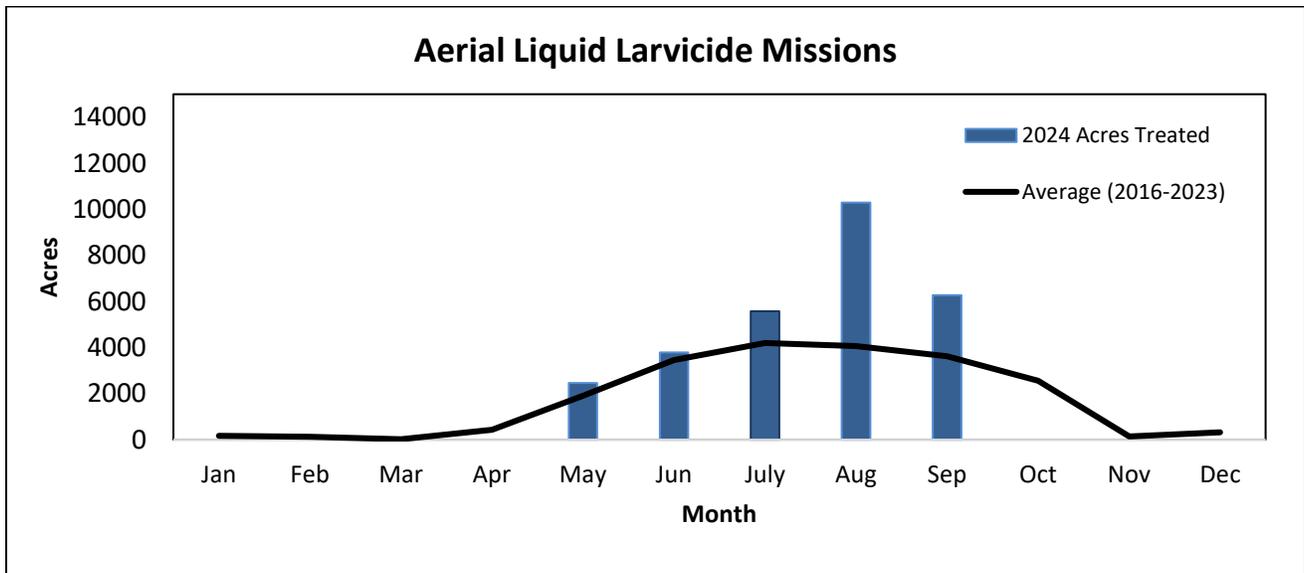
Aerial Granular Larviciding Missions in September 2024: 25



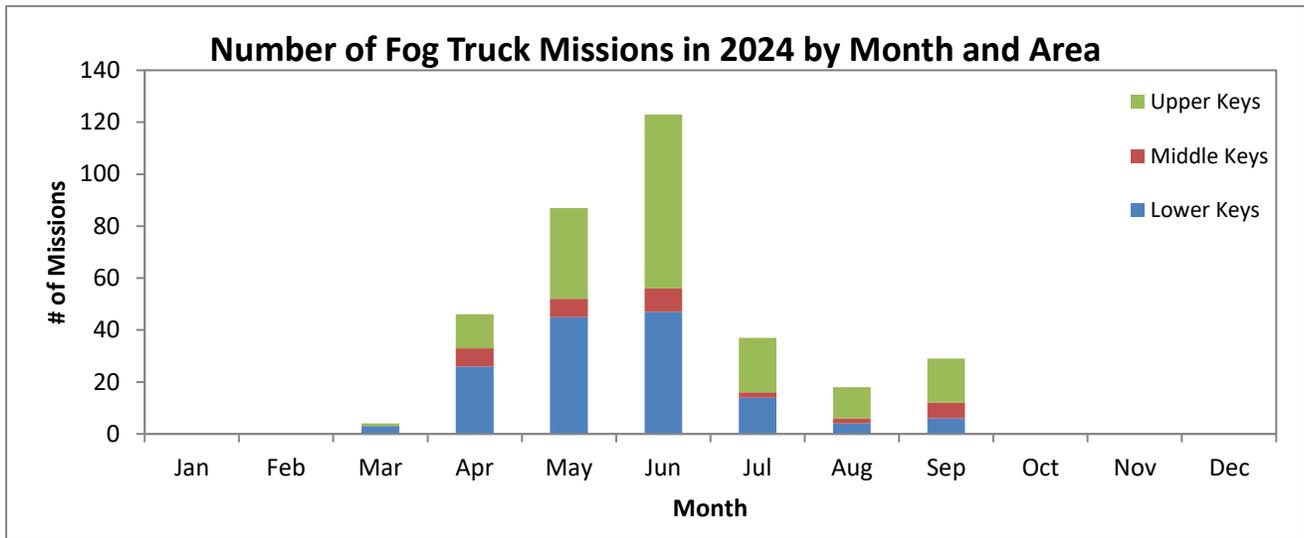
Aerial Granular Larviciding Acreage in September 2024: 7,288



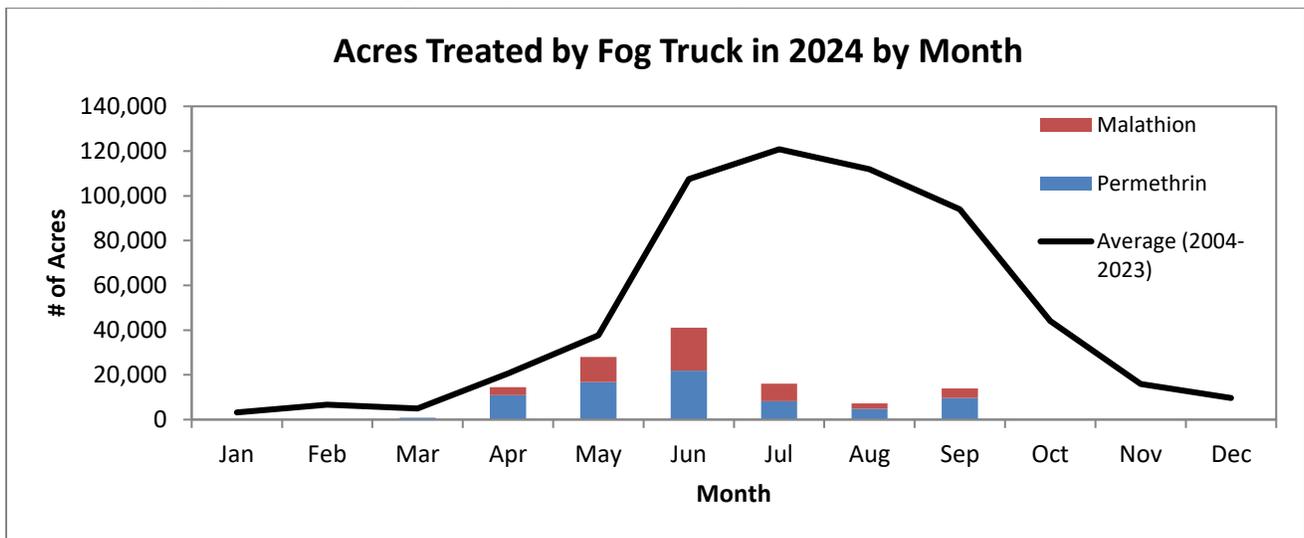
Number of Aerial Liquid Larviciding Missions in September 2024: 6



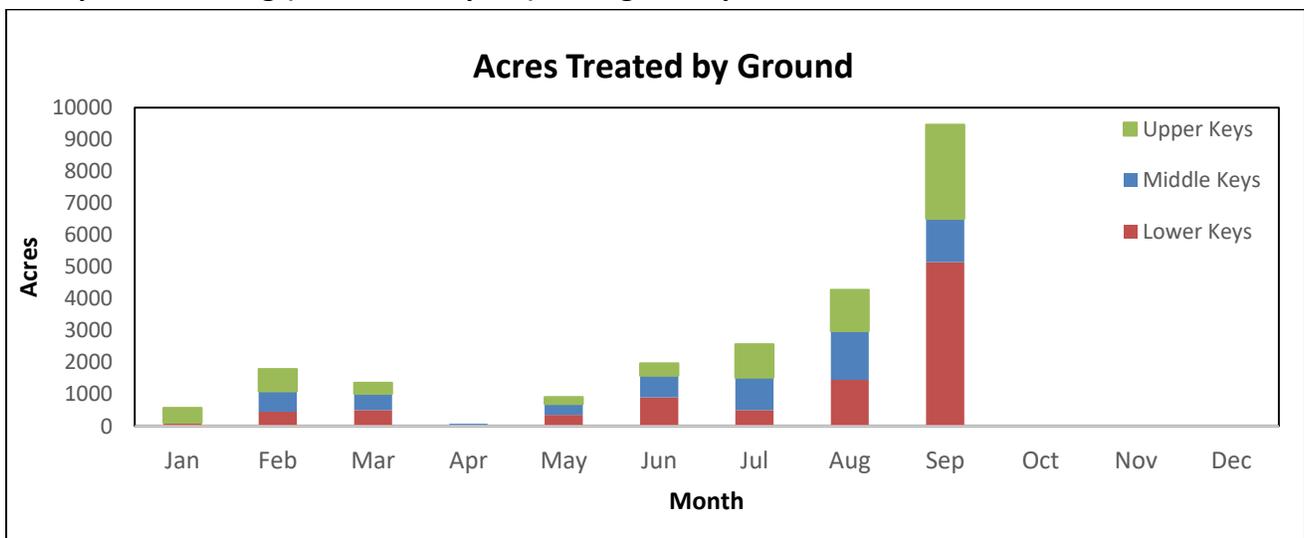
Ground Adulticiding (Trucks) Missions in September 2024: 29



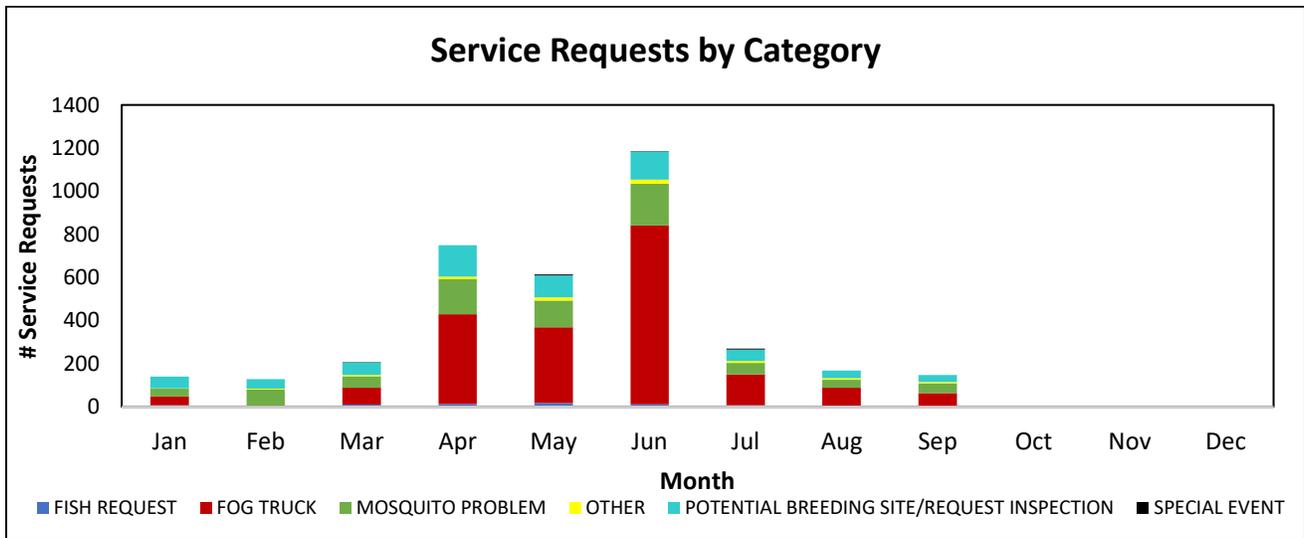
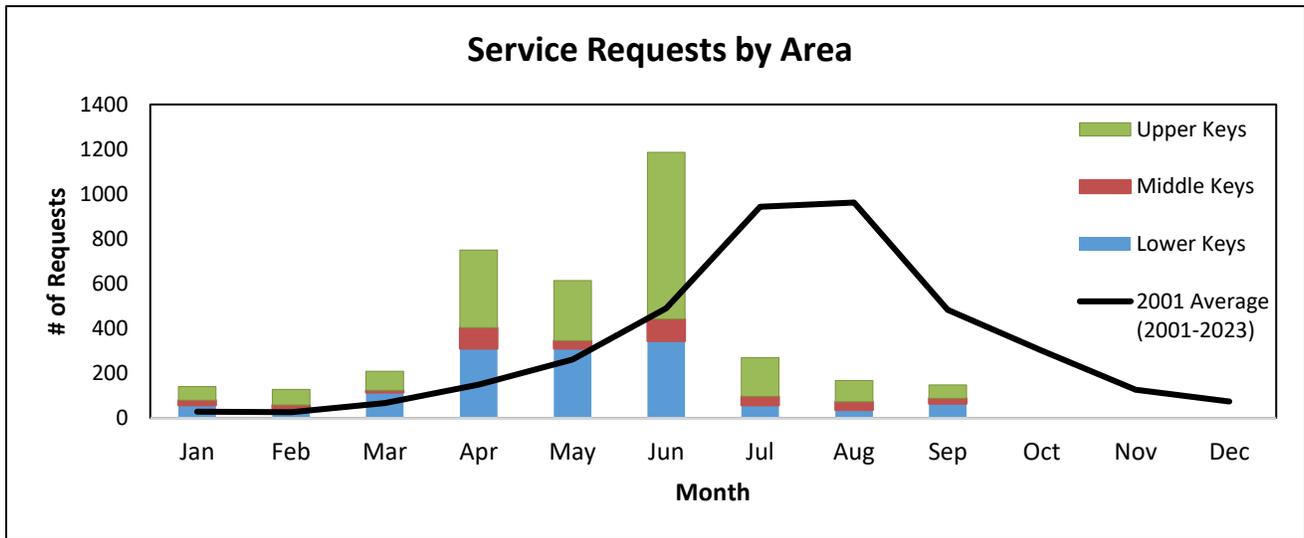
Ground Adulticiding (Trucks) Acreage in September 2024: 13,950



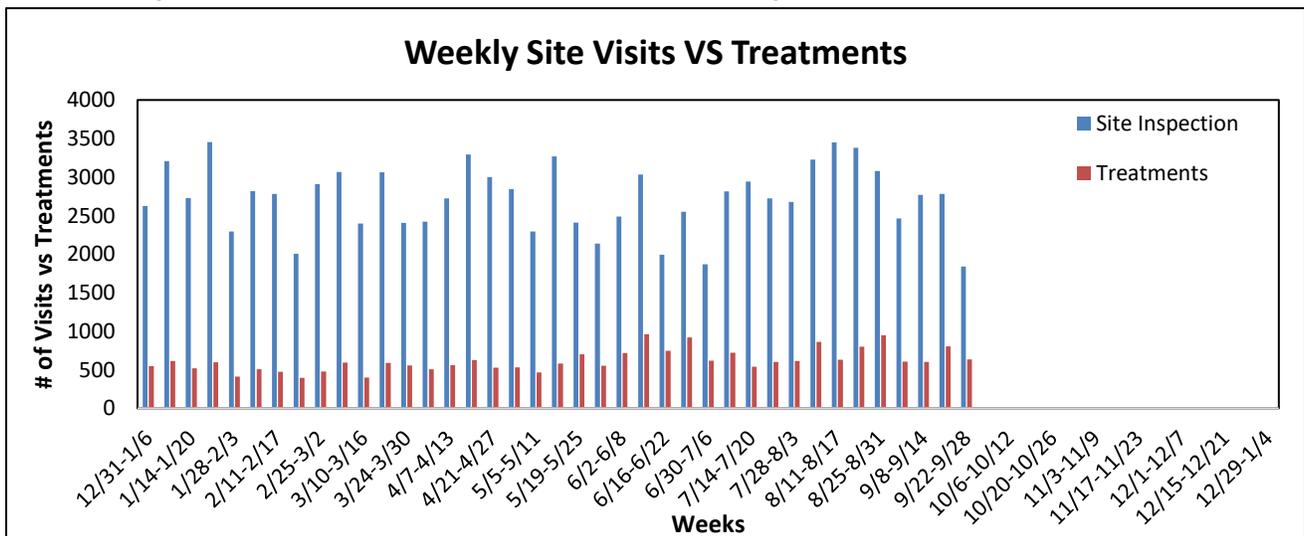
Ground Liquid Larviciding (Truck & Backpack) Acreage in September 2024: 41 Trucks



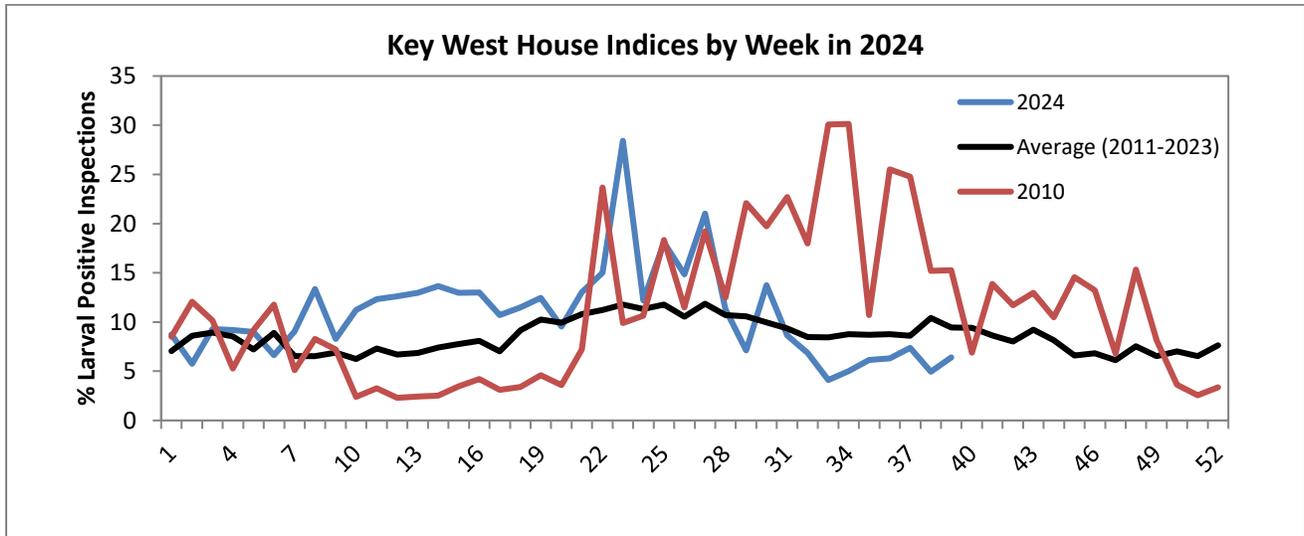
Total Service Requests for September 2024: 148



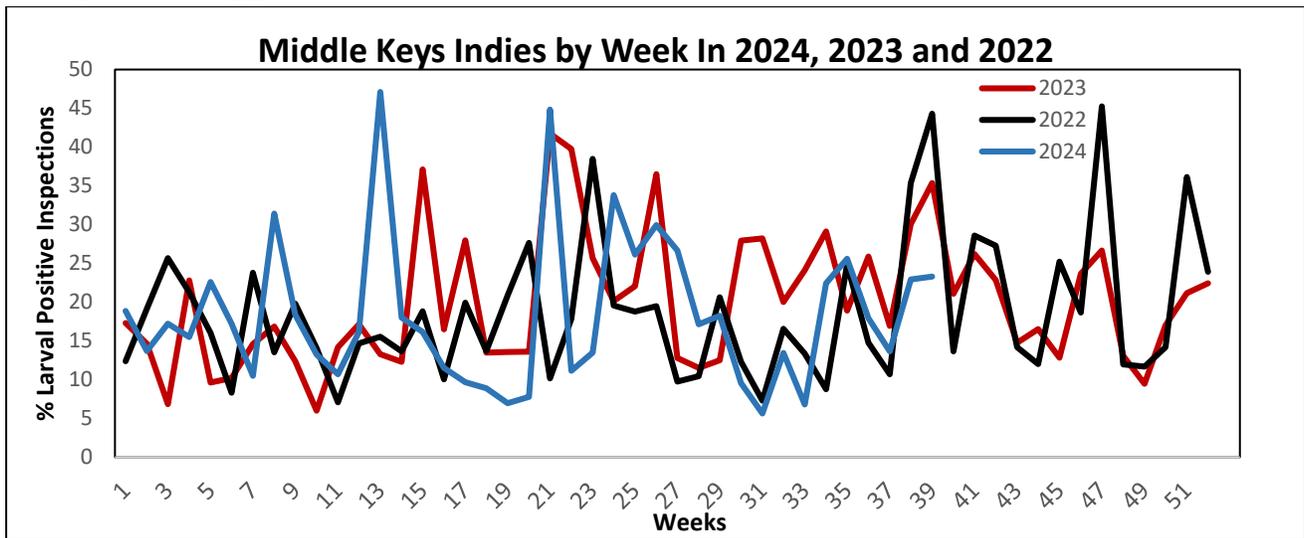
Total Service Inspections/treatments and Count Stations for September 2024



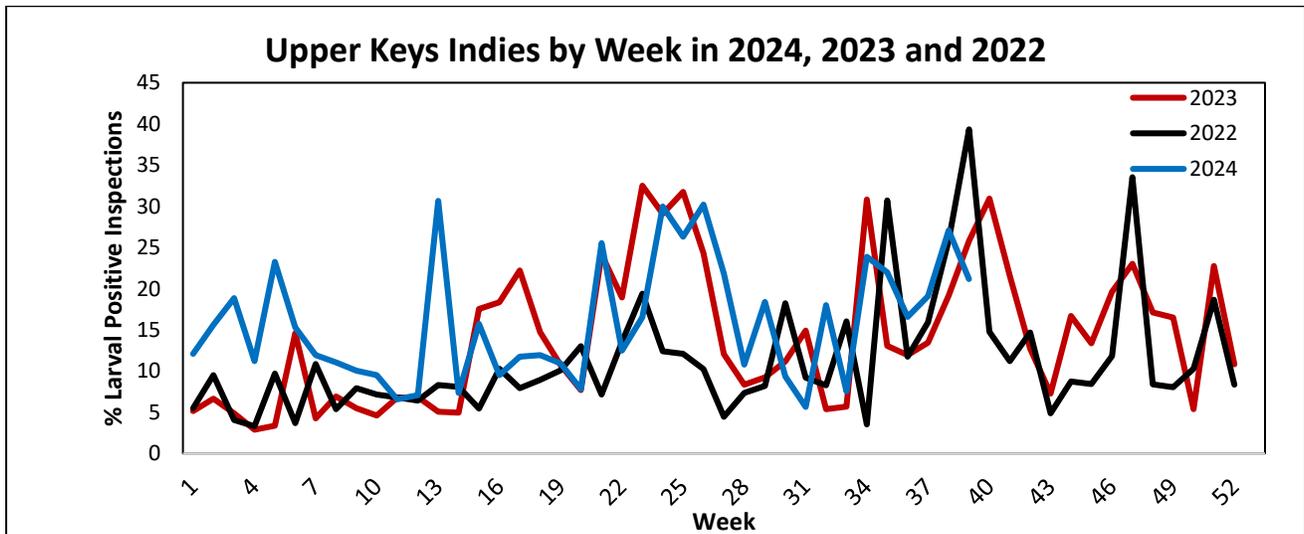
Key West *Aedes aegypti* Larval Information:



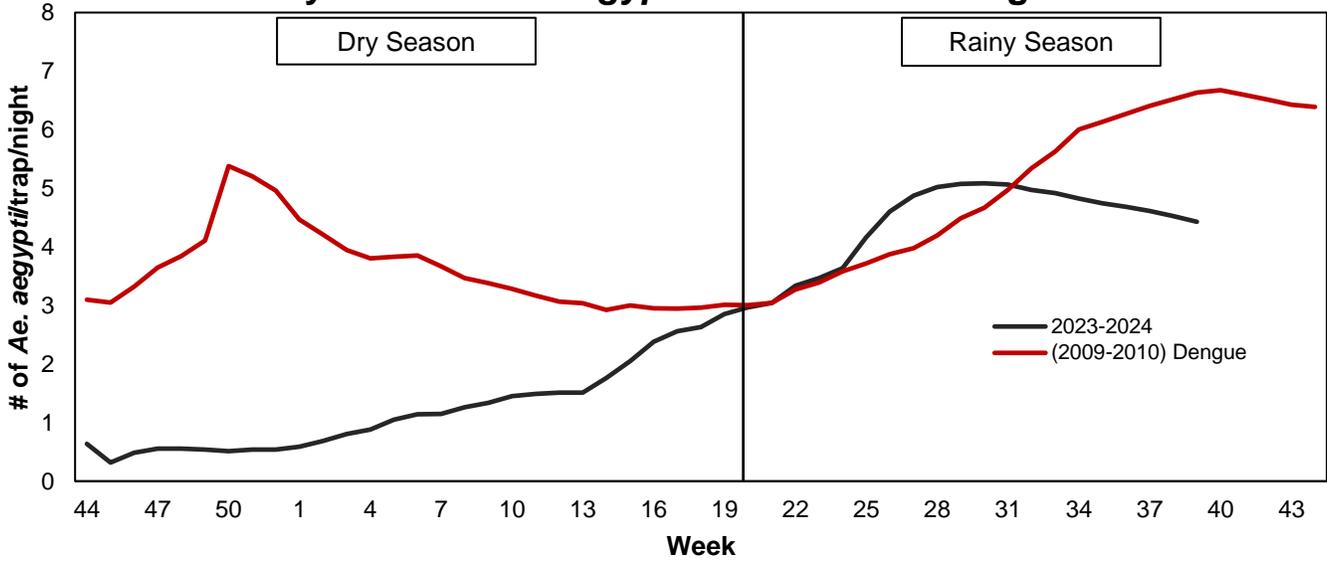
Middle Keys *Aedes aegypti* Larval Information:



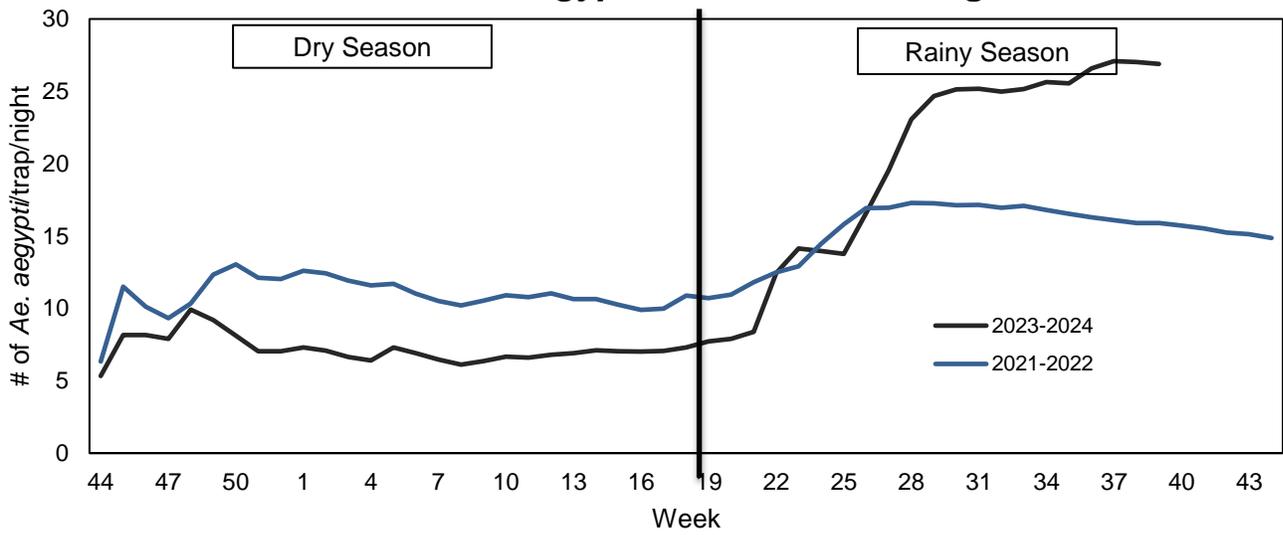
Upper Keys *Aedes aegypti* Larval Information:



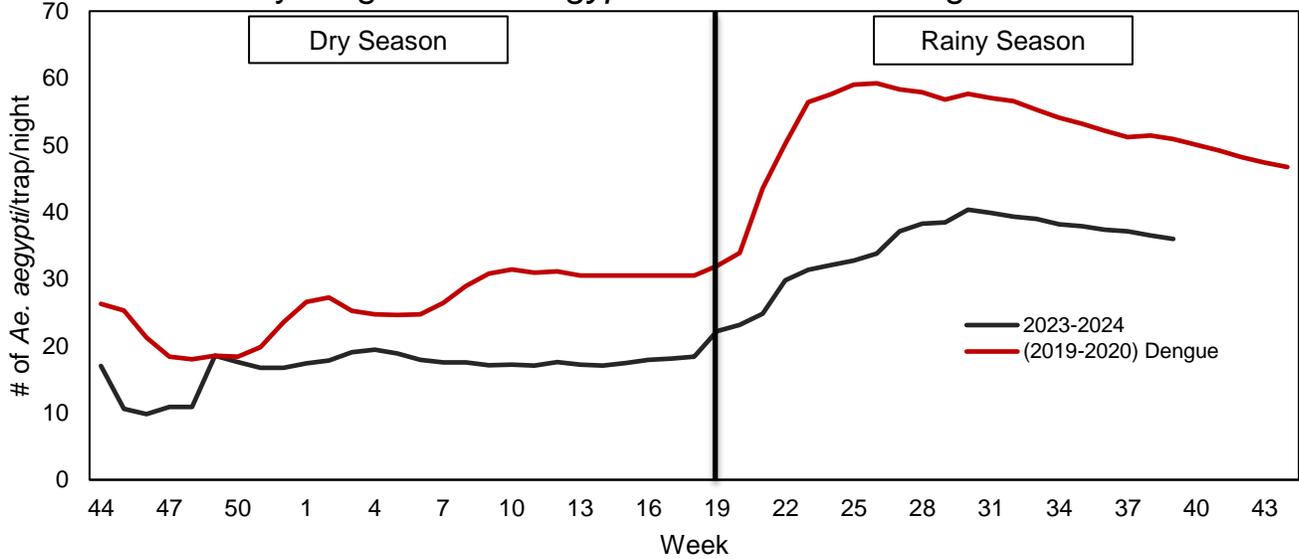
Key West *Aedes aegypti* Cumulative Average



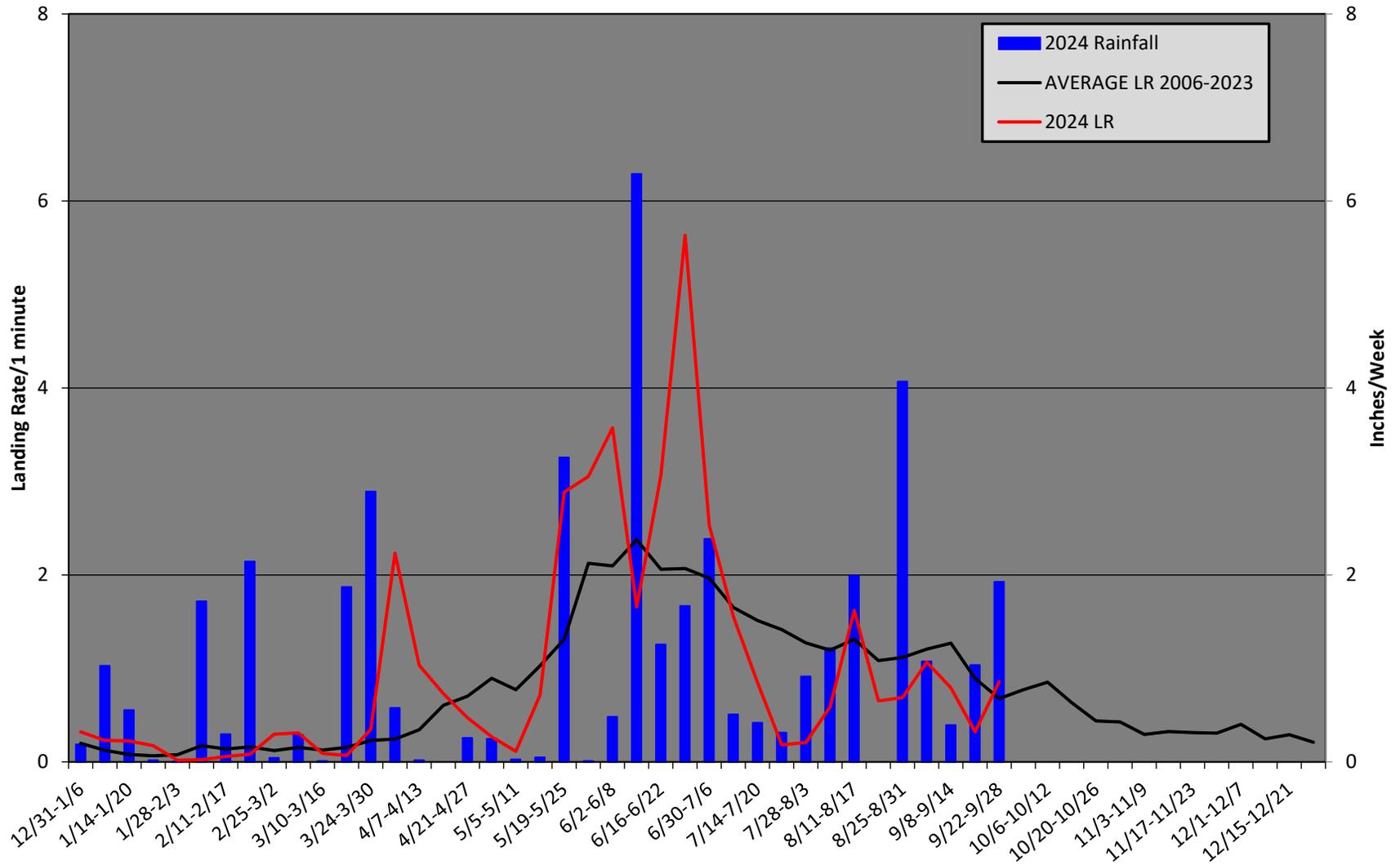
Marathon *Aedes aegypti* Cumulative Average



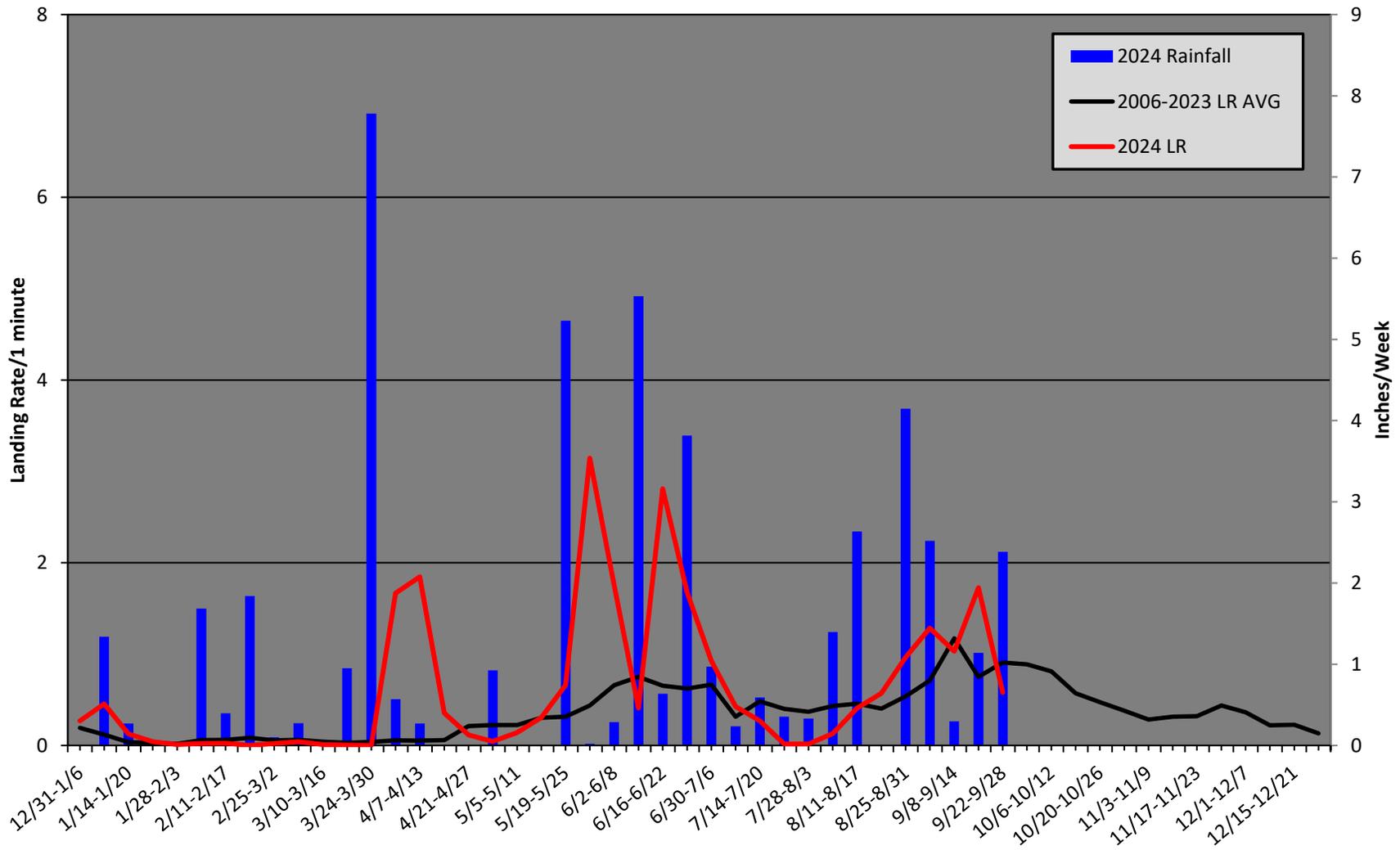
Key Largo *Aedes aegypti* Cumulative Average



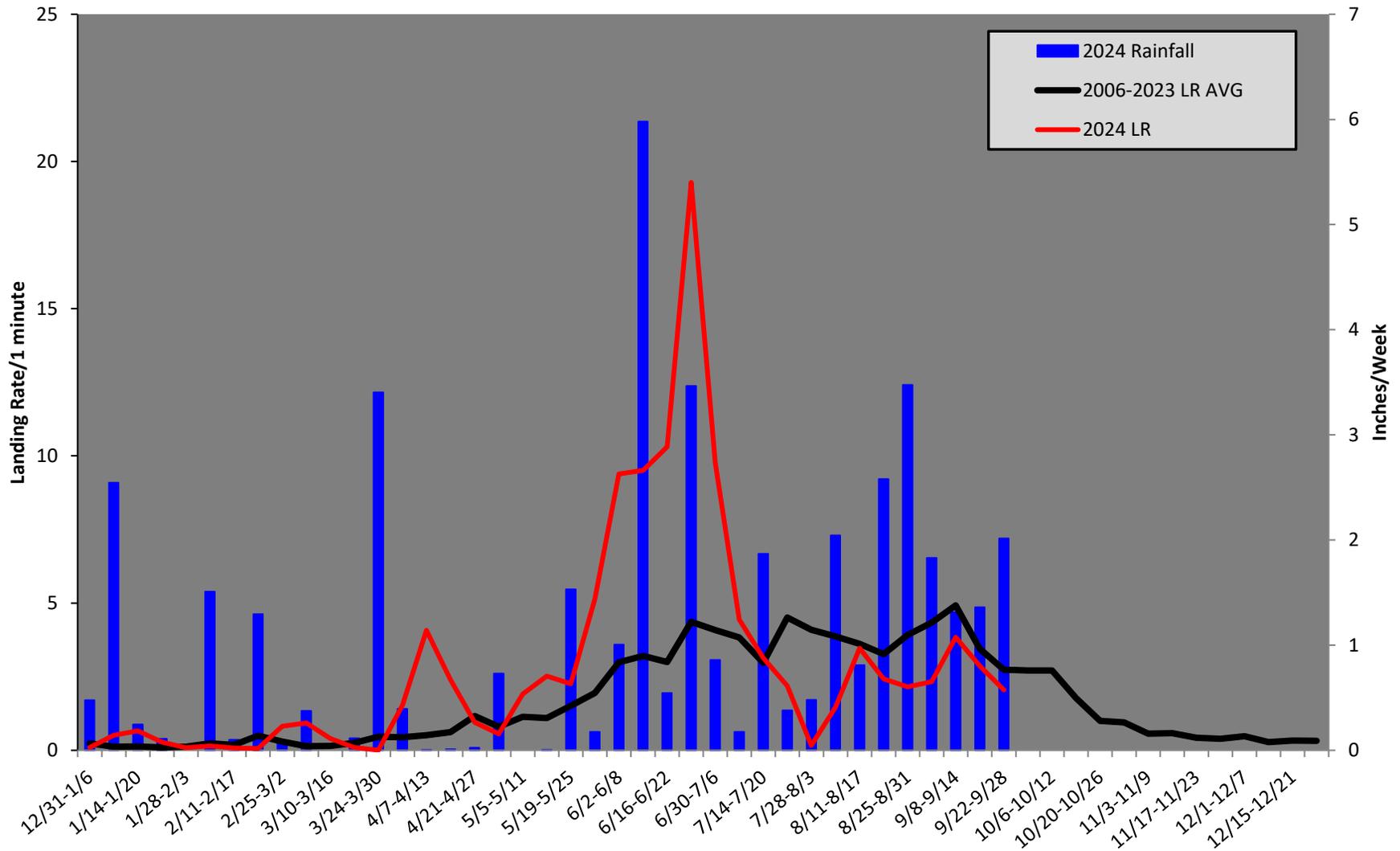
Lower Keys: Saddlebunch to Bahia Honda Average Landing Rate Counts and Rainfall



Middle Keys: Vaca Key to Lower Matecumbe Average Landing Rate Counts and Rainfall



Upper Keys: Upper Matecumbe to Upper Key Largo Average Landing Rate Counts



Item 9a

Audit Committee Charter Annual Review

**BOARD OF COMMISSIONERS OF THE
FLORIDA KEYS MOSQUITO
CONTROL DISTRICT
AUDIT COMMITTEE CHARTER**

Effective Date: July 24, 2006
Revision Dates: February 21, 2017
December 15, 2017
October 18, 2022

Purpose

The Audit Committee is a committee of the Board of Commissioners assigned with the responsibility of assisting the Board in fulfilling its oversight responsibilities for the financial reporting process, the systems of internal control which management and the Board have established, the audit process, and the Florida Keys Mosquito Control District's process of monitoring compliance with the laws and regulations. It is therefore the responsibility of the Audit Committee to provide an open avenue of communication between the Board of Commissioners, management, and the independent external auditors. It is also the responsibility of the Audit Committee to provide a forum separate from management in which auditors and other interested parties can express concerns.

Organization

- The Board representatives for the Audit Committee shall elect the chairperson at the January Audit Committee meeting and any other non-voting advisory members.
- The Audit Committee shall consist of the entire Board of Commissioners. The Executive Director and Finance Director are non-voting members of the committee. The committee can appoint non-voting advisory members at any time.
- The Board shall endeavor to ensure that at least one member of the Committee is deemed to be a recognized financial expert in the government sector, meaning that he or she possesses:
 1. an understanding of generally accepted accounting principles and financial statements;
 2. experience in preparing or auditing financial statements of comparing entities;
 3. experience in applying such principles in connection with the accounting for estimates, accruals, and reserves;
 4. experience with internal accounting controls; and
an understanding of audit committee functions.
- If none of the Board of Commissioners possess the skills of a recognized financial expert in the government sector, as described directly above, then the Board shall consider appointing an individual with the prescribed requirements to serve on the Committee in an advisory capacity.
- The Audit Committee shall meet regularly at such time and place, as the Committee shall determine.
- The Chair shall, in consultation with other Committee members, set the agenda for, and preside at, meetings of the Committee.
- The Audit Committee meetings shall be in accordance with Florida Statute, Chapter 286.011, i.e., Sunshine Laws.

Authority

In meeting its responsibilities, the Audit Committee shall:

- Recommend to the Board the initiation of investigations into any matters within its scope of responsibilities with unrestricted access to members of management, and relevant information.
- May obtain the services of general counsel, and the external auditors to assist in the conduct of any investigation.
- Report Committee actions to the Board of Commissioners with recommendations, as the Committee may deem appropriate.
- The Committee shall review with the independent auditor any management letter provided by the independent auditor and management's response to that letter.
- The Committee shall review with the independent auditor audit problems or difficulties encountered by the independent auditor in the course of its annual audit work, and management's response.
- Each September, the Committee shall conduct an annual evaluation of its performance and shall report the results of such review to the Board. In connection with the annual review, the Committee shall also recommend to the Board any modifications to this Charter that the Committee deems necessary or appropriate.

Responsibilities

The Audit Committee will carry out the following responsibilities:

Financial Reporting

- Review with management and the independent external auditors all significant accounting and reporting issues, including unusual transactions and highly judgmental areas.
- Review with management and the independent external auditors all recent professional and regulatory pronouncements and how they impact the financial statements.
- Review with management and the independent external auditors at the completion of the annual audit:
 - The District's annual financial statements and related disclosures, and consider whether they are complete, consistent with information known to the Committee, and reflect appropriate generally accepted accounting principles.
 - The independent external auditor's audit of the financial statements and their report.
 - Any significant changes required in the independent auditor's audit plan.
 - Any difficulties or disputes with management encountered during the audit.
 - Other matters related to conduct, which should be communicated to the Committee under generally accepted auditing standards.

Internal Controls and Risk Assessment

- Review and evaluate the effectiveness of the District’s process for assessing significant risks or exposures and the steps management has taken to monitor and control such risks.
- Consider and review with management the independent external audit function:
 - The effectiveness of, or weakness in, the District’s internal controls, including the status and adequacy of information systems security and control.
 - Any related significant findings and recommendations of the independent external auditors together with management’s responses including the timetable for implementation of recommendations to correct weaknesses in the internal controls.

External Audit

- Review the scope and approach of the annual audit with independent external auditors as detailed in the engagement letter.
- Consider and review with the independent external auditor:
 - Significant findings and management’s responses including timetable for implementation to correct weaknesses.
 - Any difficulties encountered in the course of the audit such as restrictions on audit scope or access to information.
 - Any changes required in the planned scope of the audit plan.

Budget and Operations Review

- Monitor the budget process and recommend any improvements thereto.
- Review operations for the best practices after consideration of input from employees, management, and other concerned persons.

Compliance with Laws and Regulations

- Ascertain whether the District has an effective process for determining risks and exposure from asserted and unasserted litigation and claims from noncompliance with laws and regulations.
- Review with general counsel and external auditor any legal or regulatory matters that may have a material impact on the District’s operations and the financial statements.
- Review the findings of any examinations by regulatory agencies, and auditor observations.

Reporting

- Regularly report to the Board of Commissioners about Committee activities, issues and related recommendations.

- Provide an open avenue of communication between the Board of Commissioners, management and the independent external auditors.

Other

- Perform other activities related to this charter as requested by the Board of Commissioners.
- Institute and oversee special investigations as needed.
- Review and assess the adequacy of the Committee Charter on an annual basis.

Item 9b

Invited Speaker:
Catherine
Pruszyński, PhD,
BCE

Item 10a

Financial Reports

Budget Analysis

District Finances

Cash

Disbursements

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2023-2024
SEPTEMBER 2024**

STATE FUND

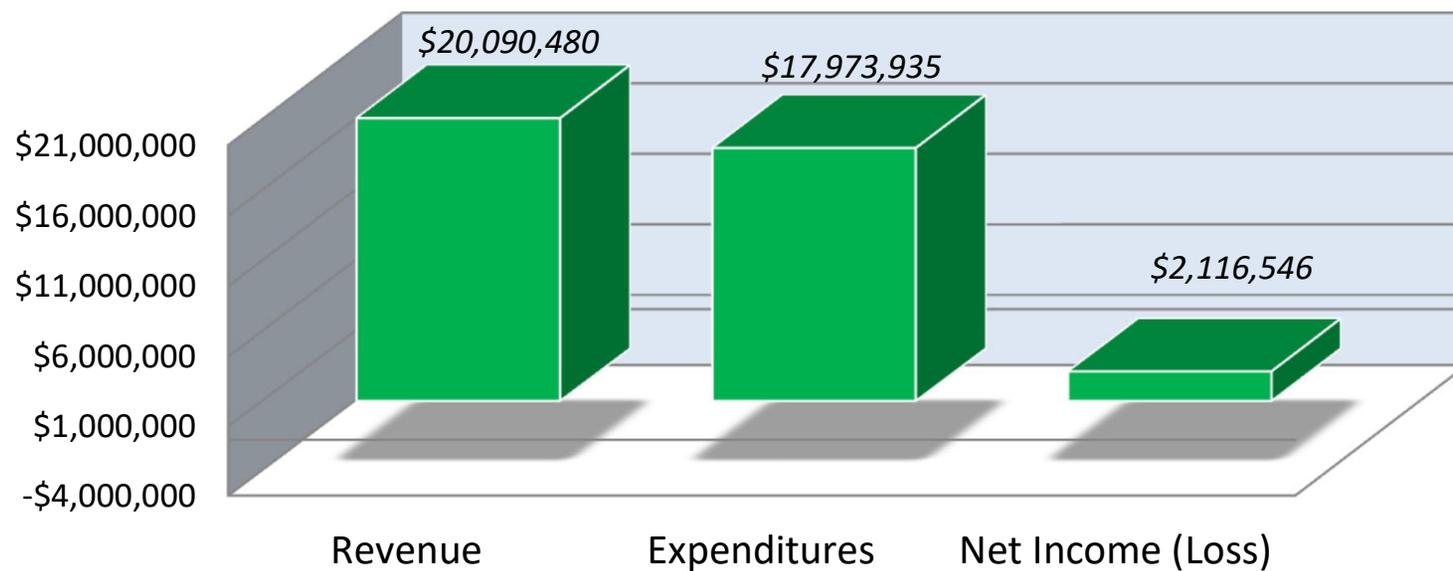
ACCT. NO	ITEM	Annual Budget	Current September Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15						0.00	0.00
20	Personal Service Benefits 21 - 25						0.00	0.00
30	Operating Expense 31 - 34						0.00	0.00
40	Travel and Per Diem 40.1 - 40.3	2,060.00			2,050.51	1,180.00	9.49	870.51
41	Communication Services						0.00	0.00
42	Freight Services						0.00	0.00
43	Utility Services						0.00	0.00
44	Rentals and Leases						0.00	0.00
45	Insurance						0.00	0.00
46	Repair and Maintenance Service 46.1 - 46.6	202,475.00			202,475.00		0.00	202,475.00
47	Printing/Binding						0.00	0.00
48	Promotional Activities						0.00	0.00
49	Other Current Charges and Obligations						0.00	0.00
51	Office Supplies/Materials						0.00	0.00
52.1	Gas/Oil/Lube						0.00	0.00
52.2	Chemical/Solvents/Additives	730,260.00	37,345.00		162,001.00	160,992.00	568,259.00	1,009.00
52.3	Clothing and Wearing Apparel						0.00	0.00
52.4	Miscellaneous Supplies and Incidental						0.00	0.00
52.5	Tools and Small Implements						0.00	0.00
54	Books, Publications, Subscriptions, Memberships						0.00	0.00
55	Training	3,780.00			3,780.00	4,051.00	0.00	(271.00)
60	Capital Outlay 61 - 64	0.00			0.00	8,825.00	0.00	(8,825.00)
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	388,568.00					388,568.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay							
0.002	Reserves - Self Insurance							
0.004	Reserves - Sick and Annual Leave							
	TOTAL:	1,327,143.00	37,345.00	0.00	370,306.51	175,048.00	956,836.49	195,258.51

**FLORIDA KEYS MOSQUITO CONTROL DISTRICT
MONTHLY BUDGET ANALYSIS
FISCAL YEAR 2023-2024
SEPTEMBER 2024**

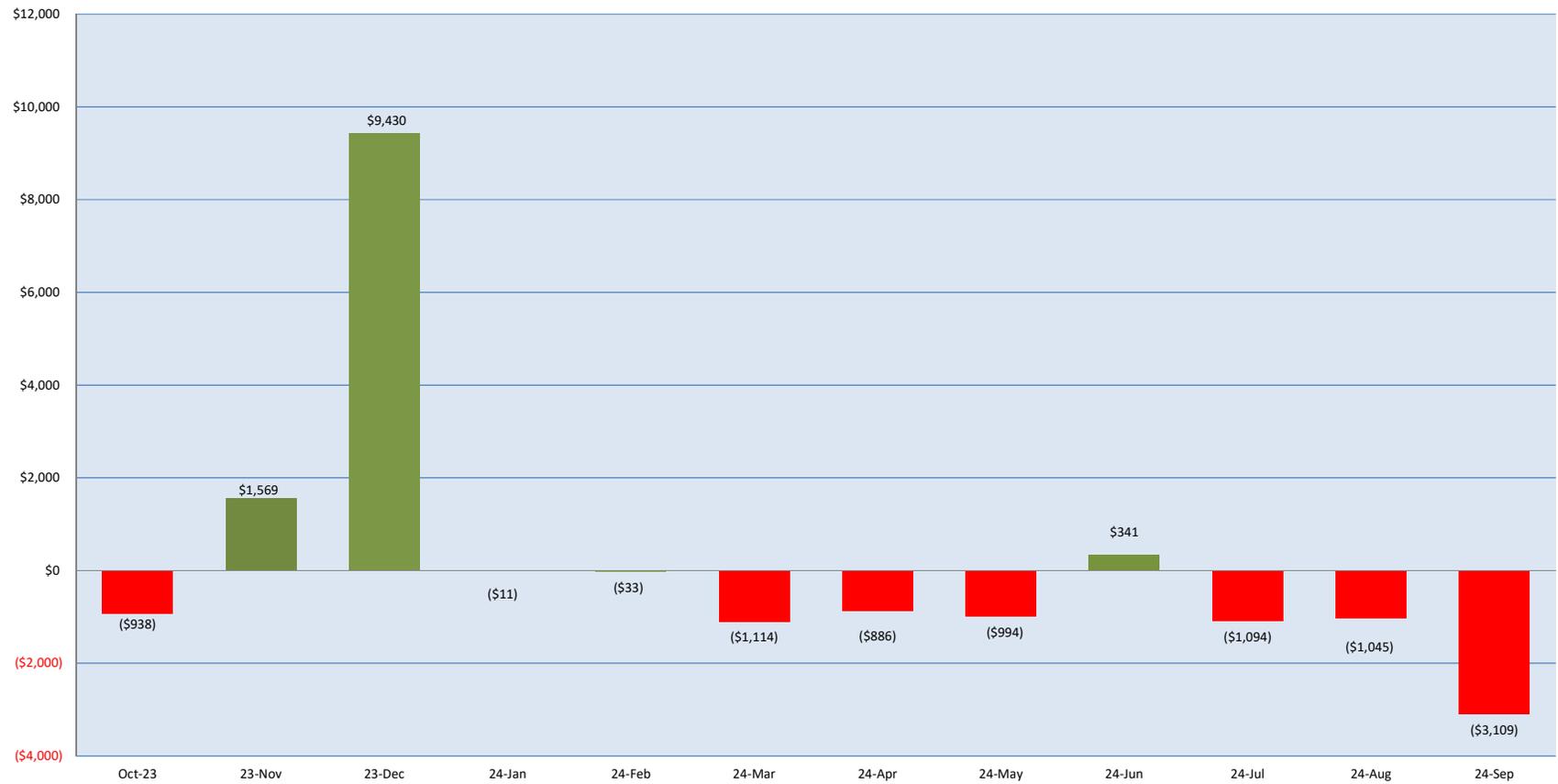
LOCAL FUND

ACCT. NO	ITEM	Annual Budget	Current September Actual	Prior Year Month	Current YTD - Actual	Prior Year YTD Actual	Current Annual: Unexpended	Year on Year Variance
10	Personal Services 11 - 15	5,702,869.00	425,489.73	607,478.27	5,618,564.50	5,268,052.11	84,304.50	350,512.39
20	Personal Service Benefits 21 - 25	4,064,496.00	408,424.29	331,822.62	4,086,110.21	3,080,546.84	(21,614.21)	1,005,563.37
30	Operating Expense 31 - 34	1,682,279.00	23,120.14	24,716.79	1,145,963.35	1,084,314.45	536,315.65	61,648.90
40	Travel and Per Diem 40.1 - 40.3	118,125.00	11,197.50	11,056.94	117,138.48	94,030.38	986.52	23,108.10
41	Communication Services	100,100.00	7,586.49	11,645.62	92,407.15	95,575.01	7,692.85	(3,167.86)
42	Freight Services	25,550.00	2,595.26	5,042.11	18,040.01	16,305.55	7,509.99	1,734.46
43	Utility Services	145,800.00	9,158.11	10,579.25	99,587.56	101,884.57	46,212.44	(2,297.01)
44	Rentals and Leases	1,009,952.00	766,233.28	762,501.91	976,808.58	939,956.08	33,143.42	36,852.50
45	Insurance	1,102,280.00	1,125,927.65	1,123,477.04	1,159,910.36	1,184,690.70	(57,630.36)	(24,780.34)
46	Repair and Maintenance Service 46.1 - 46.6	1,397,345.00	37,592.89	54,451.18	787,777.85	506,952.73	609,567.15	280,825.12
47	Printing/Binding	11,910.00	3,932.60	46.80	8,886.40	6,058.59	3,023.60	2,827.81
48	Promotional Activities	28,200.00	5,133.70	3,692.00	16,948.70	12,244.74	11,251.30	4,703.96
49	Other Current Charges and Obligations	13,125.00	5,590.75	1,087.70	17,321.74	19,108.55	(4,196.74)	(1,786.81)
51	Office Supplies/Materials	104,526.00	6,151.66	14,415.42	96,562.97	74,880.53	7,963.03	21,682.44
52.1	Gas/Oil/Lube	327,575.00	29,765.00	52,010.16	223,928.62	241,180.59	103,646.38	(17,251.97)
52.2	Chemical/Solvents/Additives	2,232,722.72	253,073.15	184,388.08	1,863,329.44	1,387,338.74	369,393.28	475,990.70
52.3	Clothing and Wearing Apparel	49,925.00	1,795.54	3,055.45	38,016.91	34,451.67	11,908.09	3,565.24
52.4	Miscellaneous Supplies and Incidental	188,293.00	19,735.38	19,959.23	122,348.12	99,440.03	65,944.88	22,908.09
52.5	Tools and Small Implements	30,603.00	1,059.46	3,051.08	20,233.31	11,460.30	10,369.69	8,773.01
54	Books, Publications, Subscriptions, Memberships	66,586.00	2,225.86	861.46	78,466.44	61,023.77	(11,880.44)	17,442.67
55	Training	163,349.00	4,843.01	14,800.00	75,212.48	72,194.19	88,136.52	3,018.29
60	Capital Outlay 61 - 64	2,156,943.00	52,500.00		1,310,371.33	3,791,473.36	846,571.67	(2,481,102.03)
71	Debt Service-Principal							
72	Debt Service-Interest							
89	Contingency (current year)	2,426,432.00					2,426,432.00	
99	Payment of Prior Year Accounts							
0.001	Reserves - Future Capital Outlay	1,186,382.00					1,186,382.00	
0.003	Reserves - Cash Bal to Carry Forward	500,000.00						
0.004	Reserves - Sick and Annual Leave	250,000.00					250,000.00	
	TOTAL:	25,085,367.72	3,203,131.45	3,240,139.11	17,973,934.51	18,183,163.48	6,611,433.21	(209,228.97)

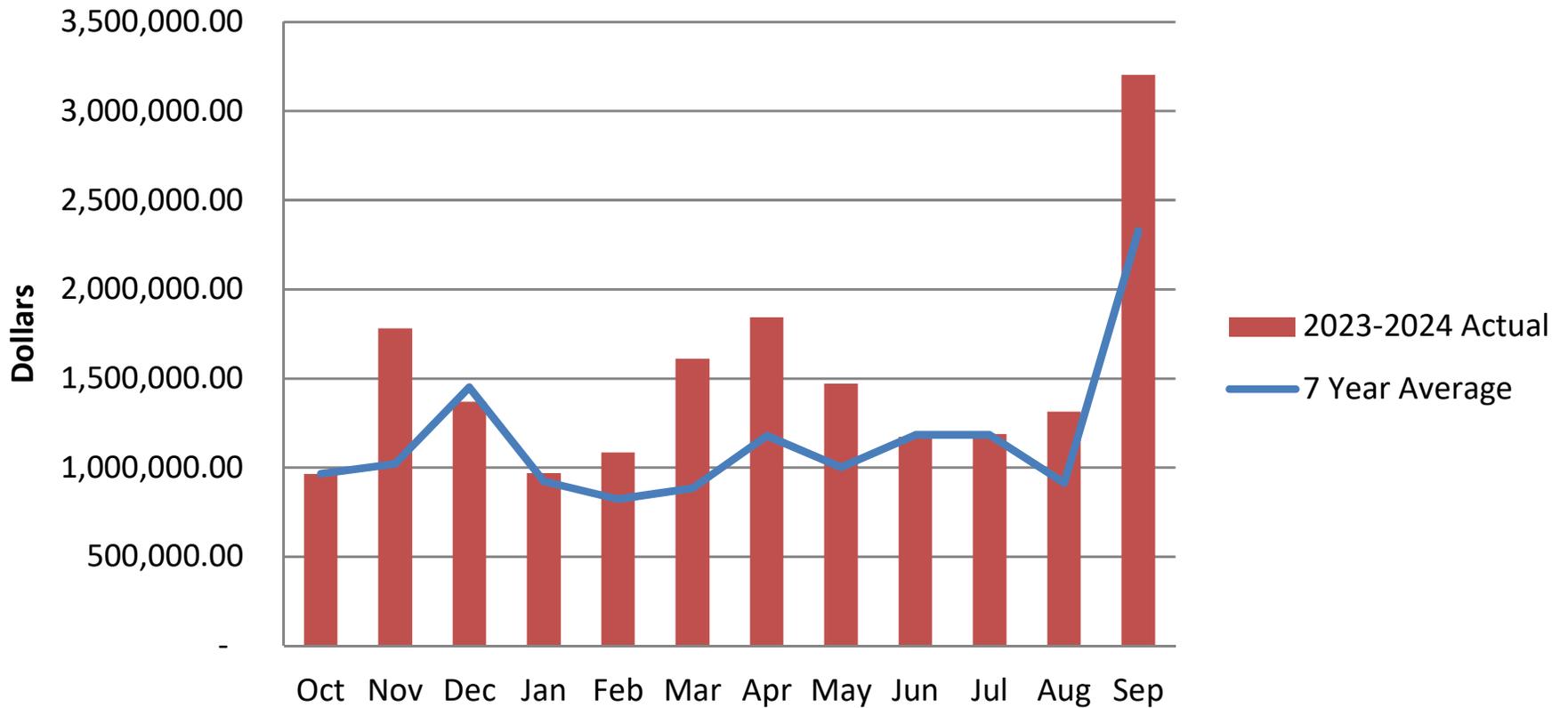
FKMCD Local FY 2023-2024 YTD Cash Basis Net Income (Loss) through September 2024



**FKMCD Local Funds FY 2023-2024 Cash Basis Monthly Net Income (Loss) through
September 2024
(Thousands of Dollars)**



Expenditure of Local Funds 2023-2024 Actual vs. Average of Last 7 Years



LOCAL ACCOUNT FUNDS

CHECKING - OPERATING

Checking Account balance on September 30, 2024:	\$	1,170,920.93	
Plus October 2024 deposits to date:		0.00	
Plus funds transferred from FL Class to Operating:		_____	
Total Operating Checking Account funds available:	\$	1,170,920.93	
Less funds transferred from Operating to Health:		0.00	
Less funds transferred from Operating to FL Class:		0.00	
Less October 2024 expenditures to date:		(1,507.10)	
Total Operating Checking Account funds expended/transferred to date:		_____	(1,507.10)
 Balance in Local Checking Account at present:	 \$	 1,169,413.83	

CHECKING - FL CLASS

Checking Account balance on September 30, 2024:	\$	6,089,452.88	
Less funds transferred to Operating Checking from FL Class Cash:		_____	
Total FL Class Cash Account funds available:	\$	6,089,452.88	
 Total Net FL Class Cash expenditures to date:		_____	0.00
 Balance in FL Class Cash Account at present:	 \$	 6,089,452.88	

CHECKING - PAYROLL

Checking Account balance on September 30, 2024:	\$	0.61	
Plus funds transferred from Operating Checking to Payroll Checking:		0.00	
Total Payroll Checking Account funds available:	\$	0.61	
 Total Net Payroll Checking expenditures to date:		_____	0.00
 Balance in Local Payroll Checking Account at present:	 \$	 0.61	

HEALTH INSURANCE CLAIMS FUND ACCOUNT

Checking Account balance on September 30, 2024:	\$	25.85	
Plus funds transferred from Operating Checking to Health Checking:		0.00	
Total Health Checking Account funds available:	\$	25.85	
 Total Net Health Checking expenditures to date:		_____	
 Balance in Local Health Checking Account at present:	 \$	 25.85	

Plus FSA Account		_____	37,315.42
 Total Local Funds:	 \$	 7,296,208.59	

STATE I ACCOUNT FUNDS

CHECKING - OPERATING

September 30, 2024:	\$	385,765.81	
Plus October 2024 deposits to date:		0.00	
Total Checking Account funds available:	\$	385,765.81	
 Less funds transferred to Operating Checking:		_____	
Less October 2024 expenditures to date:	\$	0.00	
Total State I Checking Account funds expended/transferred to date		_____	0.00
 Balance in State I Checking Account at present:	 \$	 385,765.81	

**CASH DISBURSEMENTS
FLORIDA KEYS MOSQUITO CONTROL DISTRICT**

**Honorable Board of Commissioners
Florida Keys Mosquito Control District
Key West, Florida 33040**

Commissioners:

I herewith tender to you Cash Disbursements September 1, 2024 to September 30, 2024:

Check No.	Payment Date	Remit To	Payment Amt.
ACH	9/4/2024	Centennial Bank (Payroll)	4,002.36
ACH	9/4/2024	EFTPS	718.11
ACH	9/6/2024	Florida Division of Retirement	116,903.08
ACH	9/13/2024	Centennial Bank (Payroll)	148,699.73
ACH	9/13/2024	EFTPS	53,555.90
ACH	9/13/2024	Florida State Disbursement Unit	411.78
ACH	9/13/2024	Florida State Disbursement Unit	278.42
ACH	9/13/2024	Florida State Disbursement Unit	209.19
ACH	9/13/2024	Florida State Disbursement Unit	219.53
ACH	9/13/2024	Empower Retirement	2,558.00
ACH	9/13/2024	Empower Retirement	4,546.20
ACH	9/13/2024	Cigna Dental (Policy Premiums)	9,265.67
ACH	9/17/2024	Centennial Bank (Payroll)	2,374.02
ACH	9/17/2024	EFTPS	427.29
ACH	9/20/2024	Centennial Bank	4,252.40
ACH	9/20/2024	Centennial Bank	2,779.70
ACH	9/20/2024	Centennial Bank	4,144.51
ACH	9/20/2024	Centennial Bank	698.00
ACH	9/20/2024	Centennial Bank	2,837.39
ACH	9/20/2024	Centennial Bank	2,108.30
ACH	9/20/2024	CIGNA Healthcare	75,764.26
ACH	9/27/2024	Wex Bank	491.66
ACH	9/27/2024	Centennial Bank (Payroll)	142,446.48
ACH	9/27/2024	EFTPS	50,476.54
ACH	9/27/2024	Florida State Disbursement Unit	411.78
ACH	9/27/2024	Florida State Disbursement Unit	278.42
ACH	9/27/2024	Florida State Disbursement Unit	209.19
ACH	9/27/2024	Empower Retirement	4,546.20
ACH	9/27/2024	Empower Retirement	2,558.00
ACH	9/30/2024	Centennial Bank (Payroll)	4,980.20
ACH	9/30/2024	EFTPS	1,468.75
ACH	9/30/2024	Centennial Bank	864.15
ACH	9/30/2024	Centennial Bank	2,153.53
ACH	9/30/2024	Centennial Bank	2,661.03
ACH	9/30/2024	Centennial Bank	5,324.41
ACH	9/30/2024	Centennial Bank	2,858.90
ACH	9/30/2024	Centennial Bank	97.31
ACH	9/30/2024	Florida Division of Retirement	76,520.42
120833	9/3/2024	Jill Cranney-Black (Per Diem/Travel Reimbursement Mtg 9/3/2024)	85.66
120834	9/3/2024	Phillip L. Goodman (Per Diem/Travel Reimbursement Mtg 9/3/2024)	59.53
120835	9/3/2024	Brandon Pinder (Per Diem/Travel Reimbursement Mtg 9/3/2024)	87.80
120836	9/3/2024	Stanley Zuba (Per Diem/Travel Reimbursement Mtg 9/3/2024)	70.65
120837	9/6/2024	Carrie Atwood Cerninara (Education Assistance Reimbursement)	3,304.01
120838	9/6/2024	Adapco, Inc.	45,864.00

LOCAL ACCOUNT CONTINUED

120839	9/6/2024	Airgas USA, LLC	3,486.20
120840	9/6/2024	Airgas Dry Ice	478.10
120841	9/6/2024	Amazon Capital Services	2,098.45
120842	9/6/2024	AutoZone, Inc.	330.24
120843	9/6/2024	Keys Auto Supply	252.62
120844	9/6/2024	Campbell Oil Co Inc.	10,333.85
120845	9/6/2024	Clarke Mosquito Control Products	1,028.75
120846	9/6/2024	APG Media	149.00
120847	9/6/2024	DSLX.NET	3,275.00
120848	9/6/2024	Keys Motors, LLC	225.12
120849	9/6/2024	Federal Express	117.68
120850	9/6/2024	Florida Keys Aqueduct Authority	104.61
120851	9/6/2024	Florida Keys Aqueduct Authority	312.92
120852	9/6/2024	Forestry Suppliers, Inc.	56.90
120853	9/6/2024	Florida Keys Electric Coop Assn Inc	686.20
120854	9/6/2024	Home Depot Credit Services	276.49
120855	9/6/2024	Keys Automotive Sales & Service	998.92
120856	9/6/2024	Local Awards & Engraving	7.50
120857	9/6/2024	KLI Shell Lumber & Hardware Headquarters	89.32
120858	9/6/2024	Key West Chamber of Commerce	475.00
120859	9/6/2024	Level 4 Telcom	479.60
120860	9/6/2024	Magnum Broadcasting, Inc.	504.00
120861	9/6/2024	Marathon Garbage Service, Inc.	1,169.95
120862	9/6/2024	Marie's Cleaning	1,250.00
120863	9/6/2024	The N2 Company	200.00
120864	9/6/2024	Danilo Diaz Perez (Per Diem/Travel Reimbursement 8/22-9/5/2024)	115.00
120865	9/6/2024	Rubin, Turnbull & Associates Inc	4,166.66
120866	9/6/2024	Monroe County Solid Waste	48.96
120867	9/6/2024	Ramona's	322.00
120868	9/6/2024	Steven Rutherford (Per Diem/Travel Reimbursement 8/5-31/2024)	190.00
120869	9/6/2024	Sunshine Gasoline Distributors, Inc.	2,020.07
120870	9/6/2024	UniFirst Corporation	2,018.17
120871	9/6/2024	Ugly Fish Apparel & Printing	23.00
120872	9/6/2024	Verizon Wireless	1.14
120873	9/6/2024	Verizon Wireless	3,688.43
120874	9/6/2024	Waste Management of Florida Keys	406.16
120875	9/6/2024	Xerox Corporation	948.11
120876	9/13/2024	United Way of the Florida Keys (Payroll Deductions)	13.00
120877	9/13/2024	AccuSourceHR	74.25
120878	9/13/2024	Adapco, Inc.	43,303.59
120879	9/13/2024	Advance Auto Parts	266.37
120880	9/13/2024	Advance Auto Parts	242.46
120881	9/13/2024	Advance Auto Parts	216.44
120882	9/13/2024	Airgas Dry Ice	478.10
120883	9/13/2024	Amazon Capital Services	1,353.68
120884	9/13/2024	BASIC Benefits (COBRA Admin Fee)	70.29
120885	9/13/2024	BASIC Benefits	1,118.64
120886	9/13/2024	Brinin M. Behrend (Per Diem/Travel Reimbursement 8/20-29/2024)	205.00
120887	9/13/2024	Brinin M. Behrend (Reimbursement for District Expense))	29.84
120888	9/13/2024	APG Media	178.80
120889	9/13/2024	Enterprise FM Trust	18,703.27
120890	9/13/2024	Garrett's A/C & Refrigeration	150.00
120891	9/13/2024	Keys Consortium/Keys Mobile Medical Services	145.00
120892	9/13/2024	Keys Sanitary Service (RCR0208)	200.72
120893	9/13/2024	LEAF	69.95

LOCAL ACCOUNT CONTINUED

120894	9/13/2024	Robert Lee (Per Diem/Travel Reimbursement 8/18-22/2024)	220.00
120895	9/13/2024	Tom Loftus (Per Diem/Travel Reimbursement 8/29-9/6/2024)	25.00
120896	9/13/2024	McKinsey Steel & Supply of Florida, Inc.	2,527.20
120897	9/13/2024	Pure Health Solutions Inc.	239.70
120898	9/13/2024	PPLSI (Payroll Deductions)	409.79
120899	9/13/2024	Protection Plus	629.00
120900	9/13/2024	Specialty Hardware Supply, Inc.	120.05
120901	9/13/2024	Sunshine Gasoline Distributors, Inc.	1,676.94
120902	9/17/2024	Jill Cranney-Black (Per Diem/Travel Reimbursement Mtg 9/17/2024)	85.66
120903	9/17/2024	Phillip L. Goodman (Per Diem/Travel Reimbursement Mtg 9/17/2024)	59.53
120904	9/17/2024	Stanley Zuba (Per Diem/Travel Reimbursement Mtg 9/17/2024)	70.65
120905	9/20/2024	Adapco, Inc.	2,352.00
120906	9/20/2024	Airbus Helicopters, Inc	15,067.73
120907	9/20/2024	Airgas USA, LLC	247.31
120908	9/20/2024	Airgas Dry Ice	477.65
120909	9/20/2024	Amazon Capital Services	1,201.43
120910	9/20/2024	Shalena Abbas (Per Diem/Travel Reimbursement 8/17-9/11/2024)	85.00
120911	9/20/2024	Campbell Oil Co Inc.	8,176.53
120912	9/20/2024	Keys Motors, LLC	85.63
120913	9/20/2024	State of Florida	142.32
120914	9/20/2024	Florida Keys Aqueduct Authority	884.93
120915	9/20/2024	Florida Keys Electric Coop Assn Inc	4,290.75
120916	9/20/2024	Florida Keys Media, LLC **VOID**	0.00
120917	9/20/2024	Genset Services, Inc	132.00
120918	9/20/2024	Bruce L. Holden (Per Diem/Travel Reimbursement 9/17/2024)	15.00
120919	9/20/2024	Key West Insurance	618,835.57
120920	9/20/2024	Key West Business Guild, Inc.	225.00
120921	9/20/2024	Minitab LLC	5,553.00
120922	9/20/2024	Royal Battery Distributors, Inc.	1,880.60
120923	9/20/2024	Robert Svoboda (Reimbursement for welding helmet)	274.13
120924	9/20/2024	Sunshine Gasoline Distributors, Inc.	2,883.27
120925	9/27/2024	Adapco, Inc.	172,083.56
120926	9/27/2024	Airgas Dry Ice	477.65
120927	9/27/2024	Allen, Norton & Blue, P.A.	1,650.00
120928	9/27/2024	Amazon Capital Services	4,678.26
120929	9/27/2024	Amazon Capital Services	660.70
120930	9/27/2024	Roberto Alvarenga (Per Diem/Travel Reimbursement 9/4-24/2024)	120.00
120931	9/27/2024	Aviation Specialties Unlimited	400.00
120932	9/27/2024	Brinin M. Behrend (Reimbursement for District Expense)	101.85
120933	9/27/2024	CDW Government, Inc.	4,145.40
120934	9/27/2024	Clarke Mosquito Control Products	483.15
120935	9/27/2024	APG Media	938.70
120936	9/27/2024	Deanna Darias (Per Diem/Travel Reimbursement 8/22-9/20/2024)	148.00
120937	9/27/2024	Florida Keys Electric Inc	2,016.71
120938	9/27/2024	Florida Keys Electric Coop Assn Inc	640.51
120939	9/27/2024	Gary's Plumbing and Fire, Inc	310.00
120940	9/27/2024	Lawrence J. Hribar, PhD (Per Diem/Travel Reimbursement 9/14-19/2024)	570.34
120941	9/27/2024	Island Community Church Inc	1,050.00
120942	9/27/2024	Keys Media Company, Inc	880.00
120943	9/27/2024	LEAF	413.70
120944	9/27/2024	Low Cut Lawn Care LLC	1,600.00
120945	9/27/2024	The N2 Company	200.00
120946	9/27/2024	Steven Rutherford (Per Diem/Travel Reimbursement 9/4-19/2024)	100.00
120947	9/27/2024	Wex Bank	1,248.45
120948	9/27/2024	Monroe County Solid Waste	39.44

LOCAL ACCOUNT CONTINUED

120949	9/27/2024	Standard Insurance Co. (Life Insurance Premiums)	5,017.09
120950	9/27/2024	Staples Business Credit	946.36
120951	9/27/2024	Summerland Key Cove Airport Company	350.00
120952	9/27/2024	Sunshine Gasoline Distributors, Inc.	1,325.31
120953	9/27/2024	World Insurance Associates LLC	11,236.25
120954	9/27/2024	World Insurance Associates LLC	495,855.83
120955	9/27/2024	United Way of the Florida Keys (Payroll Deductions)	13.00
120956	9/30/2024	Aaron Notary Appt Services, Inc	117.00
120957	9/30/2024	Adapco, Inc.	44,141.81
120958	9/30/2024	Advance Auto Parts	1,388.45
120959	9/30/2024	Advance Auto Parts	152.18
120960	9/30/2024	Advance Auto Parts	11.51
120961	9/30/2024	Aflac	2,191.84
120962	9/30/2024	Aflac	44.20
120963	9/30/2024	Airgas USA, LLC	1,696.12
120964	9/30/2024	Airgas Dry Ice	477.65
120965	9/30/2024	AutoZone, Inc.	406.07
120966	9/30/2024	Banc of America Leasing (Helicopter Lease Payment)	744,058.55
120967	9/30/2024	Keys Auto Supply	10.98
120968	9/30/2024	Keys Auto Supply	938.21
120969	9/30/2024	Keys Auto Supply	66.38
120970	9/30/2024	Colonial Life Insurance	63.24
120971	9/30/2024	Federal Express	503.77
120972	9/30/2024	Florida Keys Aqueduct Authority	281.87
120973	9/30/2024	Florida Keys Aqueduct Authority	91.09
120974	9/30/2024	Home Depot Credit Services	3,085.51
120975	9/30/2024	KLI Shell Lumber & Hardware Headquarters	20.17
120976	9/30/2024	Publix Super Markets, Inc.	840.00
120977	9/30/2024	Summerland Key Cove Airport Company	50.00
120978	9/30/2024	Sunshine Gasoline Distributors, Inc.	1,608.92
120979	9/30/2024	Vernis & Bowling of the Florida	2,250.00
120980	9/30/2024	Vernis & Bowling of the Florida	5,065.40
		Positive Pay	80.15
		Transfer - Healthcare	236,174.68
Total Local Account Cash Disbursements			\$ 3,318,115.36

Respectfully Submitted,



Bruce Holden, Finance Director/Comptroller
Florida Keys Mosquito Control District

STATE I ACCOUNT

Check No.	Payment Date	Remit To	Payment Amt.
1194	9/13/2024	Clarke Mosquito Control Products	\$ 37,345.00
Total STATE I Account Cash Disbursements			\$ 37,345.00

Respectfully Submitted,



Bruce Holden, Finance Director/Comptroller
Florida Keys Mosquito Control District

Item 10b

Resolution 2024-26

Budget

Amendment #1

Exhibit "A"

Item 10c

Resolution
2024-27 Budget
Amendment #2

Exhibit "A"



Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

ARTHROPOD CONTROL BUDGET AMENDMENT

Submit to:
Mosquito Control Program
MosquitoControlReports@FDACS.gov
3125 Conner Blvd, Suite E
Tallahassee, FL 32399-1650

WILTON SIMPSON
COMMISSIONER

Rule 5E-13.027, F.A.C.
Telephone: (850) 617-7911; Fax (850) 617-7939

A STATEMENT EXPLAINING AND JUSTIFYING THE PROPOSED CHANGES SHOULD ACCOMPANY EACH APPLICATION FOR BUDGET AMENDMENT.

Amendment No. 2 Fiscal Year 2023 - 2024 Date 10/8/24

Amending: Local Funds X State Funds _____ (Check appropriate fund account to be amended. Use a separate form for each fund).

The Board of Commissioners for: _____ hereby submits to the Department of Agriculture and Consumer Services, Mosquito Control Program for its consideration and approval, the following amendment for the current fiscal year as follows:

ESTIMATED RECEIPTS

NOTE: The budget cannot be amended to show an increase in receipts over the amount budgeted unless authorized.

Total Available Cash and Receipts	Reserves	Present Budget	Increase Request	Decrease Request	Revised Budget
\$ 27,755,100.00	\$ 5,232,940.00	\$ 27,755,100.00	\$ -	\$ 193,718.31	\$ 9,128,443.38

NAME SOURCE OF INCREASE: (Explain Decrease) _____

BUDGETED RECEIPTS

ACCT NO	Description	Present Budget	Increase Request	Decrease Request	Revised Budget
311	Ad Valorem (Current/Delinquent)	\$ 19,340,396.00	\$ -	\$ -	\$ 19,340,396.00
334.1	State Grant	\$ -	\$ -	\$ -	\$ -
362	Equipment Rentals	\$ -	\$ -	\$ -	\$ -
337	Grants and Donations	\$ 383,270.00	\$ -	\$ -	\$ 383,270.00
361	Interest Earnings	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00
364	Equipment and/or Other Sales	\$ -	\$ -	\$ -	\$ -
369	Misc./Refunds (prior yr expenditures)	\$ -	\$ -	\$ -	\$ -
380	Other Sources	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00
389	Loans	\$ -	\$ -	\$ -	\$ -
TOTAL RECEIPTS		\$ 20,263,666.00	\$ -	\$ -	\$ 20,263,666.00
Beginning Fund Balance		\$ 7,491,434.00	\$ -	\$ 193,718.31	\$ 7,297,715.69
Total Budgetary Receipts & Balances		\$ 27,755,100.00	\$ -	\$ 193,718.31	\$ 27,561,381.69

BUDGETED EXPENDITURES

NOTE: Total increase must equal total decrease, unless the total "Present Budget" is revised.

ACCT NO	Uniform Accounting System Transaction	Present Budget	Increase Request	Decrease Request	Revised Budget
10	Personal Services	\$ 6,298,349.00	\$ -	\$ -	\$ 6,298,349.00
20	Personal Services Benefits	\$ 4,194,636.00	\$ -	\$ -	\$ 4,194,636.00
30	Operating Expense	\$ 1,413,544.00	\$ -	\$ -	\$ 1,413,544.00
40	Travel & Per Diem	\$ 149,330.00	\$ -	\$ -	\$ 149,330.00
41	Communication Services	\$ 100,100.00	\$ -	\$ -	\$ 100,100.00
42	Freight Services	\$ 22,985.00	\$ -	\$ -	\$ 22,985.00
43	Utility Service	\$ 144,100.00	\$ -	\$ -	\$ 144,100.00
44	Rentals & Leases	\$ 977,879.00	\$ -	\$ -	\$ 977,879.00
45	Insurance	\$ 1,264,922.00	\$ -	\$ -	\$ 1,264,922.00
46	Repairs & Maintenance	\$ 1,211,726.00	\$ -	\$ -	\$ 1,211,726.00
47	Printing and Binding	\$ 11,310.00	\$ -	\$ -	\$ 11,310.00
48	Promotional Activities	\$ 35,400.00	\$ -	\$ -	\$ 35,400.00
49	Other Charges	\$ 15,125.00	\$ -	\$ -	\$ 15,125.00
51	Office Supplies	\$ 71,700.00	\$ -	\$ -	\$ 71,700.00
52.1	Gasoline/Oil/Lube	\$ 284,175.00	\$ -	\$ -	\$ 284,175.00
52.2	Chemicals	\$ 1,903,472.00	\$ -	\$ -	\$ 1,903,472.00
52.3	Protective Clothing	\$ 47,450.00	\$ -	\$ -	\$ 47,450.00
52.4	Misc. Supplies	\$ 207,134.00	\$ -	\$ -	\$ 207,134.00
52.5	Tools & Implements	\$ 20,600.00	\$ -	\$ -	\$ 20,600.00
54	Publications & Dues	\$ 99,200.00	\$ -	\$ -	\$ 99,200.00
55	Training	\$ 118,550.00	\$ -	\$ -	\$ 118,550.00
60	Capital Outlay	\$ 1,271,400.00	\$ -	\$ -	\$ 1,271,400.00
71	Principal	\$ -	\$ -	\$ -	\$ -
72	Interest	\$ -	\$ -	\$ -	\$ -
81	Aids to Government Agencies	\$ -	\$ -	\$ -	\$ -
83	Other Grants and Aids	\$ -	\$ -	\$ -	\$ -
89	Contingency (Current Year)	\$ 2,659,073.00	\$ -	\$ -	\$ 2,659,073.00
99	Payment of Prior Year Accounts	\$ -	\$ -	\$ -	\$ -
Other	Please Select Other Accounting Code	\$ -	\$ -	\$ -	\$ -
Other	Please Select Other Accounting Code	\$ -	\$ -	\$ -	\$ -
Other	Please Select Other Accounting Code	\$ -	\$ -	\$ -	\$ -
TOTAL BUDGET AND CHARGES		\$ 22,522,160.00	\$ -	\$ -	\$ 22,522,160.00
0.001	Reserves - Future Capital Outlay	\$ 4,282,940.00	\$ -	\$ 193,718.31	\$ 4,089,221.69
0.002	Reserves - Self-Insurance	\$ -	\$ -	\$ -	\$ -
0.003	Reserves - Cash Balance to be Carried Forward	\$ 700,000.00	\$ -	\$ -	\$ 700,000.00
0.004	Reserves - Sick and Annual Leave	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
TOTAL RESERVES		\$ 5,232,940.00	\$ -	\$ 193,718.31	\$ 5,039,221.69
TOTAL BUDGETARY EXPENDITURES and BALANCES		\$ 27,755,100.00	\$ -	\$ 193,718.31	\$ 9,128,443.38
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ 18,432,938.31

APPROVED: _____
Chairman of the Board, or Clerk of Circuit Court

DATE _____

APPROVED: _____
FDACS Mosquito Control Program Representative

DATE _____